

# **Medicaid General Eligibility and Nursing Home**

Provider Fair 2012



**Presented by Christie Twardoski and Barb Flamand**

**Department of Public Health and  
Human Services**

- Federal and State program that pays medical costs
- For people with limited income and assets
- There are over 74 types of Medicaid

## **What is Medicaid?**

- Age 65 or older (aged)
- Blind according to Social Security criteria
- Disabled according to Social Security criteria
- Children under age 18 or 19 (depending on the program)
- Pregnant women
- Some caretaker relatives of dependent children under age 18/19
- Women diagnosed with breast or cervical cancer and receiving treatment

## Coverage Groups



- Applications are available at any Office of Public Assistance, as well as from nursing homes, clinics, tribal health, IHS facilities, some hospitals or you can apply online at [www.montanaconnections.mt.gov](http://www.montanaconnections.mt.gov)
- Applications may be filed in any Office of Public Assistance in Montana.
- Open cases can then be maintained in any Office of Public Assistance in Montana, at the recipient's request.
- Interviews are not required for Medicaid applications.  
HOWEVER...
- Interviews are strongly recommended as a way of sharing information between the Office of Public Assistance and the Medicaid applicant, and to facilitate communication and understanding.
- Interviews may be attended in person or phone by the applicant or representative(s).
- Help in completing Medicaid application can be obtained by calling your local Area Agency on Aging at 1-800-551-3191.

## How does someone apply for Medicaid?

- Proof of any demographic information supplied on the application, and proof of any 'yes' responses on the application are needed.
- Identity\*
- Age
- Citizenship\*
- Income
- Current bank statements for all accounts
- Property deeds/titles
- Life insurance policies
- Health insurance policies

## **Documentation Required**

- Health insurance premium notices
  - Current medical bills
  - Burial accounts/trust/contracts
  - Annuity contracts
- 
- Each applicant or recipient must also furnish a Social Security *Number*, although a copy of the card is not required.
  - Other necessary information unique to the applicant's situation may be requested by the Medicaid case manager.
- \* Medicare, SSI and Social Security Disability benefit recipients are not required to provide separate proof of citizenship and identity. However, a valid (current) picture ID and government-issued proof of citizenship must be furnished for most other Medicaid applicants who are citizens. Aliens must provide proof of ID and approved alien status.

## Continued Documentation

- Varies by group
  - 34% FPL or less to cover adults with children
  - 133% to cover children under age 19
  - 150% FPL to cover pregnant women
  - 200% FPL for women diagnosed with breast and/or cervical cancer/pre-cancer
  - Many Medicaid programs, there really is no income 'limit' (exceptions being MWD, MSP); if a person's income exceeds the SSI standards, they can still access Medicaid by 'spending down' their income in a manner similar to having a deductible on traditional health plan.

## Income Eligibility

- Aged, Blind, Disabled:

- \$2000 individual
- \$3000 couple

- Medicaid Workers w/Disabilities:

- \$8000 individual
- \$12000 couple

- Medicare Savings Program:

- \$6940.00 individual
- \$1041.00 couple

Excluded:

Home & land it sits on

One vehicle per household for most programs

Family-Related:

No resource limit for children on Healthy Montana Kids

\$3000 all other groups

## Resource Eligibility

- **Full Coverage**

- Aged, blind, disabled, pregnant, less than 21 years old & Breast and Cervical Cancer Treatment
- Eligible for all Medicaid payable services (subject to limitations and prior authorization)

- **Basic Coverage**

- Everyone else
- Not all Medicaid payable services are covered

## Basic vs. Full Coverage

## **Basic Medicaid cont'd**

- Dental
- Eyeglasses and exams
- Hearing aids and test
- Durable Medical Equipment
- Personal care services in the home

**What is not covered?**

- Spouses of nursing home residents may retain more assets & an income allowance.
- Home property may be excluded if intending to return within six months of leaving
- Nursing home expenses must exceed monthly income
- Asset/Resource transfers prior to or after Medicaid application may result in penalties
  - **DO NOT GIVE AWAY ASSETS!!!!**

## Nursing Home Requirements



- An aged, blind, or disabled individual living in a nursing facility:
- Must have income that is less than the Medicaid payment rate for the facility in which she or he lives.
- If Medicaid eligible, a nursing home resident will contribute most of his or her income toward the cost of his or her care in the facility...
- However...

## **Residents of Nursing facilities**

- A nursing home resident is allowed to keep up to \$50 dollars a month for personal needs as well as the amount needed to pay:
  - health insurance premiums
  - legally obligated child support
  - alimony expenses.
  - home maintenance allowance (for a period of time)
    - ABD person who is married but living in a nursing home will have his or her income eligibility determined solely on his or her individual income.
    - He or she may also be allowed to pass some or all of his or her income to the spouse remaining in the community, depending on that spouse's own income.

## Allowable Expenses

- How are resources treated for nursing home recipients?
- All assets of the spouses, whether owned jointly or separately, are combined and a 'resource assessment' is completed
- It is often recommended, but not required, that the resource assessment be done at the time a spouse enters a nursing home.

## Resources

- Resource assessments evaluate the asset values as of the first day of the first month in which one spouse entered a nursing home for a period of at least 30 days.
- The spouse in the community is allowed to keep:
  - A minimum of \$22,728 \* or;
  - ½ (not to exceed \$ 113,640\*) of the total assets of the couple
- Spousal assets are combined and evaluated for nursing home Medicaid even if spouses do not live together or are legally separated.

**Resources continued**



**Questions?**

# Preliminary: Prior to Billing

Verifying eligibility  
Checking coverage of codes

# Verifying Eligibility:

**Is this person eligible?  
How will I know?**



# Client ID

- Multiple Billable Numbers
  - Client Original ID
  - Client Current ID
  - Client Member ID
- Recommend Using:
  - Client Member ID
    - Also referred to as Card Number

Do not bill client member ID with two zeros in front.



# Coverage Determination

- Determine:
  - If client has a Passport provider
  - If client has TPL
  - If client has full or basic coverage
  - Other types of coverage information
    - QMB
    - SLMB
    - Medicare
    - HMK
    - PRTF

# Eligibility Verification Resources


1. Online, through the Montana Access to Health Web Portal
2. Integrated Voice Response (IVR) 1-800-714-0060
3. FaxBack, 1-800-714-0075
4. Medifax Swipe Card Technology
5. Call Provider Relations, 1-800-624-3958

# Montana Access to Health Web Portal


- [www.mtmedicaid.org](http://www.mtmedicaid.org)
- Created by Xerox in conjunction with DPHHS
- Montana Health Care Programs related information

# Montana Access to Health Web Portal

- Active providers
- Appropriate forms available from the website [www.mtmedicaid.org](http://www.mtmedicaid.org)
- Secure website



Montana's Official State Website



DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)

HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

MT DPHHS

## Montana Access to Health Web Portal Home Page

Navigate to any of the functions in the Web portal by clicking the following links or by using the top navigation bar. For information about each function, click the corresponding column header. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.

### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View eISOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

You've logged into the organization displayed under the navigation bar on the right. This organization will be used to determine the Provider Number and Submitter IDs you can use for your transactions (i.e., Inquiries, Submissions and Retrievals). To change this organization, click 'Change Organization' and follow the instructions.



Montana Access to Health Web Portal

[Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

[Home](#) > [Inquiries](#) > Eligibility Inquiry

MT DPHHS

## Eligibility Inquiry

To submit an Eligibility Inquiry on a specific client, select a Provider Number, enter a Date of Service, complete one of the following criteria sets and click 'Submit.' If your inquiry returns more than one client, you will be asked to check your information and/or enter a different set of information.

\* denotes required field(s)

\* NPI or Provider Number:

1110928

\* Date of Service:

mm

dd

ccyy

02

15

2011

\* Client Information:

Client ID: 123456789

or

Last Name:

First Name:

M.I.:

Date of Birth:

mm

dd

ccyy

Submit

Clear Fields

### Note:

- The Eligibility Response will not indicate retroactive eligibility.



Montana's Official State Website

DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > Eligibility Inquiry Confirmation

MONTANA MEDICAID TEST1

## Eligibility Inquiry Confirmation

If this is the client you wish to inquire on, click 'View Client Eligibility.'

Client Original ID: 123456789  
Name: John Doe  
Date of Birth: 01/01/1980  
Gender Code: M: Male

[Back to Eligibility Inquiry](#)[View Client Eligibility](#)

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

Site last modified: 2006.02.16

Build Version: prod-003.2 2006.02.16 - 85

[Go to top of page](#)

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

https://mtaccesstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do

File Edit View Favorites Tools Help

Share Browser WebEx

MT Web Portal -Eligibility Inquiry Response

Home RSS Print Page Tools



mt.gov

Montana's Official State Website



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Exit

Help

HOME

INQUIRIES

SUBMISSIONS

RETRIEVALS

MANAGE USERS

MY ACCESS

Home > Inquiries > Eligibility Inquiry > Eligibility Inquiry Confirm > Eligibility Inquiry Response

MT DPHHS

Eligibility Inquiry Response

Print

←

Client Demographic Information

Client Original ID :

123456789

Client Current ID :

001111111

Client Member ID :

1111111

Name :

John Doe

Address :

123 Main St

Waterside

City :

County

25

Code :

MT

State :

599990000

Zip Code :

01/01/1980

Date of Birth :

M: Male

Gender Code :

NPI or Provider ID :

1234567899

Date of Service :

02/15/2011

Valid Request Indicator :

Reject Reason Code :

Follow-up Action Code :

Date of Death :

Trace Number :

21000000010000000T

Eligibility Spans

About HMK/HMKPlus

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Full Coverage	09/01/2005	02/28/2011

Managed Care Information

Plan Coverage Description	Plan/PCP Name	Plan/PCP Phone Number	Begin Date	End Date
PASSPORT Provider	ST PETERS MEDICAL OFFICE BLDING	4064574180	04/01/2009	03/31/2011

Information Source Data



# Integrated Voice Response

- 1-800-714-0060
- Verbal verification
- Press 1 to search by client SSN.
- Press 2 to search by client card number.
- Access one client at a time.
  - Multiple clients within phone call

# **FaxBack Facts**

- 1-800-714-0075
- Response within 10 minutes
- Paper verification

**MONTANA HEALTHCARE PROGRAMS ELIGIBILITY VERIFICATION SYSTEM  
FAXBACK REQUEST RESPONSE**

Provider Services Phone: 1-800-624-3958  
Total Pages Transmitted: 2  
To: ACS  
Provider ID/NPI: 1110889  
Provider Phone: 0000000000  
Provider Fax: 4064422819

**Input Information**

Client ID:	111331111	Date of Birth:	10292009
Date of Service:	01172012	Card Control Number:	

**Transaction Response**

Audit No.:	201201712484952FM	Client Name:	DOE, JOHN
Mcald/HMKPlus:	Y	Card Control Number:	1132111
Client Gender:	M	Date of Birth:	10292009
Date of Death:	00000000		
Original ID:	00111311	Current ID:	111331111
HMK/CHIP:	N		
Medicare #:	0000000000	Part-A/B:	N/N
No. of TPLs:	01	Nursing-Home:	N
Incurment Day:		Waiver:	N

**Benefit Summary (includes Managed Care, QMB, and Team Care)**

The Child is eligible for Healthy Montana Kids Plus. Is not eligible for the Medicare savings program. The Client is not responsible for an incurment amount. The Client is on Passport to Health. The Client has third party insurance coverage.

MHSP Eligible: N

Passport: Y

Team Care: N

PCP Provider: GLACIER MEDICAL ASSOCIATES

Phone #: 4068622515

Restricted Pharmacy: N

Pharm Name: NAME NOT FOUND

Phone #:

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Total Pages Transmitted: 2  
To: ACS  
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Provider Fax: 4064422819

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Client ID:	111331111	Date of Birth:	10292009
Date of Service:	01172012	Card Control Number:	

**Transaction Response**

Audit No.:	201201712484952FM	Client Name:	DOE, JOHN
Mcaid/HMKPlus:	Y	Card Control Number:	1132111
Client Gender:	M	Date of Birth:	10292009
Date of Death:	00000000		
Original ID:	00111311	Current ID:	111331111
HMK/CHIP:	N		
Medicare #:	0000000000	Part-A/B:	N/N
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Date of Service: 01172012 Card Control Number:

**Transaction Response**

Audit No.:	201201712484952FM	Client Name:	DOE, JOHN
Mcaid/HMKPlus:	Y	Card Control Number:	1132111
Client Gender:	M	Date of Birth:	10292009
Date of Death:	00000000		
Original ID:	0011311	Current ID:	111331111
HMK/CHIP:	N		
Medicare #:	0000000000	Part-A/B:	N/N
No. of TPLs:	01	Nursing-Home:	N
Incurment Day:		Waiver:	N

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Phone #: 4068622515

Restricted Pharmacy: N

Pharm Name: NAME NOT FOUND

Phone #:

**Current Third Party Liability (TPL) Coverage**

Carrier Name:	PREMERA BC	Carrier Code:	K85
Address:	P O BOX 91059 SEATTLE, WA 98111-9159		
Begin Date:	20091029	End Date:	20991231
Policy #:	51K355	Group #:	1004182
Subscriber Name:	BOE	Subscriber Initial:	W
Subscriber SSN:	31111311		

Page 2 displays:

- TPL information

# Using Medifax Services

Swipe technology – magnetic stripe reader

- Available 24/7
- Paper documentation of eligibility and associated information
- Batch capability useful for providers with large caseloads
- Charges associated with use include transaction fees and monthly fees



# Provider Relations

## Contacting Provider Relations

- 1-800-624-3958 or 406-442-1837
- Hours 8 a.m. until 5 p.m. Mountain Time
- Monday thru Friday

# Other Things to Verify

## Coverage of Codes

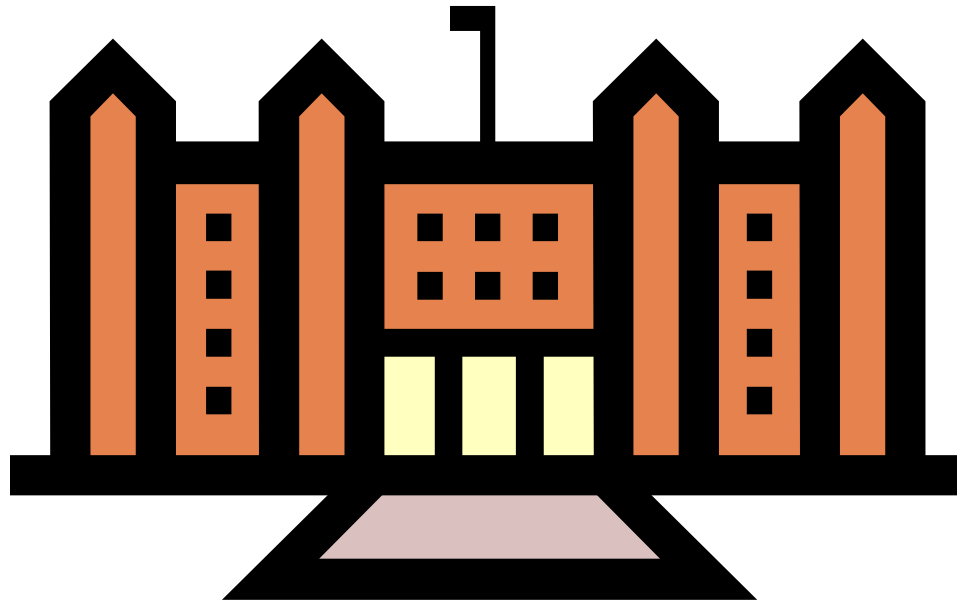
- Fee Schedule
  - Can be found at [www.mtmedicaid.org](http://www.mtmedicaid.org)
  - Resources by Provider Type
  - What you will see
    - Definitions
    - Code descriptions
    - Effective date
    - Method of fee calculation

## **Coverage of Codes, cont'd**

- Allowed Amounts
- Global days for surgical codes
- PA
- Multiple surgery rules apply
- Bilateral rules apply
- Assistant
- Co-surgeon
- Team
- Policy adjustor



# **UB-04: The Institutional Claim**



										50 MAIL CONTROL # 51 NEW REG # 52 FED. TAX NO.		53 DOCUMENT CONTROL NUMBER FROM 54 DOCUMENT CONTROL NUMBER THROUGH		55 MAILING PERIOD													
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## Zip + 4 (Required)

Form Locator 01

Loop 2010AA, Segment N4, Data Element 03

## Patient Control Number

Form Locator 3a

Loop 2300, Segment CLM, Data Element 01

## Type of Bill

Form Locator 4

Loop 2300, Segment CLM, Data Element 05-1 (Facility Type Code) and 05-3 (Claim Frequency Type Code)

# UB-04 (Top)

1 Take Time Medical Center 104 Time Square Helena, MT 59601-0104		2		3 PAT. CNTL # 4806		4 TYPE OF BILL 111	
5 MED. REC. # Grisw97531		6 FED. TAX NO.		7 STATEMENT COVERS PERIOD FROM 02/01/09 THROUGH 02/04/09		8 9912345	
9 PATIENT NAME a Pat.'s ID		9 PATIENT ADDRESS a 1313 Mockingbird Lane, Metropolis, MT 59601-1515					
b Griswold, Clark		b					
10 BIRTHDATE	11 SEX	12 DATE	13 PR	14 TYPE	15 SRC	16 DHR	17 STAT
03/26/30	M	02/01/09	11	1			01
18 19 20 21 22 23 24 25 26 27 28							
29 ACCT STATE 30							
31 OCCURRENCE DATE 32 OCCURRENCE DATE 33 OCCURRENCE DATE 34 OCCURRENCE DATE 35 OCCURRENCE SPAN FROM THROUGH 36 OCCURRENCE SPAN FROM THROUGH 37							

## Header Date of Service (Statement Cover Period)

Form Locator 6

Loop 2300, Segment DTP Statement Dates, Data Element 03

## Passport Number / Exemption

Form Locator 7

Loop 2300, Segment REF Referral Number, Data Element 02

## Client Name

Form Locator 8a or 8b

Loop 2010BA, Segment NM1, Data Element 03 (Last Name),  
04 (First Name) and 05 (Middle Name)



Loop 2300, Segment CL1 Institutional Claim Code, Data Element 03

## Condition Codes

## A4 = Family Planning

B3 = Pregnancy

Pregnancy: Loop 2300 Segment HI Condition Information,  
Data Element HI01-2 thru HI12-2

Family Planning: Loop 2300, Segment HI Condition Information,  
Data Element HI01-2 thru HI12-2

## Value Codes

## Form Locators 39-41

A1 = Medicare Deductible

A2 = Medicare Co-insurance

Loop 2300, Segment HI Value Information, Data Element HI01-2 thru HI12-2

# UB-04 (Midsection)

42 REV. CD	43 DESCRIPTION	44 HCPCS /RATE / HIPPS CODE	45 SERV. DATE	46 SERV. UNITS	47 TOTAL CHARGES	48 NON-COVERED CHARGES	49
120	Room and Board			4	3200:00		
259	Other Pharmacy N4 00026064871 GR 150			1	620:00		
270	General Class Medical/Surgical Supplies			110	583:00		
300	General Class Laboratory			4	500:00		

## Revenue Code

Form Locator 42

Loop 2400, Segment SV2, Data Element 01

**Data is required for any physician administered injectable drug (outpatient claims)**

Form Locator 43

Loop 2410, Segment LIN, Data Element 03

Data Element 02 Qualifier N4

## Prescription Number

Loop 2410, Segment REF, Data Element 02

## NDC Units

Loop 2410, Segment CTP, Data Element 05-1 (Qualifier)

## Qualifiers

F2 International Unit

GR Gram

ME Milligram

ML Milliliter

UN Unit

## Quantity

Loop 2410, Segment CTP, Data Element 04 (Quantity)

# UB-04 (Midsection)

42 REV. CD.	43 DESCRIPTION	NDC	44 HCPCS / RATE / HIPPS CODE	45 SERV. DATE	46 SERV. UNITS	47 TOTAL CHARGES	48 NON-COVERED CHARGES	49
120	Room and Board				4	3200.00		
259	Other Pharmacy N4 00026064871 GR 150				1	620.00		
270	General Class Medical/Surgical Supplies				110	583.00		
300	General Class Laboratory				4	500.00		
PAGE ____ OF ____		CREATION DATE 04/01/09		TOTALS →		4903.00		

## CPT/HCPCS Code (outpatient)

Form Locator 44

Loop 2400, Segment SV2, Data Element 02-2

## Line Level Date of Service (outpatient)

Form Locator 45

Line 23 = Bill Date

Loop 2400, Segment DTP, Data Element 03

## Units

Form Locator 46

Loop 2400, Segment SV2, Data Element 05

## Line Level Charges

Form Locator 47

Loop 2400, Segment SV2, Data Element 03

# UB-04 (Midsection)

PAGE		OF		CREATION DATE	04/01/09	TOTALS	4903.00
50 PAYER NAME		51 HEALTH PLAN ID		52 REL INFO	53 PRIOR BEN.	54 PRIOR PAYMENTS	55 EST. AMOUNT DUE
Medicaid							56 NPI 1876543210
							57 OTHER
							PRV ID
58 INSURED'S NAME		59 REL	60 INSURED'S UNIQUE ID		61 GROUP NAME		62 INSURANCE GROUP NO.
Griswold, Clark			123456789				
63 TREATMENT AUTHORIZATION CODES		64 DOCUMENT CONTROL NUMBER				65 EMPLOYER NAME	
10987645321							

## Other Payer Names

Form Locator 50

Loop 2320, Segment SBR Other Subscriber Information, Data Element 04

## TPL/Medicare Payment

Form Locator 54

Loop 2320 (header) , Segment AMT Coordination of Benefits (COB) Payer

Paid Amount, Data Element 02

## Medicare Co-Insurance:

Loop 2320 (header) or 2430 (line), Segment CAS, Data Elements 03, 06, 09, 12, 15 and 18 (Amount)

Data Elements 02, 05, 08, 11, 14 and 17 Claim Adjust Reason (Value of 2)

## Medicare Deductible:

Loop 2320 (header) or 2430 (line), Segment CAS, Data Elements 03, 06, 09, 12, 15 and 18 (Amount)

Data Elements 02, 05, 08, 11, 14 and 17 Claim Adjust Reason (Value of 1)

## Billing Provider NPI

Form Locator 56

Loop 2010AA, Segment NM1, Data Element 09

# UB-04 (Bottom)

58 INSURED'S NAME Griswold, Clark		59 FIEL 123456789	60 INSURED'S UNIQUE ID 123456789		61 GROUP NAME	62 INSURANCE GROUP NO.
63 TREATMENT AUTHORIZATION CODES 10987654321				64 DOCUMENT CONTROL NUMBER		65 EMPLOYER NAME
66 780.39	W	A	B	C	D	E
67 540.0	70 PATIENT REASON EX	71 PPS CODE	72 EQ	73	74 LAST Munster	
74 PRINCIPAL PROCEDURE CODE	a OTHER PROCEDURE CODE	b OTHER PROCEDURE CODE	75	76 ATTENDING NPI 1766554433		QUAL B3   363LP0000X
77 FIRST Herman		78 LAST Munster				

## Client ID Number

Form Locator 60

Loop 2010BA, Segment NM1, Data Element 09

## Prior Authorization

Form Locator 63

Loop 2300, Segment REF Prior Authorization, Data Element 02

## Diagnosis Codes

Form Locator 66,67; A-Q

Loop 2300, Segment HI Principal Diagnosis and HI Other Diagnosis Information, Data Element 01-2

## POA

Form Locator 67; small gray box A-Q

Loop 2300, Segment HI Principal Diagnosis, Data Element 01-9 and HI Other Diagnosis Information, Data Element 01-9 thru 12-9



# UB-04 (Bottom)

69 ADMIT DX	540.0	70 PATIENT REASON DX	a	b	c	71 RPS CODE		72 EQ	a	b	c	73
74 PRINCIPAL PROCEDURE CODE	DATE	a OTHER PROCEDURE CODE	DATE	b OTHER PROCEDURE CODE	DATE	75		76 ATTENDING NPI	1766554433	QUAL	B3	363LP0000X
								LAST	Munster	FIRST	Herman	
c OTHER PROCEDURE CODE	DATE	d OTHER PROCEDURE CODE	DATE	e OTHER PROCEDURE CODE	DATE			77 OPERATING NPI	123456789	QUAL	B3	363LP0000X
								LAST	Adams	FIRST	John	
80 REMARKS		81C3	B3	363LP0222X				78 OTHER NPI		QUAL		
		b						LAST		FIRST		
		c						79 OTHER NPI		QUAL		
		d						LAST		FIRST		

## Admit Diagnosis

Form Locator 69

Loop 2300, Segment HI Admitting Diagnosis, Data Element 01-2

## Cost Share Indicator

Form Locator 73

Loop 2300 Segment HI Condition Information, Data Element HI01-2 thru HI12-2 (A4 Family Planning or B3 Pregnancy)

## ICD-9 Surgical Procedures and Dates (Inpatient Claims)

Form Locator 74a-e

Loop 2300, Segment HI Principal Procedure Information and HI Other Procedure Information, Data Element 01-2 (Procedure) and 01-4 (Date)

Attending provider information must be sent in the header loop/segment on the 837I in order to be accepted into the MMIS.



69 ADMIT DX	540.0	70 PATIENT REASON DX	a	b	c	71 PPS CODE	72 EDI	a	b	c	73
74 PRINCIPAL PROCEDURE CODE			a OTHER PROCEDURE CODE			b OTHER PROCEDURE CODE					75
c OTHER PROCEDURE CODE			d OTHER PROCEDURE CODE			e OTHER PROCEDURE CODE					
80 REMARKS			81C1 a B3 363LP0222X								
			b								
			c								
			d								
			e								
			f								
			g								
			h								
			i								
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			k								
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			ae								
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			ah								
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			ak								
			al								
			am								
			an								
			ao								
			ap								
			aq								
			ar								
			as								
			at								
			au								
			av								
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			cs								
			ct								
			cu								
			cv								
			cw								
			cx								
			cy								
			cz								
			da								
			db								
			dc								
			dd								
			de								
			df								
			dg								

## Operating Provider

Form Locator 77

Loop 2310B, Segment NM1, Data Element 09 (If sent, must be provider's NPI.)

### Other Operating Provider

Form Locator 78-79

Loop 2310C, Segment NM1, Data Element 09 (If sent, must be provider's NPI.)

## Billing Provider Taxonomy Codes

**Qualifier = B3 (UB-04) and PXC (837I)**

## Form Locators 81CCa-d

## Loop 2000A, Segment PRV, Data Element 03

Operating provider and other operating provider information must be sent in the header loop and segment on the 837I in order to be accepted into the MMIS.



# Professional Claims: CMS-1500



1. MEDICARE (Medicare #) <input type="checkbox"/> MEDICAID (Medicaid #) <input type="checkbox"/> TRICARE CHAMP (Sponsor's SSN) <input type="checkbox"/> CHAMPVA (Member ID) <input type="checkbox"/> GROUP HEALTH PLAN (SSN or ID) <input type="checkbox"/> EFCA BOX (LINC) (SSN) <input type="checkbox"/> OTHER (ID) <input type="checkbox"/>		PAIRED INSURED'S ID NUMBER (If not Program ID then 1)	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial)		3. PATIENT'S BIRTH DATE (MM   DD   YY) SEX <input type="checkbox"/> M <input type="checkbox"/> F	
5. PATIENT'S ADDRESS (No., Street)		6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>	
CITY: STATE:		7. INSURED'S ADDRESS (No., Street)	
ZIP CODE: TELEPHONE (Include Area Code) ( )		CITY: STATE:	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)		10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) <input type="checkbox"/> YES <input type="checkbox"/> NO b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO PLACE (State) <input type="checkbox"/> c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
11. INSURED'S POLICY OR GROUP NUMBER		12. INSURED'S DATE OF BIRTH (MM   DD   YY) SEX <input type="checkbox"/> M <input type="checkbox"/> F	
13. OTHER INSURED'S POLICY OR GROUP NUMBER		14. EMPLOYER'S NAME OR SCHOOL NAME	
15. OTHER INSURED'S DATE OF BIRTH (MM   DD   YY) SEX <input type="checkbox"/> M <input type="checkbox"/> F		16. EMPLOYER'S NAME OR SCHOOL NAME	
17. EMPLOYER'S NAME OR SCHOOL NAME		18. INSURANCE PLAN NAME OR PROGRAM NAME	
19. INSURANCE PLAN NAME OR PROGRAM NAME		20. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, re-submit and complete item 9 and 10	
21. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.) SIGNED: DATE:		22. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below.) SIGNED:	
23. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM   DD   YY		24. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE MM   DD   YY	
25. NAME OF REFERRING PROVIDER OR OTHER SOURCE		26. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM   DD   YY TO MM   DD   YY	
27. RESERVED FOR LOCAL USE		28. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM   DD   YY TO MM   DD   YY	
29. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate items 1, 2, 3 or 4 to item 24E by Line) 1. 2. 3. 4.		29. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES	
30. A. DATE(S) OF SERVICE From MM   DD   YY To MM   DD   YY B. PLACE OF SERVICE C. EWS D. PROCEDURES (Explain Unit and Circumstances) OPT/OPCS MODIFIER E. DIAGNOSIS POINTER F. \$ CHARGES G. DAYS OF UNITS H. CREDIT FROM EWS I. ID. Q. UNIT J. RENDERING PROVIDER ID #		31. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.	
32. PRIOR AUTHORIZATION NUMBER		33. BILLING PROVIDER INFO & PR # ( )	
34. FEDERAL TAX ID NUMBER SSN EIN		35. PATIENT'S ACCOUNT NO. 27. ACCEPT ASSIGNMENT? (a gov. claim, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO	
36. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)		37. SERVICE FACILITY LOCATION INFORMATION	
38. TOTAL CHARGE \$		39. AMOUNT PAID \$	
40. BALANCE DUE \$		41. BILLING PROVIDER INFO & PR # ( )	
SIGNED: DATE:		SIGNED: DATE:	

1. MEDICARE <input type="checkbox"/> (Medicare #) MEDICAID <input type="checkbox"/> (Medicaid #) TRICARE <input type="checkbox"/> (Sponsor's SSN) CHAMPVA <input type="checkbox"/> (Member ID#) GROUP HEALTH PLAN <input type="checkbox"/> (SSN or ID) FICA BOX LUNG <input type="checkbox"/> (SSN) OTHER <input type="checkbox"/> (IC)		3. INSURED'S ID NUMBER (USE PREVIOUS SCREEN)	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) <b>John Doe</b>		4. INSURED'S NAME (Last Name, First Name, Middle Initial)	
5. PATIENT'S ADDRESS (No., Street)  CITY STATE ZIP CODE TELEPHONE (Include Area Code)		7. INSURED'S ADDRESS (No., Street)  CITY STATE ZIP CODE TELEPHONE (Include Area Code)	
6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>		8. PATIENT STATUS Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/> Employed <input type="checkbox"/> Full-Time Student <input type="checkbox"/> Part-Time Student <input type="checkbox"/>	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)		10. IS PATIENT'S CONDITION RELATED TO:	
a. OTHER INSURED'S POLICY OR GROUP OR PLAN NUMBER		a. EMPLOYMENT? (Current or Previous) <input type="checkbox"/> YES <input type="checkbox"/> NO	
b. OTHER INSURED'S DATE OF BIRTH MM DD YY SEX M <input type="checkbox"/> F <input type="checkbox"/>		b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO PLACE (State)	
c. EMPLOYER'S NAME OR SCHOOL NAME		c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
d. INSURANCE PLAN NAME OR PROGRAM NAME		10d. RESERVED FOR LOCAL USE <b>123456789</b>	
		d. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, return to and complete item 9 a-d.</i>	

## Client Name

Field 2

Last Name: Loop 2010BA, Segment NM1, Data Element 03

First Name: Loop 2010BA, Segment NM1, Data Element 04

## Client ID:

Field 10d

Field 1a

Field 9a

Field 11a

Loop 2010BA, Segment NM1, Data Element 09

# CMS-1500 (Midsection)

1. MEDICARE <input type="checkbox"/> (Medicare #) MEDICAID <input type="checkbox"/> (Medicaid #) TRICARE <input type="checkbox"/> CHAMPUS <input type="checkbox"/> (Sponsor's SSN) CHAMPVA <input type="checkbox"/> (Member ID#) GROUP HEALTH PLAN <input type="checkbox"/> (SSN or ID) FECA <input type="checkbox"/> BOK LUNG <input type="checkbox"/> (SSN) OTHER <input type="checkbox"/> (ID)		1a. INSURED'S I.D. NUMBER (For Program in Item 1)	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial)		3. PATIENT'S BIRTH DATE MM DD YY SEX M <input type="checkbox"/> F <input type="checkbox"/>	
5. PATIENT'S ADDRESS (No., Street)		4. INSURED'S NAME (Last Name, First Name, Middle Initial)	
6. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>		7. INSURED'S ADDRESS (No., Street)	
CITY STATE		8. PATIENT STATUS Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/>	
ZIP CODE TELEPHONE (Include Area Code) ( )		9. PATIENT STATUS Employed <input type="checkbox"/> Full-Time Student <input type="checkbox"/> Part-Time Student <input type="checkbox"/>	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)		10. IS PATIENT'S CONDITION RELATED TO:	
a. OTHER INSURED'S POLICY OR GROUP NUMBER		a. EMPLOYMENT? (Current or Previous) YES <input type="checkbox"/> NO <input type="checkbox"/>	
b. OTHER INSURED'S DATE OF BIRTH MM DD YY SEX M <input type="checkbox"/> F <input type="checkbox"/>		b. AUTO ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> PLACE (State)	
c. EMPLOYER'S NAME OR SCHOOL NAME		c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/>	
d. INSURANCE PLAN NAME OR PROGRAM NAME		10d. RESERVED FOR LOCAL USE	
11. INSURED'S POLICY GROUP OR FECA NUMBER		a. INSURED'S DATE OF BIRTH MM DD YY SEX M <input type="checkbox"/> F <input type="checkbox"/>	
b. EMPLOYER'S NAME OR SCHOOL NAME		c. INSURANCE PLAN NAME OR PROGRAM NAME	
d. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, return to and complete item 9 a-d.			

## TPL Indicators:

Field 11c

Field 9d

Field 11d = Y

Loop 2320, Segment SBR, Data Element 09



# CMS-1500 (Midsection)

14. DATE OF CURRENT: MM DD YY ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY(LMP)	15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY	16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE	17a. 9999998 17b. NPI	18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY
19. RESERVED FOR LOCAL USE		20. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 24E by Line) 1. _____ 3. _____ 2. _____ 4. _____		22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO. 23. PRIOR AUTHORIZATION NUMBER

## Passport

Field 17a

(header)

Loop 2300, Segment REF Referral Number, Data Element 01 Qualifier = 9F

Loop 2300, Segment REF, Referral Number, Data Element 02 Passport Number  
(line)

Loop 2400, Segment REF Referral Number, Data Element 01 Qualifier = 9F

Loop 2400, Segment REF Referral Number, Data Element 02 Passport Number

## Referring Provider NPI

Field 17b

Loop 2310, Segment NM1, Data Element 09

## For Schools CSCT, Team Number

Field 19

### CSCT

Loop 2300, Segment NTE, Data Element 01 = ADD,

### Team Number

Loop 2300, Segment NTE, Data Element 02 = Team Number

# CMS-1500 (Midsection)

14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY		15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS: GIVE FIRST DATE MM DD YY		16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY	
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE		17a		18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY	
		17b	NPI		
19. RESERVED FOR LOCAL USE				20. OUTSIDE LAB? \$ CHARGES <input type="checkbox"/> YES <input type="checkbox"/> NO	
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 24E by Line) 1. 123.12				22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.	
2.				23. PRIOR AUTHORIZATION NUMBER	
3.					
4.					

## Diagnosis Codes

Field 21

Loop 2300, Segment HI Health Care Diagnosis Code, Data Element 01-2 thru 12-2 (Montana Health Care Programs only accepts the first 4 values)

## Prior Authorization Number

Field 23

(header)

Loop 2300, Segment REF Prior Authorization, Data Element 01 Qualifier = G1

Loop 2300, Segment REF Prior Authorization, Data Element 02 Prior Auth #  
(line)

Loop 2400, Segment REF Prior Authorization, Data Element 01 Qualifier = G1

Loop 2400, Segment REF Prior Authorization, Data Element 02 Prior Auth #



# CMS-1500 (Midsection)

24. A.	DATE(S) OF SERVICE						B.	C.	D. PROCEDURE	SERVICES, OR SUPPLIES	E.	F.	G.	H.	I.	J.
	From	To					PLACE OF SERVICE	EMG	(Explain Unusual Circumstances)	MODIFIER	DIAGNOSIS POINTER	\$ CHARGES	DAYS OR UNITS	PPSOT Family Plan	ID. QUAL	RENDERING PROVIDER ID. #
MM	DD	YY	MM	DD	YY				OPT/HGPOS							
N4	00026064871	GR150													ZZ	36LP00000X
01	01	09	01	01	09	11	0		J2250		1	100.00	1	6	NPI	1213456789
															NPI	
															NPI	
															NPI	

## NDC (National Drug Code)

Shaded area above each line on which a physician-administered injectable drug is billed:

Loop 2410, Segment LIN, Data Element 03 (Data Element 02 Qualifier N4)

## NDC Units Qualifier

Loop 2410, Segment CTP, Data Element 05-1

F2 – International Unit

GR – Gram

ME – Milligram

ML – Milliliter

UN – Unit

## NDC Units – as defined by qualifier

Loop 2410, Segment CTP, Data Element 04

# CMS-1500 (Midsection)

[illegible]

## Dates of Service

Field 24A

## Loop 2400, Segment DTP Date – Service Date, Data Element 03

## Place of Service

Field 24B

Loop 2300, Segment CLM, Data Element 05-1 (Header)

Loop 2400, Segment SV1, Data Element 05 (Line)

## Emergency Indicator

Field 24C

Loop 2400, Segment SV1, Data Element 09

# CMS-1500 (Midsection)

24. A. DATE(S) OF SERVICE							B. PLACE OF SERVICE	C. EMG	D. PROCEDURE (Opt/HCPCS)	E. SERVICES, OR SUPPLIES (Explain Unusual Circumstances)	F. \$ CHARGES	G. DAYS OR UNITS	H. FFSPT Family Plan	I. ID. QUAL	J. RENDERING PROVIDER ID #
MM	DD	YY	MM	DD	YY										
01	01	09	01	01	09	11	0		J2250		100.00	1	6	ZZ	36LP00000X
														NPI	1213456789
														NPI	
														NPI	
														NPI	

## CPT/HCPCS/Modifiers

Field 24D

Loop 2400, Segment SV1, Data Element 01-2 (Procedure Code)

Loop 2400, Segment SV1, Data Element 01-4, 01-5, and 01-6

## Diagnosis Pointer

Field 24E

Loop 2400, Segment SV1, Data Element 07-1 thru 07-4

## Charges

Field 24F

Loop 2400, Segment SV1, Data Element 02

# CMS-1500 (Midsection)

24. A. DATE(S) OF SERVICE						B.	C.	D. PROCEDURE	SERVICES OR SUPPLIES				E.	F.		G.	H.	I.	J.
From To						PLACE OF SERVICE	EMG	(Explain Unusual Circumstances)	MODIFIER				DIAGNOSIS POINTER	\$ CHARGES		DAYS OR UNITS	EPSDT Family Plan	ID. QUAL	RENDERING PROVIDER ID #
N4 00026064871 GR150																		ZZ	36LP00000X
01	01	09	01	01	09	11	0	J2250					1	100	00	1	6	NPI	1213456789
																		NPI	
																		NPI	
																		NPI	

## Days or Units

Field 24G

Loop 2400, Segment SV1, Data Element 03 (Qualifier)

Loop 2400, Segment SV1, Data Element 04 (Quantity)

## EPSDT/Family Planning

Field 24H

**EPSDT:**

Loop 2400, Segment SV111 Value of Y

**Family Planning:**

Loop 2400, Segment SV112 Value of Y

# CMS-1500 (Midsection)

[illegible]

## Rendering NPI:

## Field 24I Qualifier G2 for atypical providers

Loop 2310B, Segment NM1, Data Element 08 Qualifier XX

Loop 2310B, Segment NM1, Data Element 09 (Claim Level NPI)

Loop 2420A, Segment NM1, Data Element 08 Qualifier XX

Loop 2420A, Segment NM1, Data Element 09 (Line Level NPI)

Loop 2310B, Segment REF, Data Element 01 Qualifier G2 (Atypical)

Loop 2310B, Segment REF, Data Element 02 PID (Atypical)

Loop 2420A, Segment REF, Data Element 01 Qualifier G2 (Atypical)

## Rendering Taxonomy:

Field 24J (shaded area) **Qualifier ZZ**

Loop 2310B, Segment PRV, Data Element 02 (Qualifier PXC)

Loop 2310B, Segment PRV, Data Element 03 (Claim Level)

Loop 2420A, Segment PRV, Data Element 02 (Qualifier PXC)

### Loop 2420A, Segment PRV, Data Element 03 (Line Level)

## Rendering Zip:

Loop 2310C, Segment N4, Data Element 03 (Claim Level)

# CMS-1500 (Bottom)

25. FEDERAL TAX I.D. NUMBER 99-9999999	SSN EIN <input type="checkbox"/> <input checked="" type="checkbox"/>	26. PATIENT'S ACCOUNT NO. BV12345	27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	28. TOTAL CHARGE \$ 100.00	29. AMOUNT PAID \$	30. BALANCE DUE \$ 100.00
31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)  Rocky Shalestone, MD SIGNED		32. SERVICE FACILITY LOCATION INFORMATION  a. NPI b.		33. BILLING PROVIDER INFO & PH # (406) 555-1234 Yabba-Dabba Center 2121 Granite Slab Dr. Bedrock, BC 54321-1234		
DATE 01/01/09				a. 1876543215	b. ZZ 400RT0010X	

## Patient Account Number

Field 26

Loop 2300, Segment CLM, Data Element 01

## Total Claim Charge

Field 28

Loop 2300, Segment CLM, Data 02

## TPL/Medicare Payment

Field 29

Loop 2320, Segment AMT, Data Element 02

## Signature and Date

Field 31

Loop 2300, Segment CLM, Data Element 06 (signature)



# CMS-1500 (Bottom)

25. FEDERAL TAX I.D. NUMBER 99-9999999	SSN EIN <input type="checkbox"/> <input checked="" type="checkbox"/>	26. PATIENT'S ACCOUNT NO. BV12345	27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	28. TOTAL CHARGE \$ 100.00	29. AMOUNT PAID \$	30. BALANCE DUE \$ 100.00
31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)  Rocky Shalestone, MD SIGNED 01/01/09 DATE		32. SERVICE FACILITY LOCATION INFORMATION  a. NPI b.		33. BILLING PROVIDER INFO & PH # (406) 555-1234 Yabba-Dabba Center 2121 Granite Slab Dr. Bedrock, BC 54321-1234 a. 1876543215 b. ZZ 400RT0010X		

**Billing Provider:** Zip + 4 required

Field 33

Loop 2010AA, Segment N4, Data Element 03

**Billing Provider NPI** (Healthcare Provider)

Field 33a

Loop 2010AA, Segment NM1, Data Element 09

**Tax ID**

Field 25

Loop 2010AA, Segment REF Billing Provider Tax Identification, Data Element 02

**Taxonomy:**

Field 33b Qualifier = ZZ

Loop 2000A, Segment PRV, Data Element 03 (Taxonomy)

Loop 2000A, Segment PRV, Data Element 02 (Qualifier PXC)

**Atypical Provider:**

Qualifier = G2 (both CMS-1500 and 837P)

Field 33b

Loop 2010BB, Segment REF Billing Provider Secondary Identification,

Data Element 01 Qualifier = G2, Data Element 02 PID





# Dental Claims



# Dental Form – Top Left

HEADER INFORMATION
1. Type of Transaction (Mark all applicable boxes) <input type="checkbox"/> Statement of Actual Services <input type="checkbox"/> Request for Predetermination/Preauthorization <input type="checkbox"/> EPSDT/Title XIX
2. Predetermination/Preauthorization Number
INSURANCE COMPANY/DENTAL BENEFIT PLAN INFORMATION
3. Company/Plan Name, Address, City, State, Zip Code

## Box 1

Mark appropriate box

## Box 2

Prior Authorization Number

## Box 3

Montana Medicaid Billing Information

# Dental Form – Top Left

<b>OTHER COVERAGE</b>		
4. Other Dental or Medical Coverage? <input type="checkbox"/> No (Skip 5-11) <input type="checkbox"/> Yes (Complete 5-11)		
5. Name of Policyholder/Subscriber in #4 (Last, First, Middle Initial, Suffix)		
6. Date of Birth (MM/DD/CCYY)	7. Gender <input type="checkbox"/> M <input type="checkbox"/> F	8. Policyholder/Subscriber ID (SSN or ID#)
9. Plan/Group Number	10. Patient's Relationship to Person Named in #5 <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent <input type="checkbox"/> Other	
11. Other Insurance Company/Dental Benefit Plan Name, Address, City, State, Zip Code		

## Box 4

Other insurance coverage

## Box 5

Policyholder name

## Box 6

Date of birth

## Box 7

Gender indicator

## Box 8

Policyholder ID

## Box 9

Plan/Group number

## Box 10

Patient relationship to person  
named in #5

## Box 11

Other insurance information

# Dental Form – Top Right

<b>POLICYHOLDER/SUBSCRIBER INFORMATION</b> (For Insurance Company Named in #3)		
12. Policyholder/Subscriber Name (Last, First, Middle Initial, Suffix), Address, City, State, Zip Code		
13. Date of Birth (MM/DD/CCYY)	14. Gender <input type="checkbox"/> M <input type="checkbox"/> F	15. Policyholder/Subscriber ID (SSN or ID#)
16. Plan/Group Number	17. Employer Name	
<b>PATIENT INFORMATION</b>		
18. Relationship to Policyholder/Subscriber in #12 Above <input type="checkbox"/> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Dependent Child <input type="checkbox"/> Other		19. Student Status <input type="checkbox"/> FTS <input type="checkbox"/> PTS
20. Name (Last, First, Middle Initial, Suffix), Address, City, State, Zip Code		
21. Date of Birth (MM/DD/CCYY)	22. Gender <input type="checkbox"/> M <input type="checkbox"/> F	23. Patient ID/Account # (Assigned by Dentist)

## Box 12

Client Information

## Box 13

Client Date of Birth

## Box 14

Client Gender

## Box 15

Client ID

## Box 18

Client Information

## Box 19

Student Status

## Box 20

Client Name

## Box 21

Client Date of Birth

## Box 22

Client Gender

## Box 23

Client ID

# Dental Form – Midsection

RECORD OF SERVICES PROVIDED																													
	24. Procedure Date (MM/DD/CCYY)	25. Area of Oral Cavity	26. Tooth System	27. Tooth Number(s) or Letter(s)	28. Tooth Surface	29. Procedure Code	30. Description						31. Fee																
1	9/1/2009					D0120	Oral Evaluation						28.00																
2	9/1/2009					D0220	Intraoral Periapical film						24.00																
3	9/1/2009					D0230	Intraoral Periapical additional film, 4 units						40.00																
4	9/1/2009					D1206	Flouride Varnish						24.00																
5	9/1/2009			18		D1351	Sealant						32.00																
6	9/1/2009			31		D1351	Sealant						32.00																
7	9/1/2009			UL		D4210	Gingivectomy						350.00																
8	9/1/2009			3		D2750	Crown Porcelain, w/high noble metal						991.00																
9																													
10																													
MISSING TEETH INFORMATION																													
		Permanent																Primary										32. Other Fee(s)	
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	A	B	C	D	E	F	G	H	I	J		
34. (Place an 'X' on each missing tooth)		32	31	30	29	28	27	26	25	24	23	22	21	20	19	18	17	T	S	R	Q	P	O	N	M	L	K	33. Total Fee	1521.00
35. Remarks		Co-pay exempt, patient is pregnant. EOB attached from BCBS of MT.																											

## Box 24

Date of Service

## Box 25

Cavity indicator

## Box 26

Tooth system

## Box 27

Tooth number or letter

## Box 28

Tooth surface

## Box 29

Procedure code

## Box 30

Description

## Box 31

Fee

## Box 32

Other fees

## Box 33

Total fee

## Box 34

Missing teeth information

## Box 35

Remarks

# Dental Form – Midsection

<b>AUTHORIZATIONS</b> 36. I have been informed of the treatment plan and associated fees. I agree to be responsible for all charges for dental services and materials not paid by my dental benefit plan, unless prohibited by law, or the treating dentist or dental practice has a contractual agreement with my plan prohibiting all or a portion of such charges. To the extent permitted by law, I consent to your use and disclosure of my protected health information to carry out payment activities in connection with this claim. X <u>signature on file</u> <u>9/1/2009</u> Patient/Guardian signature Date 37. I hereby authorize and direct payment of the dental benefits otherwise payable to me, directly to the below named dentist or dental entity. X _____ Subscriber signature Date	<b>ANCILLARY CLAIM/TREATMENT INFORMATION</b> 38. Place of Treatment <input checked="" type="checkbox"/> Provider's Office <input type="checkbox"/> Hospital <input type="checkbox"/> ECF <input type="checkbox"/> Other 39. Number of Enclosures (00 to 99) Radiograph(s) <input type="text"/> Oral Image(s) <input type="text"/> Model(s) <input type="text"/> 40. Is Treatment for Orthodontics? <input checked="" type="checkbox"/> No (Skip 41-42) <input type="checkbox"/> Yes (Complete 41-42) 41. Date Appliance Placed (MM/DD/CCYY) 42. Months of Treatment Remaining 43. Replacement of Prosthesis? <input type="checkbox"/> No <input type="checkbox"/> Yes (Complete 44) 44. Date Prior Placement (MM/DD/CCYY) 45. Treatment Resulting from <input type="checkbox"/> Occupational illness/injury <input type="checkbox"/> Auto accident <input type="checkbox"/> Other accident 46. Date of Accident (MM/DD/CCYY) 47. Auto Accident State
<b>BILLING DENTIST OR DENTAL ENTITY</b> (Leave blank if dentist or dental entity is not submitting	<b>TREATING DENTIST AND TREATMENT LOCATION INFORMATION</b>

## Field 36

Patient signature

## Field 37

Payment assignment

## Field 38

Place of treatment

## Field 39

Number of enclosures

## Field 40

Treatment for orthodontics

## Field 41

Date appliance placed

## Field 42

Months of treatment remaining

## Field 43

Replacement of prosthesis

## Field 44

Date prior placement

## Field 45

Treatment resulting from

## Field 46

Date of accident

## Field 47

Auto accident state

# Dental Form – Bottom

<b>BILLING DENTIST OR DENTAL ENTITY</b> (Leave blank if dentist or dental entity is not submitting claim on behalf of the patient or insured/subscriber)			<b>TREATING DENTIST AND TREATMENT LOCATION INFORMATION</b>		
48. Name, Address, City, State, Zip Code  Crown Clinic 89 Base Metal Drive  Big Drill MT 59625			53. I hereby certify that the procedures as indicated by date are in progress (for procedures that require multiple visits) or have been completed. X <i>Dennis Canine, DDS</i> 9/2/2009 Signed (Treating Dentist) Date		
49. NPI	50. License Number	51. SSN or TIN	54. NPI	55. License Number	
1234567891			1110563265		
52. Phone Number (406) 555 - 5555			56. Address, City, State, Zip Code		
52A. Additional Provider ID ZZ1223G0001X			16 Crossbite Lane Bridge MT 59628		
57. Phone Number (406) 555 - 5555			58. Additional Provider ID		

## Box 48

Billing provider information

## Box 49

Billing provider NPI

## Box 50

License number

## Box 51

Tax ID

## Box 52

Phone number

## Box 52A

Billing provider taxonomy code

## Box 53

Rendering provider signature and date

## Box 54

Rendering provider NPI

## Box 56

Rendering provider address

## Box 56

Rendering provider taxonomy

## Box 57

Phone number

## Box 58

Additional provider ID





# Remittance Advice



## Ways to Receive RAs

- Web Portal: Download
- 835 Transactions
- Paper

## Remittance Advice Tips

- Grouped by status
- Do not resubmit a claim in PENDED status.
- Work all denial reasons before resubmitting.
- Do not post payments listed under Credit Balance.
- Always contact Provider Relations if you have questions.

## **Paid**

- Under client ID, the status of the claim is listed.
- There will be no reason and remark codes.
- If an error exists on this claim, an adjustment must be submitted.

BTMC8000-R001  
AS OF 02/28/2008

MONTANA DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES  
HELENA, MT 59604

REMITTANCE ADVICE FOR MEDICAID/CHIP/MHSP

DR. BEVERELY HILLBILLY  
555 STEVENS ST  
STEVENSVILLE MT, 59555

VENDOR # 12345678987 REMIT ADVICE # 555555 EFT/CHK # 555555 DATE 03/03/2008 PAGE 2  
NPI #: 123454321 TAXONOMY: 123454321X

RECIPIENT ID	NAME	SERVICE FROM	DATES TO	UNIT OF SVC	PROCEDURE REVENUE NDC	TOTAL CHARGES	ALLOWED	CO-PAY	REASON & REMARK CODES
--------------	------	--------------	----------	-------------	-----------------------	---------------	---------	--------	-----------------------

PAID CLAIMS - MISCELLANEOUS CLAIM

123454321	RABBIT, ROGER A	02112008	02112008	3.000	H0036	82.50	47.70		
ICN 55505600253001555 PATIENT NUMBER=155555-VLBHHL1CSC									
TEAM NUMBER 01									
		02122008	02122008	3.000	H0036	82.50	47.70		
		02132008	02132008	7.000	H0036	192.50	111.30		
		02152008	02152008	3.000	H0036	82.50	47.70		
***CLAIM TOTAL*****						440.00	254.40		
123454321	RABBIT, ROGER A	02192008	02192008	3.000	H0036	82.50	47.70		
ICN 55505600253001555 PATIENT NUMBER=155555-VLBHHL1CSC									
TEAM NUMBER 01									
		02202008	02202008	4.000	H0036	110.00	63.60		
		02212008	02212008	10.000	H0036	275.00	159.00		
		02222008	02222008	1.000	H0036	27.50	15.90		
***CLAIM TOTAL*****						495.00	286.20		

## Denied

- Under client ID, the status of the claim is listed
- Reason and Remark (R&R) codes will post.
- Refer to the last page of the RA for an explanation of the denial.
- If the codes are not clear, refer to the EOB R&R Crosswalk at [www.mtmedicaid.org](http://www.mtmedicaid.org).



# Reason and Remarks

\*\*\*\*\*THE FOLLOWING IS A DESCRIPTION OF THE REASON/REMARK CODES THAT APPEAR ABOVE \*\*\*\*\*

B13 PREVIOUSLY PAID. PAYMENT FOR THIS CLAIM/SERVICE MAY HAVE BEEN PROVIDED  
IN A PREVIOUS PAYMENT.

B22 THIS PAYMENT IS ADJUSTED BASED ON THE DIAGNOSIS.

B7 THIS PROVIDER WAS NOT CERTIFIED/ELIGIBLE TO BE PAID FOR THIS  
PROCEDURE/SERVICE ON THIS DATE OF SERVICE.

MA04 SECONDARY PAYMENT CANNOT BE CONSIDERED WITHOUT THE IDENTITY OF OR  
PAYMENT INFORMATION FROM THE PRIMARY PAYER. THE INFORMATION WAS EITHER  
NOT REPORTED OR WAS ILLEGIBLE.

M57 MISSING/INCOMPLETE/INVALID PROVIDER IDENTIFIER.

M68 MISSING/INCOMPLETE/INVALID ATTENDING OR REFERRING PHYSICIAN  
IDENTIFICATION.

M77 MISSING/INCOMPLETE/INVALID PLACE OF SERVICE.

M86 SERVICE DENIED BECAUSE PAYMENT ALREADY MADE FOR SAME/SIMILAR PROCEDURE  
WITHIN SET TIME FRAME.

N30 PATIENT INELIGIBLE FOR THIS SERVICE.

125 PAYMENT ADJUSTED DUE TO A SUBMISSION/BILLING ERROR(S). ADDITIONAL  
INFORMATION IS SUPPLIED USING THE REMITTANCE ADVICE REMARKS CODES  
WHENEVER APPROPRIATE.

133 THE DISPOSITION OF THIS CLAIM/SERVICE IS PENDING FURTHER REVIEW.

15 PAYMENT ADJUSTED BECAUSE THE SUBMITTED AUTHORIZATION NUMBER IS  
MISSING, INVALID, OR DOES NOT APPLY TO THE BILLED SERVICES OR PROVIDER.

22 PAYMENT ADJUSTED BECAUSE THIS CARE MAY BE COVERED BY ANOTHER PAYER PER  
COORDINATION OF BENEFITS.

29 THE TIME LIMIT FOR FILING HAS EXPIRED.

31 CLAIM DENIED AS PATIENT CANNOT BE IDENTIFIED AS OUR INSURED.

See R&R EOB Crosswalk for further explanation.



# Gross Adjustment

- Listed as:
  - Paid claims – Gross Adjustment
  - History only – Gross Adjustment
- Lists client or facility to whom the adjustment belongs

BTMC8000-R001  
AS OF 01/15/2009

MONTANA DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES  
HELENA, MT 59604

REMITTANCE ADVICE FOR MEDICAID/CHIP/MHSP

YABBA DABBA DOO INC  
555 SLATE RD  
BEDROCK BC 55555

VENDOR # 0000123456 REMIT ADVICE # 333333 EFT/CHK # 222222 DATE 01/19/2009 PAGE 13  
NPI #: 1111111111 TAXONOMY: 000000000X

RECIP ID	NAME	SERVICE FROM	DATES TO	UNIT OF SVC	PROCEDURE REVENUE NDC	TOTAL CHARGES	ALLOWED	CO-PAY	REASON & REMARK CODES
----------	------	--------------	----------	-------------	-----------------------	---------------	---------	--------	-----------------------

PAID CLAIMS - GROSS ADJUSTMENT

ICN 000000000000000000	08062004 03302005	0.000				346.42-	346.42-		
	MOVE CREDIT BALANCE FROM 12345								
ICN 000000000000000000	11142007 11142007	0.000				45.74-	45.74-		
	MOVE CREDIT BALANCE FROM 54321								
ICN 000000000000000000	11142007 11142007	0.000				30.15-	30.15-		
	MOVE CREDIT BALANCE FROM 11111								

## Credit Balance

- Under client ID, the status of the claim is listed.
- Do not post a credit balance.
- The ICN of a credit balance does not change.

BTMC8000-R001  
AS OF 12/18/2008

MONTANA DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES  
HELENA, MT 59604

REMITTANCE ADVICE FOR MEDICAID/CHIP/MHSP

JAMES BOND  
007 SECRET LN  
LONDON EN 55555

VENDOR # 0000111111 REMIT ADVICE # 222222 EFT/CHK # 0000000 DATE 12/22/2008 PAGE 2  
NPI #: 1111111111 TAXONOMY: 000000000X

RECIP ID	NAME	SERVICE FROM	DATES TO	UNIT OF SVC	PROCEDURE REVENUE NDC	TOTAL CHARGES	ALLOWED	CO-PAY	REASON & REMARK CODES
----------	------	--------------	----------	-------------	-----------------------	---------------	---------	--------	-----------------------

CREDIT-BALANCE-CLAIMS - GROSS ADJUSTMENT

ICN 000000000000000000	07122007 07242007	0.000	8.40-	8.40-
------------------------	-------------------	-------	-------	-------

TEAM NUMBER 02

MOVE CREDIT BALANCE FROM 123456

*CR BAL CLAIM TOTALS - GROSS ADJUSTMENT	**NUMBER OF CLAIMS- 1**	8.40-	8.40-
---	-------------------------	-------	-------

***TOTAL WARRANT AMOUNT***	0.00
----------------------------	------

**Note: Credit Balance ICN does not change.**



# Special Forms:

Adjustments  
Blanket Denials  
Paperwork Attachments  
and many, many more ...

## Adjustment Form

- Complete all required sections.
- Make sure the information is clear.
- Double-check that your adjustments are correct.
- Do not adjust a denied claim.

## Montana Health Care Programs Medicaid • Mental Health Services Plan • Healthy Montana Kids Individual Adjustment Request

### Instructions:

This form is for providers to correct a claim which has been paid at an incorrect amount or was paid with incorrect information. Complete all the fields in Section A with information about the paid claim from your statement. Complete only the items in Section B which represent the incorrect information that needs changing. For help with this form, refer to the *Remittance Advice and Adjustments* chapter in your program manual or the *General Information for Providers* manual, or call Xerox Provider Relations at (800) 624-3958 (Montana and out-of-state providers) or (406) 442-1837 (Helena).

A. Complete all fields using the remittance advice (RA) for information.			
1. Provider Name and Address	3. Internal Control Number (ICN)		
Name _____			
Street or P.O. Box _____	4. NPI/API		
City _____ State _____ ZIP _____	5. Client ID Number		
2. Client Name	6. Date of Payment		
_____	7. Amount of Payment \$		

B. Complete only the items which need to be corrected.			
Item	Date of Service or Line Number	Information on Statement	Corrected Information
1. Units of Service			
2. Procedure Code/NDC/Revenue Code			
3. Dates of Service (DOS)			
4. Billed Amount			
5. Personal Resource (Nursing Facility)			
6. Insurance Credit Amount			
7. Net (Billed – TPL or Medicare Paid)			
8. Other/Remarks (Be specific.)			

Signature \_\_\_\_\_ Date \_\_\_\_\_

When the form is complete, attach a copy of the RA and a copy of the corrected claim, and mail to:  
Xerox State Healthcare, LLC  
P.O. Box 8000  
Helena, MT 59604



# Montana Health Care Programs

## Medicaid • Mental Health Services Plan • Healthy Montana Kids

### Individual Adjustment Request

#### Instructions:

This form is for providers to correct a claim which has been paid at an incorrect amount or was paid with incorrect information. Complete all the fields in Section A with information about the paid claim from your statement. Complete **only** the items in Section B which represent the incorrect information that needs changing. For help with this form, refer to the *Remittance Advices and Adjustments* chapter in your program manual or the *General Information for Providers* manual, or call Xerox Provider Relations at (800) 624-3958 (Montana and out-of-state providers) or (406) 442-1837 (Helena).

#### A. Complete all fields using the remittance advice (RA) for information.

1. Provider Name and Address	3. Internal Control Number (ICN)
<u>The Clinic</u>	<u>21011111111211111</u>
Name	
<u>123 Main Street</u>	4. NPI/API
Street or P.O. Box	<u>1234567891</u>
<u>Somewhere</u> <u>MT</u> <u>59991</u>	5. Client ID Number
City State ZIP	<u>111331111</u>
2. Client Name	6. Date of Payment <u>01/01/2012</u>
<u>John Doe</u>	7. Amount of Payment \$ <u>558.72</u>

**B. Complete only the items which need to be corrected.**

Item	Date of Service or Line Number	Information on Statement	Corrected Information
1. Units of Service	Line 3	4	2
2. Procedure Code/NDC/Revenue Code			
3. Dates of Service (DOS)			
4. Billed Amount			
5. Personal Resource (Nursing Facility)			
6. Insurance Credit Amount			
7. Net (Billed – TPL or Medicare Paid)			
8. Other/Remarks (Be specific.)			

Signature John R. Smith, M.D. Date 02/09/2012

When the form is complete, attach a copy of the RA and a copy of the corrected claim, and mail to:

Xerox State Healthcare, LLC  
P.O. Box 8000  
Helena, MT 59604

## **Blanket Denial**

- Complete all lines on the form.
- Send matching EOB and R&R codes.
- Good for 2 years.

## Request for Blanket Denial Letter Xerox – State of Montana Medicaid

Effective Date Requested \_\_\_\_\_ Provider/NPI \_\_\_\_\_

Client Name \_\_\_\_\_

Medicaid ID Number \_\_\_\_\_

Name of Insurance Company on File \_\_\_\_\_

Procedure Codes Requested

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Requesting Agency \_\_\_\_\_

Fax Number \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

Number of Pages that Follow Request \_\_\_\_\_

Fax all requests to Xerox State Healthcare, LLC at (406) 442-0357.

Request must include an explanation of benefits (EOB) stating the services are not covered.

# Paperwork Attachment

- Complete each line of the form.
- Indicate paperwork attachment on electronic claims.
- Client ID must be the same on paperwork attachment and claim.
- Fax to (406) 442-4402

OR

- Mail to: Xerox State Healthcare, LLC  
P.O. Box 8000  
Helena, MT 59604

## Paperwork Attachment Cover Sheet

**Paperwork Attachment Control Number:** \_\_\_\_\_

**Date of Service:** \_\_\_\_\_

**Billing NPI/API:** \_\_\_\_\_

**Client ID Number:** \_\_\_\_\_

**Type of Attachment:** \_\_\_\_\_

**Instructions:**

This form is used as a cover sheet for attachments to electronic and paper Montana Health Care Programs (Medicaid; Mental Health Services Plan; Healthy Montana Kids; Indian Health Services Program) claims sent to the address below.

The Paperwork Attachment Control Number must be the same number as the Attachment Control Number on the corresponding electronic claim. This number consists of the provider's NPI/API, the client's ID number and the date of service (mmddyyyy), each separated by a dash (NPI: 999999999-99999999-99999999/Atypical Provider ID: 999999-99999999-99999999).

This form may be copied or downloaded from the Provider Information website (<http://medicaidprovider.hhs.mt.gov/>).

If you have questions about paper attachments that are necessary for a claim to process, call Xerox Provider Relations at (800) 624-3958 or (406) 442-1837.

Completed forms can be mailed or faxed to:

Xerox State Healthcare, LLC  
P.O. Box 8000  
Helena, MT 59604  
Fax: 1-406-442-4402

## Address Change Request

- Enter the NPI number to be updated.
  - If the NPI has multiple enrollments, note if all enrollments on file should be updated.
- Enter the new address.
- Indicate the type of address.
- Physical address change requires a W-9.

Provider Relations  
Xerox State Healthcare, LLC  
P.O. Box 4936  
Helena, MT 59604  
(406) 442-1837 (Local)  
1-800-624-3958 (In/Out of State)  
(406) 442-4402 (Fax)



## Address Correction Form

Physical address change requires a completed W-9.

Provider Number \_\_\_\_\_

Passport Number  
(if applicable) \_\_\_\_\_

Address 1  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Physical Address      ☐ Pay-To Address      ☐ Correspondence

Address 2  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Physical Address      ☐ Pay-To Address      ☐ Correspondence

Phone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_



## W-9

- Required when changing or updating a physical address.
- Address must correspond with the address change request form.

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) ▶	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	City, state, and ZIP code	
	List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
OR
Employer identification number

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
- I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
-----------	----------------------------	--------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for

## **Sterilization Form**

- The client must be 21 or older when signing the form.
- Person obtaining consent must sign, date, and provide business address.
- Provider must sign and date on or after the procedure.
- Date of surgery must be at least 30 days after the client signature.

**NOTICE: YOUR DECISION AT ANY TIME NOT TO BE STERILIZED WILL NOT RESULT IN THE WITHDRAWAL OR WITHHOLDING OF ANY BENEFITS PROVIDED BY PROGRAMS OR PROJECTS RECEIVING FEDERAL FUNDS.**

**■ CONSENT TO STERILIZATION ■**

I have asked for and received information about sterilization from \_\_\_\_\_ When I first asked for  
(Doctor or Clinic)  
the information, I was told that the decision to be sterilized is completely up to me. I was told that I could decide not to be sterilized. If I decide not to be sterilized, my decision will not affect my right to future care to treatment. I will not lose any help or benefits from programs receiving Federal funds, such as AFDC or Medicaid that I am now getting or for which I may become eligible.  
I UNDERSTAND THAT THE STERILIZATION MUST BE CONSIDERED PERMANENT AND NOT REVERSIBLE. I HAVE DECIDED THAT I DO NOT WANT TO BECOME PREGNANT, BEAR CHILDREN OR FATHER CHILDREN.  
I was told about those temporary methods of birth control that are available and could be provided to me which will allow me to bear or father a child in the future. I have rejected those alternatives and chosen to be sterilized.  
I understand that I will be sterilized by an operation known as a \_\_\_\_\_. The discomforts, risks and benefits associated with the operation have been explained to me. All my questions have been answered to my satisfaction.  
I understand that the operation will not be done until at least thirty days after I sign this form. I understand that I can change my mind at any time and that my decision at any time not to be sterilized will not result in the withholding of any benefits or medical services provided by Federally funded programs.  
I am at least 21 years of age and was born on \_\_\_\_\_ (month) (day) (year)

I, \_\_\_\_\_, hereby consent of my own free will to be sterilized by \_\_\_\_\_ (Doctor)

by a method called \_\_\_\_\_. My consent expires 180 days from the date of my signature below.

I also consent to the release of this form and other medical records about the operation to:

Representatives of the Department of Health & Human Services or Employees of programs or projects funded by that department but only for determining if Federal laws were observed.

I have received a copy of this form.

\_\_\_\_\_  
(Signature) (Date)

You are requested to supply the following information, but it is not required.  
Race and ethnicity designation (please check):

- ☐ American Indian or Alaskan Native  
☐ Asian or Pacific Islander  
☐ Black (not of Hispanic origin)  
☐ Hispanic  
☐ White (not of Hispanic origin)

**■ INTERPRETER'S STATEMENT ■**

If an interpreter is provided to assist the individual to be sterilized:  
I have translated the information and advice presented orally to the individual to be sterilized by the person obtaining this consent. I have also read him/her the consent form in \_\_\_\_\_ language and explained its contents to him/her. To the best of my knowledge and belief he/she understood this explanation.

\_\_\_\_\_  
(Interpreter) (Date)

**■ STATEMENT OF PERSON OBTAINING CONSENT ■**

Before \_\_\_\_\_ signed  
(name of individual)

the consent form, I explained to him/her the nature of the sterilization operation \_\_\_\_\_, the fact that it is intended to be a final and irreversible procedure and the discomforts, risks and benefits associated with it.

I counseled the individual to be sterilized that alternative methods of birth control are available which are temporary. I explained that sterilization is different because it is permanent.

I informed the individual to be sterilized that his/her consent can be withdrawn at any time and that he/she will not lose any health services or any benefits provided by Federal funds.

To the best of my knowledge and belief, the individual to be sterilized is at least 21 years old and appears mentally competent. He/she knowingly and voluntarily requested to be sterilized and appears to understand the nature and consequences of the procedure.

\_\_\_\_\_  
(Signature of person obtaining consent) (date)

\_\_\_\_\_  
(Facility)

\_\_\_\_\_  
(Address)

**■ PHYSICIAN'S STATEMENT ■**

Shortly before I performed a sterilization operation upon \_\_\_\_\_

\_\_\_\_\_  
(Name of person being sterilized)

on \_\_\_\_\_  
(date of sterilization operation)

I explained to him/her the nature of the sterilization operation \_\_\_\_\_, the fact that it is

\_\_\_\_\_  
(specify type of operation)

intended to be a final and irreversible procedure and the discomforts, risks and benefits associated with it.

I counseled the individual to be sterilized that alternative methods of birth control are available which are temporary. I explained that sterilization is different because it is permanent.

I informed the individual to be sterilized that his/her consent can be withdrawn at any time and that he/she will not lose any health services or benefits provided by Federal funds.

To the best of my knowledge and belief, the individual to be sterilized is at least 21 years old and appears mentally competent. He/she knowingly and voluntarily requested to be sterilized and appeared to understand the nature and consequences of the procedure.

(Instructions for use of alternative final paragraphs: Use the first paragraph below except in the case of premature delivery or emergency abdominal surgery where the sterilization is performed less than 30 days after the date of the individual's signature on the consent form. In those cases, the second paragraph below must be used. Cross out the paragraph which is not used.)

(1) At least thirty days have passed between the date of the individual's signature on this consent form and the date the sterilization was performed.

(2) This sterilization was performed less than 30 days but more than 72 hours after the date of the individual's signature on this consent form because of the following circumstances (check applicable box and fill in information requested):

- ☐ Premature delivery  
☐ Individual's expected date of delivery: \_\_\_\_\_  
☐ Emergency abdominal surgery:  
(describe circumstances): \_\_\_\_\_

\_\_\_\_\_  
(Physician) (Date)

# Hysterectomy Form

**CIRCLE and complete only ONE section (A, B, or C).**

- Section A – The client must sign prior to the procedure.
- Section B – Provider to indicate cause of prior sterility.
- Section C – Provider to indicate cause of life threatening emergency.

## MEDICAID HYSTERECTOMY ACKNOWLEDGMENT

### A. RECIPIENT ACKNOWLEDGMENT STATEMENT

I certify that prior to the surgery (hysterectomy), I received both orally and in writing information which explained that I would become permanently sterile and that I would be incapable of reproducing children after the surgery is completed.

Signature of Recipient: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Representative (If Required): \_\_\_\_\_ Date: \_\_\_\_\_

### PHYSICIAN ACKNOWLEDGMENT STATEMENT

I certify that prior to performing the surgery, I advised \_\_\_\_\_  
(Name of Recipient)  
both orally and in writing that the surgical procedure known as a hysterectomy would render her permanently sterile and that she would be incapable of reproducing children after the surgical procedure is completed. I also certify that this procedure is being done primarily for medical reasons other than sterilization.

Signature of Physician: \_\_\_\_\_ Date: \_\_\_\_\_

### SIGNATURE OF INTERPRETER (If Required)

Signature of Interpreter: \_\_\_\_\_ Date: \_\_\_\_\_

### B. STATEMENT OF PRIOR STERILITY

I certify that \_\_\_\_\_  
(Name of Recipient)  
was already sterile and unable to bear children at the time the hysterectomy or other procedure capable of causing sterility was performed. The cause of this recipient's sterility was: \_\_\_\_\_

Signature of Physician: \_\_\_\_\_ Date: \_\_\_\_\_

### C. STATEMENT OF LIFE THREATENING EMERGENCY

I certify that the hysterectomy or other sterility causing procedure performed on \_\_\_\_\_  
(Name of Recipient)  
was completed under a life threatening emergency situation in which prior acknowledgment was not possible. The nature of the emergency was \_\_\_\_\_

Signature of Physician: \_\_\_\_\_ Date: \_\_\_\_\_

This form may also be used as a substitute for the sterilization consent form for sterilization procedures where the patient is already sterile and for sterilization procedures (i.e., salpingo-oophorectomy, orchiectomy) done only for medical reasons. With these cases, replace "hysterectomy" with the appropriate procedure name.

# Abortion Form

## **Provider to complete one section:**

Clearly circle appropriate section.

- Section I – To be completed by the provider when the service is necessary to save the patient's life.
- Section II – To be completed by provider and client certifying the condition resulted from rape or incest.
- Section III – To be completed by provider issuing a statement of medical necessity.

## MEDICAID RECIPIENT/PHYSICIAN ABORTION CERTIFICATION

MEDICAID CLAIMS FOR ABORTION SERVICES WILL NOT BE PAID UNLESS THIS FORM IS COMPLETED  
IN FULL AND A COPY IS ATTACHED TO THE MEDICAID CLAIM FORM.

Recipient Name: \_\_\_\_\_ Provider Name: \_\_\_\_\_

Part I, II or III must be completed and the physician completing the procedure must sign below.

**I. IF THE ABORTION IS NECESSARY TO SAVE THE RECIPIENT'S LIFE, THE FOLLOWING MUST BE  
COMPLETED BY THE PHYSICIAN:**

In my professional opinion, recipient suffers from a physical disorder, physical injury or physical illness (or life-endangering physical condition caused by or arising from the pregnancy itself) that would place the recipient in danger of death unless an abortion is performed.

(attach additional sheets as necessary)

**II. IF THE PREGNANCY RESULTED FROM RAPE OR INCEST, THE FOLLOWING MUST BE COMPLETED BY THE  
RECIPIENT AND PHYSICIAN:**

**RECIPIENT CERTIFICATION:** I Hereby certify that my current pregnancy resulted from an act of rape or incest.

**PHYSICIAN CERTIFICATION:** If the pregnancy resulted from rape or incest, the physician must mark one of the following and sign below:

- ☐ a. The recipient has stated to me that she has reported the rape or incest to a law enforcement or protective services agency having jurisdiction in the matter or, if the patient is a child enrolled in a school, to a school counselor; or
- ☐ b. Based upon my professional judgement, the recipient was and is unable for physical or psychological reasons to report the act of rape or incest.

**III. IF THE ABORTION IS MEDICALLY NECESSARY BUT THE RECIPIENT'S LIFE IS NOT IN DANGER, THE  
FOLLOWING MUST BE COMPLETED BY THE PHYSICIAN:**

In my professional opinion, an abortion is medically necessary for the following reasons:

(attach additional sheets as necessary)

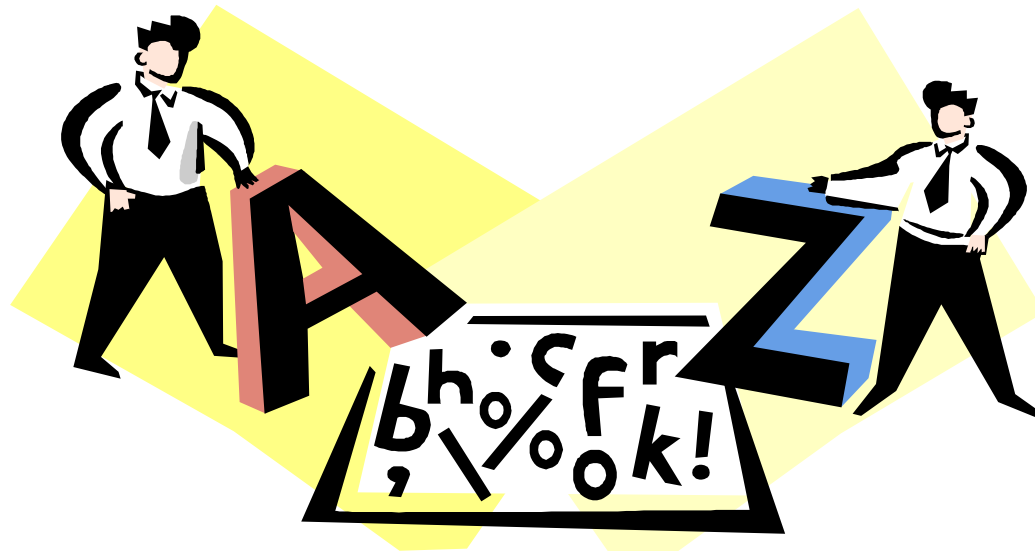
PHYSICIAN SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

THE INFORMATION CONTAINED IN THIS FORM IS CONFIDENTIAL. THIS INFORMATION IS PROVIDED FOR PURPOSES RELATED TO ADMINISTRATION OF THE MEDICAID PROGRAM AND MAY NOT BE RELEASED FOR ANY OTHER PURPOSE WITHOUT THE WRITTEN CONSENT OF THE RECIPIENT.





# How to Prevent Denials



# Denial prevention starts with you!

- Check client eligibility every visit.
- Stay up-to-date.
  - Website, *Claim Jumper*, etc.
- Notice common denials.
- Be proactive.
  - Ask before billing.

## Top Denials

- HIPAA 5010
- Eligibility Denials
- Duplicate
- Passport
- TPL
- Medicare
- Prior Authorization
- National Drug Code (NDC)
- Rendering/Attending

## **HIPAA 5010**

- Submitting HIPAA 4010 information
- Pay-to address is a post office box
- Zip Code + 4 is missing or not on file
- Invalid qualifiers

# Eligibility Denials



- Common denials:
  - Client not eligible for date of service.
  - Client not eligible, and has never been eligible.
  - Client ID invalid or missing.
  - Client not eligible for program being billed.
  - Service limits exceeded.

## Prevention

- Check client eligibility every time prior to service.
  - Different methods to check.
    - Web Portal
    - FaxBack
    - Integrated Voice Response (IVR)
    - Call Provider Relations (1-800-624-3958)

# Understand the Types Eligibility

- Full
- Basic
- Healthy Montana Kids (HMK)
- MHSP
- SLMB, QMB, and QI





**Full Coverage  
HMK Plus**

Montana Access to Health Web Portal [Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > Eligibility Inquiry Confirm > Eligibility Inquiry Response MT DPHHS

## Eligibility Inquiry Response



### Client Demographic Information

Client Original ID :	123456789	NPI or Provider ID :	1234567899
Client Current ID :	001111111	Date of Service:	02/15/2011
Client Member ID :	1111111	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code :	
Address:	123 Main St	Follow-up Action Code:	
	Waterside		
City:		Date of Death:	
County	25	Trace Number:	21000000010000000T
Code:	MT		
State:	599990000		
Zip Code:	01/01/2004		
Date of Birth:	M: Male		
Gender Code :			

### Eligibility Spans

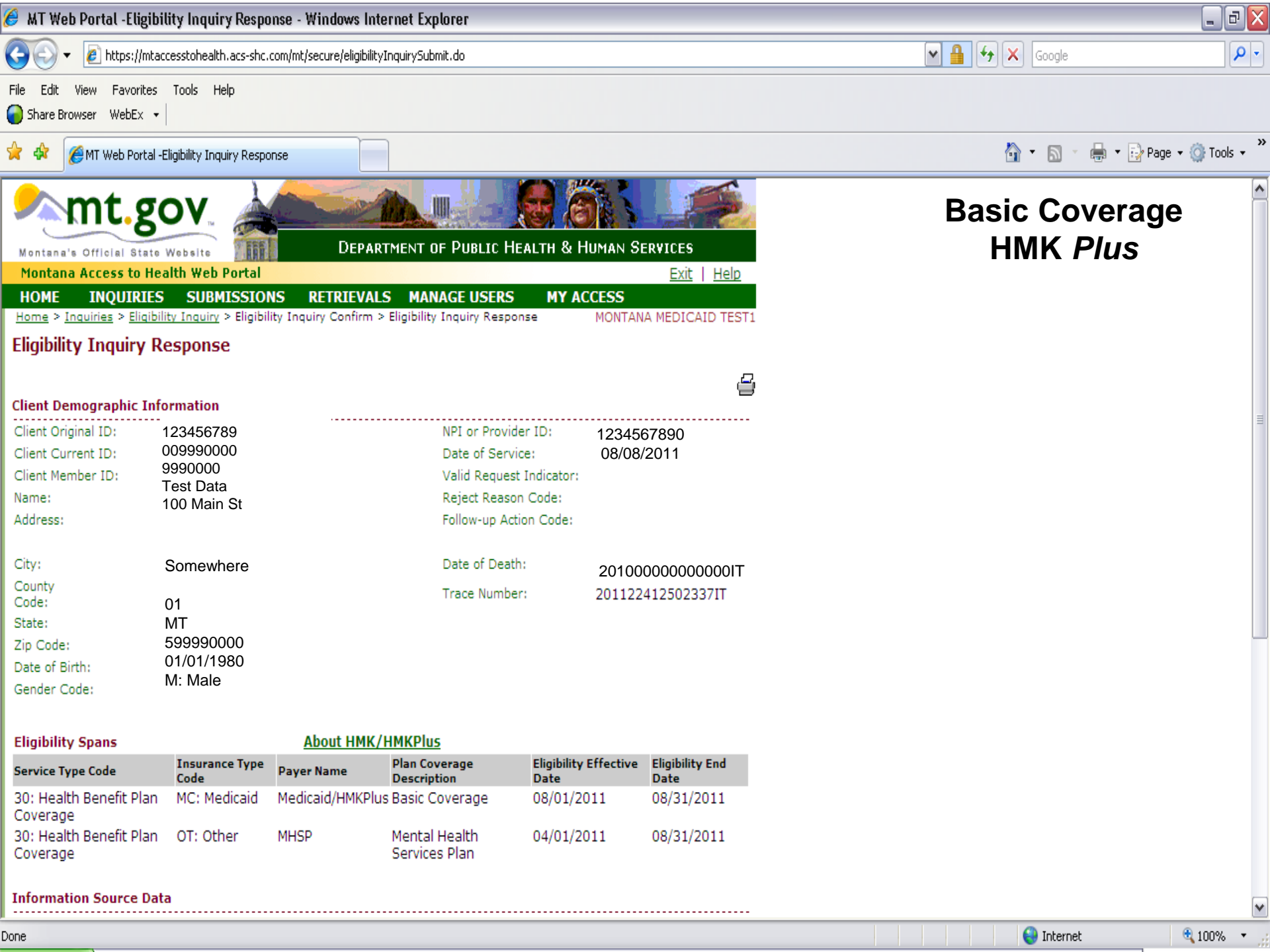
### About HMK/HMKPlus

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Full Coverage	09/01/2005	02/28/2011

### Managed Care Information

Plan Coverage Description	Plan/PCP Name	Plan/PCP Phone Number	Begin Date	End Date
PASSPORT Provider	ST PETERS MEDICAL OFFICE BLDING	4064574180	04/01/2009	03/31/2011

### Information Source Data





[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > [Eligibility Inquiry Confirm](#) > [Eligibility Inquiry Response](#) MT DPHHS

## Eligibility Inquiry Response

### Client Demographic Information

Client Original ID:	123456789	NPI or Provider ID:	1234567890
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St	Follow-up Action Code:	
City:	Somewhere	Date of Death:	
County Code:		Trace Number:	201000000000000IT
State:	01		
Zip Code:	MT		
Date of Birth:	599990000		
Gender Code:	01/01/2002		
	M: Male		

### Eligibility Spans

#### About HMK/HMKPlus

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	OT: Other	HMK/CHIP	HMK/CHIP Basic Plan	11/01/2009	08/31/2011

### Information Source Data

Organization/Last Name: Medicaid

Identification Code Qualifier: PI: Payor Identification

Contact Name: ACS Provider Services

Primary Identifier: 77039

Communication Number: 8006243958

### Information Receiver Data

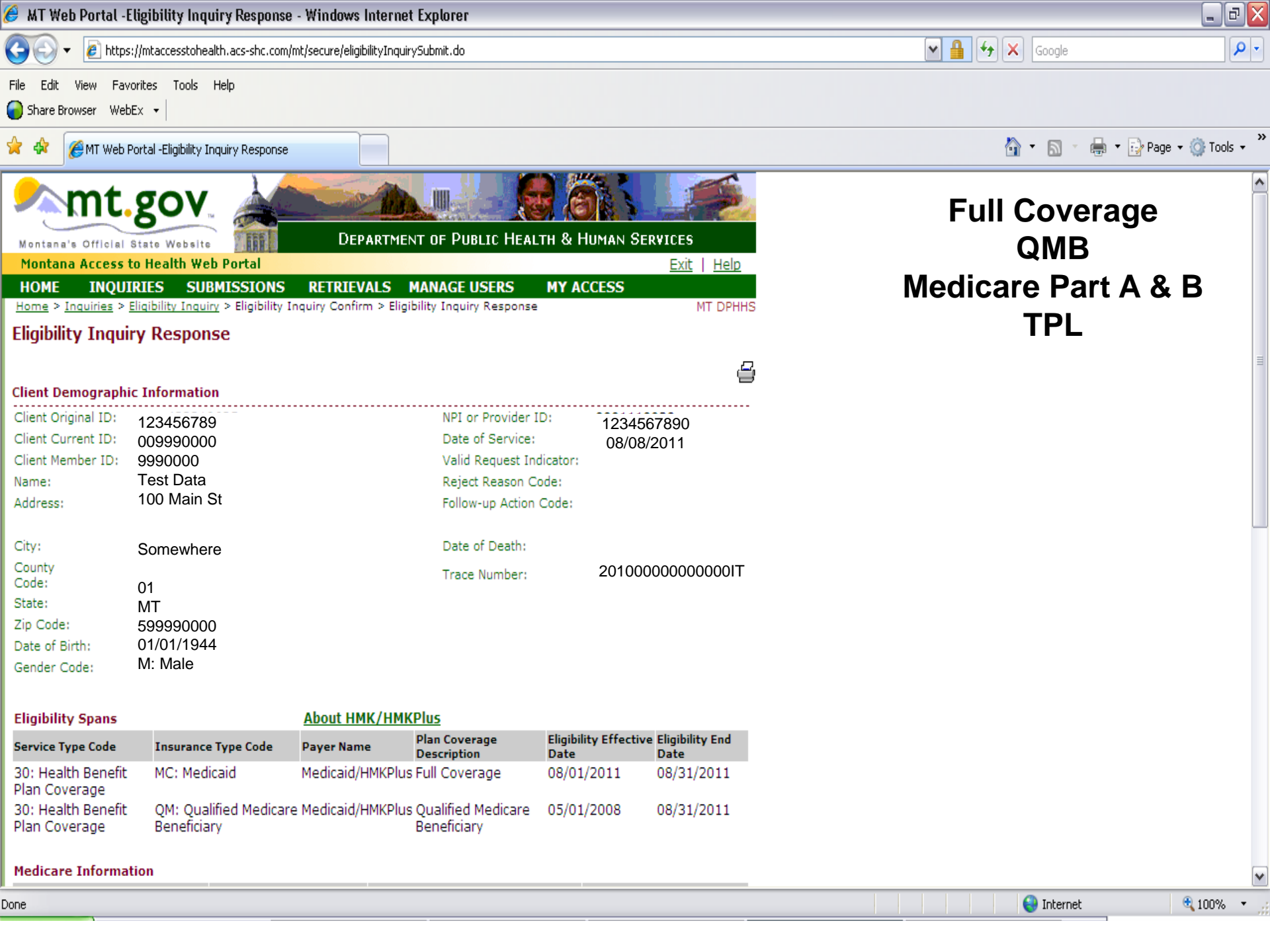
Organization/Last Name: MT DPHHS

First Name: M.I.:

NPI or Provider Number: 0001110928

Portal ID of Requestor: djuvik

HMK





Montana's Official State Website


**DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES**

Montana Access to Health Web Portal [Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > [Eligibility Inquiry Confirm](#) > [Eligibility Inquiry Response](#) MT DPHHS

### Eligibility Inquiry Response



#### Client Demographic Information

Client Original ID:	123456789	NPI or Provider ID:	1234567890
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St	Follow-up Action Code:	
City:	Somewhere	Date of Death:	
County Code:	01	Trace Number:	201000000000000IT
State:	MT		
Zip Code:	599990000		
Date of Birth:	01/01/1944		
Gender Code:	M: Male		

#### Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus Full Coverage		08/01/2011	08/31/2011
30: Health Benefit Plan Coverage	QM: Qualified Medicare Beneficiary	Medicaid/HMKPlus Qualified Medicare Beneficiary		05/01/2008	08/31/2011

#### Medicare Information

Full Coverage  
QMB  
Medicare Part A & B  
TPL

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

https://mtaccessstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do

Google

File Edit View Favorites Tools Help

Share Browser WebEx

MT Web Portal -Eligibility Inquiry Response

Page Tools

Plan Coverage

30: Health Benefit Plan Coverage

QM: Qualified Medicare Beneficiary

Medicaid/HMKPlus Qualified Medicare Beneficiary

05/01/2008

08/31/2011

Medicare Information

Insurance Type Code	Member Policy ID	Eligibility Effective Date	Eligibility End Date
MA: Medicare Part A	010000000A	01/01/2000	12/31/2099
MB: Medicare Part B	010000000A	01/01/2000	12/31/2099

Coordination of Benefits

1. Service Type Code: 30: Health Benefit Plan Coverage

Insurance Type Code: OT: Other

Carrier Code: S04

Insurance Co. Name: HUMANA

Address: P O BOX 14601  
LEXINGTON KY 40512-4601

Group Policy Number:

Enrollment Date: 01/01/2000

Policy Number: 010000000

Expiration Date: 12/31/2099

Information Source Data

Organization/Last Name: Medicaid

Identification Code Qualifier: PI: Payor Identification

Contact Name: ACS Provider Services

Primary Identifier: 77039

Communication Number: 8006243958

Information Receiver Data

Organization/Last Name: MT DPHHS

First Name: M.I.:

NPI or Provider Number: 0001110928

Portal ID of Requestor: djuvik

Inquiries

New Eligibility Inquiry

Current Eligibility Inquiry

Medical History Inquiry

Done

Internet

100%

## Eligibility Inquiry Response

SLMB

### Client Demographic Information

Client Original ID:	123456789	NPI or Provider ID:	0001110928
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St	Follow-up Action Code:	
City:	Somewhere	Date of Death:	
County Code:	01	Trace Number:	201000000000000IT
State:	MT		
Zip Code:	599990000		
Date of Birth:	01/01/1944		
Gender Code:	M: Male		

### Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	HS: Special Low Income Medicare Beneficiary	Medicaid/HMKPlus	Specified Low Income Medicare Beneficiary	06/01/2011	08/31/2011

### Medicare Information

Insurance Type Code	Member Policy ID	Eligibility Effective Date	Eligibility End Date
MA: Medicare Part A	010000000A	06/01/2011	12/31/2099
MB: Medicare Part B	010000000A	06/01/2011	12/31/2099

### Information Source Data

Organization/Last Name:	Medicaid
Identification Code Qualifier:	PI: Payor Identification

# Basic Coverage and MHSP

## Eligibility Inquiry Response

### Client Demographic Information

Client Original ID:	123456789	NPI or Provider ID:	1234567890
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St	Follow-up Action Code:	
City:	Somewhere	Date of Death:	
County Code:	01	Trace Number:	201000000000000IT
State:	MT		
Zip Code:	599990000		
Date of Birth:	01/01/1985		
Gender Code:	M: Male		

### Eligibility Spans

#### About HMK/HMKPlus

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Basic Coverage	08/01/2011	08/31/2011
30: Health Benefit Plan Coverage	OT: Other	MHSP	Mental Health Services Plan	04/01/2011	08/31/2011

### Information Source Data

# What you might see on your RA

- **Reason Codes**

- 31** Patient cannot be identified as our insured
- 177** Payment denied because the patient has not met the required eligibility requirements.

- **Remark Codes**

- N30** Patient **ineligible** for date of service
- MA61** Missing/Incomplete/Invalid social security number or health insurance claim number





# How to Understand Reason & Remark Codes

- [www.mtmedicaid.org](http://www.mtmedicaid.org)
- Resources by Provider Type
- Other Resources
- EOB R&R Crosswalk

# Duplicate Errors

- What is a duplicate error?
  - Submitting a claim that has already been paid or for a similar service that has been paid.
  - Different levels of duplicates cause denials.



# Three Kinds of Duplicate Denials

- Exact duplicate
  - You have already been paid for this service
- Suspect duplicate
  - Similar service, same provider, overlapping dates of service
- Duplicate Conflict
  - Similar service, different provider, overlapping dates of service

## What to do

- Check claim status.
  - Web portal
  - Call Provider Relations
- Check RAs.
- Keep detailed records.
- Bill appropriate modifiers when applicable.

1500										Medicaid Only Coverage										Border Colors									
HEALTH INSURANCE CLAIM FORM										Fill Colors:										Border Colors									
APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE 08/05										<input type="checkbox"/> Required Fields <input type="checkbox"/> Conditional Fields <input type="checkbox"/> Other										<input type="checkbox"/> Client Fields <input type="checkbox"/> Provider Fields <input type="checkbox"/> Billing Fields									
1. MEDICARE <input type="checkbox"/> MEDICAID <input type="checkbox"/> TOCARE <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN <input type="checkbox"/> FECA-BOLING <input type="checkbox"/> OTHER <input type="checkbox"/>										2. INSURANCE PLAN NUMBER (For Program in Item 1)										3. INSURANCE PLAN NAME (Last Name, First Name, Middle Initial)									
4. PATIENT'S NAME (Last Name, First Name, Middle Initial) <b>Fred Flinstone</b>										5. PATIENT'S BIRTH DATE MM DD YY M <input type="checkbox"/> DO <input type="checkbox"/> YY <input type="checkbox"/>										6. INSURED'S NAME (Last Name, First Name, Middle Initial)									
7. PATIENT'S ADDRESS (No. Street)										8. PATIENT RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>										9. INSURED'S ADDRESS (No. Street)									
10. CITY										11. STATE										12. CITY									
13. ZIP CODE										14. TELEPHONE (Include Area Code)										15. ZIP CODE									
16. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)										17. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) YES <input type="checkbox"/> NO <input type="checkbox"/> b. AUTO ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/>										18. INSURED'S POLICY GROUP OR FECA NUMBER									
19. OTHER INSURED'S POLICY OR GROUP NUMBER										20. OTHER INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> DO <input type="checkbox"/> YY <input type="checkbox"/>										21. INSURED'S DATE OF BIRTH MM DD YY M <input type="checkbox"/> DO <input type="checkbox"/> YY <input type="checkbox"/>									
22. EMPLOYER'S NAME OR SCHOOL NAME										23. EMPLOYER'S NAME OR SCHOOL NAME										24. INSURANCE PLAN NAME OR PROGRAM NAME									
25. INSURANCE PLAN NAME OR PROGRAM NAME										26. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If yes, return to and complete Item 3 and 4.										27. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (Authorized payment of medical benefits to the undersigned physician or supplier for services described below)									
28. READ BACK OF FORM BEFORE COMPLETING & SIGNING THIS FORM. I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits to either to myself or to the party who accepts assignment below.										29. SIGNED: _____ DATE: _____										30. SIGNED: _____ DATE: _____									
31. DATE OF CURRENT ILLNESS (First Onset) OR INJURY (Accident) OR PREGNANCY (LMP) MM DD YY										32. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE: MM DD YY										33. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION: FROM MM DD YY TO MM DD YY									
34. NAME OF REFERRING PROVIDER OR OTHER SOURCE										35. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES: FROM MM DD YY TO MM DD YY										36. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO									
37. RESERVED FOR LOCAL USE										38. MEDICAID RESUBMISSION CODE										39. ORIGINAL REF. NO.									
40. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 34E by Line) 1. 123 00										41. PRIOR AUTHORIZATION NUMBER										42. PRIOR AUTHORIZATION NUMBER									
43. A. DATE(S) OF SERVICE From MM DD YY To MM DD YY										44. B. PLACE OF SERVICE FMS										45. C. PROCEDURE (Cite Code)									
46. D. SERVICES OR SUPPLIES (Cite Code)										47. E. DIAGNOSIS (Cite Code)										48. F. CHARGE (Cite Code)									
49. G. DATES OF SERVICE (Cite Code)										50. H. PROVIDER (Cite Code)										51. I. RENDERING PROVIDER ID #									
03 07 12 03 07 12 11										99212										1 90 00 1									
ZZ 123B00000X										1234567890																			
25. FEDERAL TAX ID NUMBER										26. ACCOUNT NO.										27. ACCEPT ASSIGNMENT? YES <input type="checkbox"/> NO <input type="checkbox"/>									
28. TOTAL CHARGE \$ 90.00										29. AMOUNT PAID \$										30. BALANCE DUE \$									
31. BILLING PROVIDER INFO & PH # (406) 555-5555										32. SERVICE FACILITY LOCATION INFORMATION										33. BILLING PROVIDER INFO & PH # (406) 555-5555									
34. Yabba Dabba Center 12 Main Street Bedrock, RC 123450021										35. 1234567890										36. ZZ 245V00000X									
37. SIGNED: _____ DATE: 03/07/2012										38. SIGNED: _____ DATE: _____										39. SIGNED: _____ DATE: _____									

MEDICAID ONLY COVERAGE									
HEALTH INSURANCE CLAIM FORM									
APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE 08/95									
<div style="display: flex; justify-content: space-between;"> <div> <b>1500</b>  <b>HEALTH INSURANCE CLAIM FORM</b>  <small>APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE 08/95</small> </div> <div> <b>Fill Colors:</b>  <input type="checkbox"/> Required Fields  <input type="checkbox"/> Conditional Fields  <input type="checkbox"/> Other         </div> <div> <b>Border Colors:</b>  <input type="checkbox"/> Client Fields  <input type="checkbox"/> Provider Fields  <input type="checkbox"/> Billing Fields         </div> </div>									
<div style="display: flex; justify-content: space-between;"> <div> <b>1. MEDICARE</b> <input type="checkbox"/> <b>MEDICAID</b> <input type="checkbox"/> <b>TRICARE</b> <input type="checkbox"/> <b>CHAMPVA</b> <input type="checkbox"/> <b>GROUP HEALTH PLAN</b> <input type="checkbox"/> <b>SECA</b> <input type="checkbox"/> <b>OTHER</b> <input type="checkbox"/>  <small>(Medicare #) (Medicaid #) (Sponsor's SSN) (Member ID) (SSN or ID) (RSN) (ID)</small> </div> <div> <b>10. WORKERS' COMP. MEMBER</b> <input type="checkbox"/> <small>(For Program in Item 9)</small> </div> </div>									
<b>2. PATIENT'S NAME (Last Name, First Name, Middle Initial)</b> Fred Flinstone			<b>3. PATIENT'S BIRTH DATE</b> MM DO YY		<b>4. INSURED'S NAME (Last Name, First Name, Middle Initial)</b>		<b>5. INSURED'S ADDRESS (No., Street)</b>		
<b>6. PATIENT'S ADDRESS (No., Street)</b>			<b>8. PATIENT RELATIONSHIP TO INSURED</b> Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>		<b>7. INSURED'S ADDRESS (No., Street)</b>		<b>9. PATIENT STATUS</b> Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/>		
<b>CITY</b>			<b>STATE</b>		<b>CITY</b>		<b>STATE</b>		
<b>ZIP CODE</b>			<b>TELEPHONE (Include Area Code)</b>		<b>ZIP CODE</b>		<b>TELEPHONE (Include Area Code)</b>		
<b>11. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)</b>			<b>12. IS PATIENT'S CONDITION RELATED TO:</b>		<b>13. INSURED'S POLICY GROUP OR PCGA NUMBER</b>				
<b>a. OTHER INSURED'S POLICY OR GROUP NUMBER</b>			<b>a. EMPLOYMENT? (Current or Previous)</b> YES <input type="checkbox"/> NO <input type="checkbox"/>		<b>4. INSURED'S DATE OF BIRTH</b> MM DO YY SEX M <input type="checkbox"/> F <input type="checkbox"/>				
<b>b. OTHER INSURED'S DATE OF BIRTH</b> MM DO YY SEX M <input type="checkbox"/> F <input type="checkbox"/>			<b>b. AUTO ACCIDENT?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>		<b>5. EMPLOYER'S NAME OR SCHOOL NAME</b>				
<b>c. EMPLOYER'S NAME OR SCHOOL NAME</b>			<b>c. OTHER ACCIDENT?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>		<b>6. INSURANCE PLAN NAME OR PROGRAM NAME</b>				
<b>7. INSURANCE PLAN NAME OR PROGRAM NAME</b>			<b>100. RESERVED FOR LOCAL USE</b> 1234567		<b>8. IS THERE ANOTHER HEALTH BENEFIT PLAN?</b> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> <small>if yes, return to and complete item 8-d.</small>				
<b>READ BACK OF FORM BEFORE COMPLETING &amp; SIGNING THIS FORM.</b>									
<b>12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE:</b> I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.									
<b>SIGNED:</b>					<b>SIGNED:</b>				
<b>14. DATE OF CURRENT ILLNESS (First symptoms) OR INJURY (Accident) OR PREGNANCY (LMP)</b> MM DO YY					<b>15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE</b> MM DO YY				
<b>17. NAME OF REFERRING PROVIDER OR OTHER SOURCE</b>					<b>16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION</b> FROM MM DO YY TO MM DO YY				
<b>19. RESERVED FOR LOCAL USE</b>					<b>18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES</b> FROM MM DO YY TO MM DO YY				
<b>21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate items 1, 2, 3 or 4 to Item 24E by Line)</b> 1. 123 00					<b>20. OUTSIDE LAB? \$ CHARGES</b> YES <input type="checkbox"/> NO <input type="checkbox"/>				
<b>24. A. DATE(S) OF SERVICE</b> From MM DO YY To MM DO YY					<b>22. MEDICAID PRESCRIPTION CODE</b> ORIGINAL REF. NO.				
<b>B. PLACE OF SERVICE</b>					<b>23. PROGRAM CREATION NUMBER</b>				
<b>C. PROVIDER</b>					<b>24. B. CHARGES</b>				
<b>D. PROCEDURE (Specify Unit, if Applicable)</b>					<b>25. BILLING PROVIDER INFO &amp; PH #</b>				
<b>E. SERVICES, OR SUPPLIES (at Circumstances) RENDERED</b>					<b>26. BILLING PROVIDER INFO &amp; PH #</b>				
<b>F. DIAGNOSIS (ICD-9-CM)</b>					<b>27. AMOUNT PAID</b>				
<b>G. CHARGES</b>					<b>28. BALANCE DUE</b>				
<b>H. DATE OF SERVICE</b>					<b>29. BILLING PROVIDER INFO &amp; PH #</b>				
<b>I. RENDERING PROVIDER ID #</b>					<b>30. BILLING PROVIDER INFO &amp; PH #</b>				
<b>03 07 12 03 07 12 11 99212 1 90 00 1</b>					<b>ZZ 123B00000X</b>				
<b>03 07 12 03 07 12 11 99212 1 90 00 1</b>					<b>NPI 1234567890</b>				
<b>25. FEDERAL TAX ID NUMBER</b>					<b>31. TOTAL CHARGE</b>				
<b>26. SERVICE FACILITY LOCATION INFORMATION</b>					<b>32. AMOUNT PAID</b>				
<b>27. ACCEPT ASSIGNMENT?</b> YES <input type="checkbox"/> NO <input type="checkbox"/>					<b>33. BALANCE DUE</b>				
<b>34. SIGNATURE OF PROVIDER OR SUPPLIER (Including degrees or credentials (I certify that the statements on the reverse apply to this bill and are made a part thereof))</b>					<b>35. BILLING PROVIDER INFO &amp; PH #</b>				
<b>35. BILLING PROVIDER INFO &amp; PH #</b>					<b>36. BILLING PROVIDER INFO &amp; PH #</b>				
<b>36. BILLING PROVIDER INFO &amp; PH #</b>					<b>37. BILLING PROVIDER INFO &amp; PH #</b>				
<b>37. BILLING PROVIDER INFO &amp; PH #</b>					<b>38. BILLING PROVIDER INFO &amp; PH #</b>				
<b>38. BILLING PROVIDER INFO &amp; PH #</b>					<b>39. BILLING PROVIDER INFO &amp; PH #</b>				
<b>39. BILLING PROVIDER INFO &amp; PH #</b>					<b>40. BILLING PROVIDER INFO &amp; PH #</b>				
<b>40. BILLING PROVIDER INFO &amp; PH #</b>					<b>41. BILLING PROVIDER INFO &amp; PH #</b>				
<b>41. BILLING PROVIDER INFO &amp; PH #</b>					<b>42. BILLING PROVIDER INFO &amp; PH #</b>				
<b>42. BILLING PROVIDER INFO &amp; PH #</b>					<b>43. BILLING PROVIDER INFO &amp; PH #</b>				
<b>43. BILLING PROVIDER INFO &amp; PH #</b>					<b>44. BILLING PROVIDER INFO &amp; PH #</b>				
<b>44. BILLING PROVIDER INFO &amp; PH #</b>					<b>45. BILLING PROVIDER INFO &amp; PH #</b>				
<b>45. BILLING PROVIDER INFO &amp; PH #</b>					<b>46. BILLING PROVIDER INFO &amp; PH #</b>				
<b>46. BILLING PROVIDER INFO &amp; PH #</b>					<b>47. BILLING PROVIDER INFO &amp; PH #</b>				
<b>47. BILLING PROVIDER INFO &amp; PH #</b>					<b>48. BILLING PROVIDER INFO &amp; PH #</b>				
<b>48. BILLING PROVIDER INFO &amp; PH #</b>					<b>49. BILLING PROVIDER INFO &amp; PH #</b>				
<b>49. BILLING PROVIDER INFO &amp; PH #</b>					<b>50. BILLING PROVIDER INFO &amp; PH #</b>				
<b>50. BILLING PROVIDER INFO &amp; PH #</b>									

# Suspect Duplicate

1500										Medicaid Only Coverage										Border Colors									
HEALTH INSURANCE CLAIM FORM										Fill Colors:										Client Fields									
APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE 08/05										Required Fields										Conditional Fields									
Other										Other										Billing Fields									
1. MEDICARE (Medicare #) (Medicare #) (Medicare #)										2. MEDICAD (Medicaid #) (Medicaid #) (Medicaid #)										3. TRICARE (Tricare #) (Tricare #) (Tricare #)									
4. CHAMPVA (Champus #) (Champus #) (Champus #)										5. GROUP HEALTH PLAN (Group Health Plan #) (Group Health Plan #) (Group Health Plan #)										6. OTHER (Other #) (Other #) (Other #)									
7. PATIENT'S NAME (Last Name, First Name, Middle Initial)										8. PATIENT'S BIRTH DATE (MM/DD/YY)										9. SEX (M/F)									
10. PATIENT'S ADDRESS (No., Street)										11. PATIENT RELATIONSHIP TO INSURED (Self/Spouse/Child/Other)										12. INSURED'S ADDRESS (No., Street)									
13. CITY										14. STATE										15. CITY									
16. ZIP CODE										17. TELEPHONE (Include Area Code)										18. ZIP CODE									
19. TELEPHONE (Include Area Code)										20. PATIENT STATUS (Single/ Married/ Other)										21. EMPLOYED (Full-Time/ Part-Time/ Student/ Other)									
22. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)										23. IS PATIENT'S CONDITION RELATED TO:										24. INSURED'S POLICY OR GROUP NUMBER									
25. OTHER INSURED'S POLICY OR GROUP NUMBER										26. EMPLOYMENT? (Current or Previous)										27. INSURED'S DATE OF BIRTH (MM/DD/YY)									
28. OTHER INSURED'S DATE OF BIRTH (MM/DD/YY)										29. AUTO ACCIDENT? (YES/ NO)										30. SEX (M/F)									
31. EMPLOYER'S NAME OR SCHOOL NAME										32. PLACE (State)										33. EMPLOYER'S NAME OR SCHOOL NAME									
34. INSURANCE PLAN NAME OR PROGRAM NAME										35. IS THERE ANOTHER HEALTH BENEFIT PLAN?										36. INSURANCE PLAN NAME OR PROGRAM NAME									
37. IS THERE ANOTHER HEALTH BENEFIT PLAN?										38. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below)										39. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below)									
40. READ BACK OF FORM BEFORE COMPLETING & SIGNING THIS FORM.										41. SIGNED: _____ DATE: _____										42. SIGNED: _____ DATE: _____									
43. DATE OF CURRENT ILLNESS (First symptoms) OR INJURY (Accident or FRAUDULENT)										44. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS GIVE FIRST DATE (MM/DD/YY)										45. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION (FROM MM/DD/YY TO MM/DD/YY)									
46. NAME OF REFERRING PROVIDER OR OTHER SOURCE										47. NPI										48. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES (FROM MM/DD/YY TO MM/DD/YY)									
49. RESERVED FOR LOCAL USE										50. OUTSIDE LAB? (YES/ NO)										51. CHARGES									
52. DISEASES OR NATURE OF ILLNESS OR INJURY (Write items 1, 2, 3 or 4 to item 24E by Line)										53. MEDICAD SUBMISSION CODE										54. ORIGINAL REF. NO.									
55. PRIOR AUTHORIZATION NUMBER										56. PRIOR AUTHORIZATION NUMBER										57. PRIOR AUTHORIZATION NUMBER									
58. DATE(S) OF SERVICE (From MM/DD/YY To MM/DD/YY)										59. PLACE OF SERVICE (I/C/O)										60. PROCEDURE (CPT/ICD-9)									
61. SERVICES, OR SUPPLIES (List Circumstances)										62. DIAGNOSIS (ICD-9)										63. CHARGES									
64. RENDERING PROVIDER ID #										65. RENDERING PROVIDER ID #										66. RENDERING PROVIDER ID #									
67. 03 01 12 03 07 12 11 99212 1 90 00 1										68. 123B000000X										69. 1234567890									
70. 1										71. NPI										72. NPI									
73. 2										74. NPI										75. NPI									
76. 3										77. NPI										78. NPI									
79. 4										80. NPI										81. NPI									
82. 5										83. NPI										84. NPI									
85. 6										86. NPI										87. NPI									
88. FEDERAL TAX ID NUMBER										89. PATIENT'S ACCOUNT NO.										90. ACCEPT ASSIGNMENT? (YES/ NO)									
91. TOTAL CHARGE \$ 90.00										92. AMOUNT PAID \$										93. BALANCE DUE \$									
94. SIGNATURE OF PHYSICIAN OR SUPPLIER (Including degrees or credentials) (I certify that the statements on the reverse apply to this bill and are made a part thereof)										95. SERVICE FACILITY LOCATION INFORMATION										96. BILLING PROVIDER ID # (406) 555-5555									
97. Yabba Dabba Center										98. 12 Main Street										99. Bedrock, R.C. 123450021									
100. 1324567890										101. 22 245V000000X										102. 1324567890									
103. 03/07/2012										104. NPI										105. 1324567890									

NUCC Instruction Manual available at: www.nucc.org

APPROVED OMB-0938-0999 FORM CMS-1500 (08/05)



# Suspect Duplicate

1500

## HEALTH INSURANCE CLAIM FORM

APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE 08/05

### Medicaid Only Coverage

Fill Colors:  
☐ Required Fields  
☐ Conditional Fields  
☐ Other

Border Colors  
☐ Client Fields  
☐ Provider Fields  
☐ Billing Fields

1. MEDICARE MEDICAID TRICARE CHAMPVA GROUP HEALTH PLAN FECA/ELERS OTHER		1a. INSURED'S I.D. NUMBER (For Program Item 1)	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) <b>Fred Flinstone</b>		4. INSURED'S NAME (Last Name, First Name, Middle Initial)	
3. PATIENT'S BIRTH DATE MM DD YY SEX M F		7. INSURED'S ADDRESS (No., Street)	
5. PATIENT'S ADDRESS (No., Street)		11. INSURED'S POLICY GROUP OR PLAN NUMBER	
6. PATIENT RELATIONSHIP TO INSURED Self Spouse Child Other		12. INSURED'S DATE OF BIRTH MM DD YY SEX M F	
8. PATIENT STATUS Single Married Other Employed Full-Time Student Part-Time Student		13. EMPLOYER'S NAME OR SCHOOL NAME	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)		14. INSURANCE PLAN NAME OR PROGRAM NAME	
10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) b. AUTO ACCIDENT? PLACE (State) c. OTHER ACCIDENT?		15. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES NO <input checked="" type="checkbox"/> NO If yes, return to and complete item 9 a-d	
11. OTHER INSURED'S POLICY OR GROUP NUMBER		16. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below.)	
12. OTHER INSURED'S DATE OF BIRTH MM DD YY SEX M F		17. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below.)	
13. EMPLOYER'S NAME OR SCHOOL NAME		18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY	
14. INSURANCE PLAN NAME OR PROGRAM NAME		19. OUTSIDE LAB? \$ CHARGES YES NO	
15. RESERVED FOR LOCAL USE <b>1234567</b>		20. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.	
16. READ BACK OF FORM BEFORE COMPLETING & SIGNING THIS FORM		21. PRIOR AUTHORIZATION NUMBER	
17. SIGNED: DATE		22. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP)	
18. NAME OF REFERRING PROVIDER OR OTHER SOURCE		23. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS GIVE FIRST DATE	
19. RESERVED FOR LOCAL USE		24. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY	
20. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate items 1, 2, 3 or 4 to item 24E by Line)		25. OUTSIDE LAB? \$ CHARGES YES NO	
21. 123-00		26. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.	
22. 2		27. PRIOR AUTHORIZATION NUMBER	
23. 3		28. DATE OF SERVICE From MM DD YY To MM DD YY	
24. 4		29. PROCEDURE (Specify Unit, CPT/HCPCS)	
25. 5		30. SERVICES, OR SUPPLIES (List Circumstances)	
26. 6		31. DIAGNOSIS (ICD-9-CM)	
27. 7		32. \$ CHARGES	
28. 8		33. DATE OF SERVICE (Last)	
29. 9		34. I.D. #	
30. 10		35. RENDERING PROVIDER ID #	
31. 11		36. 12	
32. 13		37. 14	
33. 15		38. 16	
34. 17		39. 18	
35. 19		40. 20	
36. 21		41. 22	
37. 23		42. 24	
38. 25		43. 26	
39. 27		44. 28	
40. 29		45. 30	
41. 31		46. 32	
42. 33		47. 34	
43. 35		48. 36	
44. 37		49. 38	
45. 39		50. 40	
46. 41		51. 42	
47. 43		52. 44	
48. 45		53. 46	
49. 47		54. 48	
50. 49		55. 50	
51. 51		56. 52	
52. 53		57. 54	
53. 55		58. 56	
54. 57		59. 58	
55. 59		60. 60	
56. 61		61. 62	
57. 63		62. 64	
58. 65		63. 66	
59. 67		64. 68	
60. 69		65. 70	
61. 71		66. 72	
62. 73		67. 74	
63. 75		68. 76	
64. 77		69. 78	
65. 79		70. 80	
66. 81		71. 82	
67. 83		72. 84	
68. 85		73. 86	
69. 87		74. 88	
70. 89		75. 90	
71. 91		76. 92	
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# Duplicate Conflict

1500										Medicaid Only Coverage										Border Colors										CARRIER																													
HEALTH INSURANCE CLAIM FORM										Fill Colors:										Patient and Insured Information										Physician or Supplier Information																													
APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE DECE										<input type="checkbox"/> Required Fields <input type="checkbox"/> Conditional Fields <input type="checkbox"/> Other										<input type="checkbox"/> Client Fields <input type="checkbox"/> Provider Fields <input type="checkbox"/> Billing Fields																																							
1. MEDICARE MEDICAID TRICARE CHAMPUS (Spouse's SSN) DHMPFA GROUP HEALTH PLAN (SSN or AD) FECA BILLING (SSN) OTHER										2a. INSURED'S ID NUMBER (For Programs Item 1)																																																	
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) <b>Fred Flinstone</b>										3. PATIENT'S BIRTH DATE (MM/DO/Y) SEX M F										4. INSURED'S NAME (Last Name, First Name, Middle Initial)																																							
5. PATIENT'S ADDRESS (No., Street)										6. PATIENT RELATIONSHIP TO INSURED Self Spouse Child Other										7. INSURED'S ADDRESS (No., Street)																																							
CITY										8. PATIENT STATUS Single Married Other										CITY										STATE																													
ZIP CODE										TELEPHONE (Include Area Code)										ZIP CODE										TELEPHONE (Include Area Code)																													
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)										10. IS PATIENT'S CONDITION RELATED TO:										11. INSURED'S POLICY OR GROUP NUMBER																																							
a. OTHER INSURED'S POLICY OR GROUP NUMBER										a. EMPLOYMENT (Current or Previous) YES NO										a. INSURED'S DATE OF BIRTH (MM/DO/Y) SEX M F																																							
b. OTHER INSURED'S DATE OF BIRTH (MM/DO/Y) SEX M F										b. AUTO ACCIDENT? YES NO PLACE (State)										b. EMPLOYER'S NAME OR SCHOOL NAME																																							
c. EMPLOYER'S NAME OR SCHOOL NAME										c. OTHER ACCIDENT? YES NO										c. INSURANCE PLAN NAME OR PROGRAM NAME																																							
d. INSURANCE PLAN NAME OR PROGRAM NAME										d. RESERVED FOR LOCAL USE <b>1234567</b>										d. IS THERE ANOTHER HEALTH BENEFIT PLAN? YES NO <b>NO</b> If yes, return to and complete item 5 and 6.																																							
12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.)										13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE (I authorize payment of medical benefits to the undersigned physician or supplier for services described below.)																																																	
SIGNED: _____ DATE: _____										SIGNED: _____																																																	
14. DATE OF CURRENT ILLNESS (Relate symptoms or injury (Accident or Pregnancy))										15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS GIVE FIRST DATE (MM/DO/Y)										16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM (MM/DO/Y) TO (MM/DO/Y)																																							
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE										17a. NPI <b>0989999</b>										18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM (MM/DO/Y) TO (MM/DO/Y)																																							
18. RESERVED FOR LOCAL USE																				19. OUTSIDE LAB? YES NO \$ CHARGES																																							
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate items 1, 2, 3 or 4 to item 24E by line)										22. MEDICAD RESUBMISSION ORIGINAL REF. NO.										23. PRIOR AUTHORIZATION NUMBER																																							
24. A. DATE(S) OF SERVICE From (MM/DO/Y) To (MM/DO/Y) B. PLACE OF SERVICE (Specify) C. D. PROCEDURE (Specify) E. SERVICES OR SUPPLIES (Specify) F. G. H. I. J. K. L. M. N. O. P. Q. R. S. T. U. V. W. X. Y. Z.																																																											
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25. FEDERAL TAX ID NUMBER										26. PATIENT'S ACCOUNT NO.										27. ACCEPT ASSIGNMENT? YES NO										28. TOTAL CHARGE \$ 90 00										29. AMOUNT PAID \$										30. BALANCE DUE \$									
31. SIGNATURE OF PHYSICIAN OR SUPPLIER (INCLUDING DEGREE OR CREDENTIALS) (I certify that the statements on the reverse apply to this bill and are made a part thereof.)										32. SERVICE FACILITY LOCATION INFORMATION										33. BILLING PROVIDER INFO & PH # (406) 555-5555 Yabba Dabba Center 12 Main Street Bedrock, RC 123450021										34. 1324567890 35. ZZ 245V000000X																													
SIGNED: <b>Sammy Rybble MD</b> DATE: <b>03/07/2012</b>										NPI																																																	

NUCC Instruction Manual available at: [www.nucc.org](http://www.nucc.org) APPROVED OMB-0938-0996 FORM CMS-1500 (08/05)

1500

## HEALTH INSURANCE CLAIM FORM




APPROVED BY NATIONAL UNIFORM CLAIM COMMITTEE MEET.

### Medicaid Only Coverage

Fill Colors:

- Colors:
- Required Fields
  - Conditional Fields
  - Other

### Border Colors

-  Client Fields
-  Provider Fields
-  Billing Fields

PATIENT INFORMATION										INSURANCE INFORMATION									
1. MEDICARE <input type="checkbox"/> MEDICAID <input type="checkbox"/> TRICARE <input type="checkbox"/> CHAMPVA <input type="checkbox"/> GROUP HEALTH PLAN <input type="checkbox"/> FICA-BUILDING <input type="checkbox"/> OTHER <input type="checkbox"/> (Medicare #) (Medicaid #) (Tricare/Champva/Spouse's SSN) (Member ID) (SSN or ID) (SSN) (ID)										3. INSURED'S ID NUMBER (For Program Item 1)									
2. PATIENT'S NAME (Last Name, First Name, Middle Initial) <b>Fred Flinstone</b>										4. INSURED'S NAME (Last Name, First Name, Middle Initial)									
5. PATIENT'S ADDRESS (No., Street)  CITY STATE ZIP CODE TELEPHONE (Include Area Code)										6. INSURED'S ADDRESS (No., Street)  CITY STATE ZIP CODE TELEPHONE (Include Area Code)									
7. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)										8. PATIENT'S RELATIONSHIP TO INSURED Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>									
9. OTHER INSURED'S POLICY OR GROUP NUMBER										10. IS PATIENT'S CONDITION RELATED TO: a. EMPLOYMENT? (Current or Previous) YES <input type="checkbox"/> NO <input type="checkbox"/> b. AUTO ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/> PLACE (State) c. OTHER ACCIDENT? YES <input type="checkbox"/> NO <input type="checkbox"/>									
11. INSURED'S POLICY OR GROUP NUMBER										12. INSURED'S DATE OF BIRTH MM DO YY SEX M <input type="checkbox"/> F <input type="checkbox"/>									
13. EMPLOYER'S NAME OR SCHOOL NAME										14. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
15. INSURED'S POLICY OR GROUP NUMBER										16. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
17. INSURED'S POLICY OR GROUP NUMBER										18. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
19. INSURED'S POLICY OR GROUP NUMBER										20. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
21. INSURED'S POLICY OR GROUP NUMBER										22. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
23. INSURED'S POLICY OR GROUP NUMBER										24. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
25. INSURED'S POLICY OR GROUP NUMBER										26. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
27. INSURED'S POLICY OR GROUP NUMBER										28. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
29. INSURED'S POLICY OR GROUP NUMBER										30. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
31. INSURED'S POLICY OR GROUP NUMBER										32. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
33. INSURED'S POLICY OR GROUP NUMBER										34. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
35. INSURED'S POLICY OR GROUP NUMBER										36. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
37. INSURED'S POLICY OR GROUP NUMBER										38. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
39. INSURED'S POLICY OR GROUP NUMBER										40. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
41. INSURED'S POLICY OR GROUP NUMBER										42. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
43. INSURED'S POLICY OR GROUP NUMBER										44. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
45. INSURED'S POLICY OR GROUP NUMBER										46. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
47. INSURED'S POLICY OR GROUP NUMBER										48. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
49. INSURED'S POLICY OR GROUP NUMBER										50. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
51. INSURED'S POLICY OR GROUP NUMBER										52. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
53. INSURED'S POLICY OR GROUP NUMBER										54. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
55. INSURED'S POLICY OR GROUP NUMBER										56. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
57. INSURED'S POLICY OR GROUP NUMBER										58. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
59. INSURED'S POLICY OR GROUP NUMBER										60. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
61. INSURED'S POLICY OR GROUP NUMBER										62. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
63. INSURED'S POLICY OR GROUP NUMBER										64. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
65. INSURED'S POLICY OR GROUP NUMBER										66. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
67. INSURED'S POLICY OR GROUP NUMBER										68. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
69. INSURED'S POLICY OR GROUP NUMBER										70. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
71. INSURED'S POLICY OR GROUP NUMBER										72. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
73. INSURED'S POLICY OR GROUP NUMBER										74. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
75. INSURED'S POLICY OR GROUP NUMBER										76. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
77. INSURED'S POLICY OR GROUP NUMBER										78. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
79. INSURED'S POLICY OR GROUP NUMBER										80. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b> return to and complete Item 8 and 9.									
81. INSURED'S POLICY OR GROUP NUMBER										82. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <b>Yes</b>									

# What you might see on your RA

- **Reason Codes**

- 18** Duplicate claim/service.
- 97** Payment is included in the allowance for another service/procedure.
- B13** Previously paid. Payment for this claim/service may have been provided in a previous payment.

- **Remark Codes**

- M86** Service denied because payment already made for same/similar within set time frame.
- M144** Pre/Post-Operative care payment is included in the allowance for the surgery/procedure.
- M15** Separately billed services/tests have been bundled as they are considered components of the same procedure. Separate payment is not allowed.



## Passport Denials

- Passport referral is not present on the claim.
- Passport referral number is invalid.
- Incorrect Passport referral number for date of service.
- How will I know if a client has a Passport provider?
  - Verify eligibility!
- What must I do to get the Passport number?
  - Call Passport provider for the referral.



( )		Employed <input type="checkbox"/> Part-time Student <input type="checkbox"/> Full-time Student <input type="checkbox"/>	( )	
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)		10. IS PATIENT'S CONDITION RELATED TO:		11. INSURED'S POLICY GROUP OR FECA NUMBER
a. OTHER INSURED'S POLICY OR GROUP NUMBER		a. EMPLOYMENT? (Current or Previous)		a. INSURED'S DATE OF BIRTH
b. OTHER INSURED'S DATE OF BIRTH		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO		SEX M <input type="checkbox"/> F <input type="checkbox"/>
c. EMPLOYER'S NAME OR SCHOOL NAME		b. AUTO ACCIDENT?		b. EMPLOYER'S NAME OR SCHOOL NAME
d. INSURANCE PLAN NAME OR PROGRAM NAME		c. OTHER ACCIDENT?		c. INSURANCE PLAN NAME OR PROGRAM NAME
		<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO		d. IS THERE ANOTHER HEALTH BENEFIT PLAN?
		10d. RESERVED FOR LOCAL USE		<input type="checkbox"/> YES <input type="checkbox"/> NO <i>If yes, return to and complete item 9 a-d.</i>
		1234567		13. INSURED'S OR AUTHORIZED PERSON'S SIGNATURE I authorize payment of medical benefits to the undersigned physician or supplier for services described below.
12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.				SIGNED _____
SIGNED _____ DATE _____				
14. DATE OF CURRENT: ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP)		15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE		16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION
MM DD YY		MM DD YY		FROM MM DD YY TO MM DD YY
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE		17a. 9954321		18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES
		17b. NPI		FROM MM DD YY TO MM DD YY
19. RESERVED FOR LOCAL USE				20. OUTSIDE LAB? \$ CHARGES
				<input type="checkbox"/> YES <input type="checkbox"/> NO
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 21)		22. MEDICAID RESUBMISSION CODE		23. PRIOR AUTHORIZATION NUMBER
1		3		
2		4		
24. A. DATE(S) OF SERVICE		B. PLACE OF SERVICE		C. EMG
From To		D. PROCEDURE (Explain Unl. Circumstances)		E. DIAGNOSIS POINTER
MM DD YY MM DD YY		F. \$ CHARGES		G. DAYS OR UNITS
		H. EPSDT Family Plan		I. ID QUAL
				J. RENDERING PROVIDER ID. #

Medicaid Only

Required Fields are Highlighted

Take Time Medical Center 104 Time Square Helena, MT 59601-0104		3 PAT. CNTL.# 4806	4 TYPE OF BILL 131
		5 MED. REC.# Grisw97531	
		6 FED. TAX NO.	7 STATEMENT COVERS PERIOD FROM 02/01/09 THROUGH 02/01/09
			8 9912345

8 PATIENT NAME a	Pat.'s ID	9 PATIENT ADDRESS a	1313 Mockingbird Lane, Metropolis, MT 59601-1313
b	Griswold, Clark	b	

10 BIRTHDATE	11 SEX	12 DATE	13 HR	14 TYPE	15 SRC	16 DHR	17 STAT	18	19	20	21	22	23	24	25	26	27	28	29 ACCT STATE	30
03/26/30	M	02/01/09	11		1		01													
31 OCCURRENCE CODE	32 OCCURRENCE DATE	33 OCCURRENCE CODE	34 OCCURRENCE DATE	35 OCCURRENCE CODE	36 OCCURRENCE DATE	37 OCCURRENCE CODE	38 OCCURRENCE DATE	39 OCCURRENCE CODE	40 OCCURRENCE DATE	41 OCCURRENCE CODE	42 OCCURRENCE DATE	43 OCCURRENCE CODE	44 OCCURRENCE DATE	45 OCCURRENCE CODE	46 OCCURRENCE DATE	47 OCCURRENCE CODE	48 OCCURRENCE DATE	49 OCCURRENCE CODE	50 OCCURRENCE DATE	51 OCCURRENCE CODE

Griswold, Clark 1313 Mockingbird Lane Metropolis, MT 59601-1313		39 VALUE CODES CODE	40 VALUE CODES AMOUNT	41 VALUE CODES CODE	42 VALUE CODES AMOUNT	43 VALUE CODES CODE	44 VALUE CODES AMOUNT
		a		b		c	
		d		e		f	

42 REV. CD.	43 DESCRIPTION	44 HCPCS /RATE/ HIPPS CODE	45 SERV. DATE	46 SERV. UNITS	47 TOTAL CHARGES	48 NON-COVERED CHARGES	49
1 450	ER	90760	020111	4	3200 00		1
2 636	Other Pharmacy N4 00409909332 UN 5	J3010	020111	1	620 00		2
3 270	General Class Medical/Surgical Supplies		020111	110	583 00		3
4 300	General Class Laboratory	81001	020111	4	500 00		4
5							5
6							6
7							7
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11							11
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14							14
15							15
16							16
17							17
18							18
19							19
20							20
21							21



# What you might see on your RA

- **Reason Codes**

**15** Payment adjusted because the submitted authorization number is missing invalid, or does not apply to the billed services or provider.

- **Remark Codes**

**N286** Missing/Incomplete/Invalid referring provider primary identifier.

## TPL Denials

- Client has TPL
  - TPL not indicated on the claim.
  - TPL amount not present on the claim.
  - Claim information and EOB do not match.
  - TPL denial does not contain reason and remark codes.
- Claim indicates TPL
  - TPL indicator was checked or information was entered in the TPL section of the claim form.
  - No EOB with Reason and Remark codes were attached.



CITY		STATE	Self <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Other <input type="checkbox"/>	CITY		STATE
ZIP CODE		TELEPHONE (Include Area Code) ( )	8. PATIENT STATUS Single <input type="checkbox"/> Married <input type="checkbox"/> Other <input type="checkbox"/>	ZIP CODE		TELEPHONE (Include Area Code) ( )
9. OTHER INSURED'S NAME (Last Name, First Name, Middle Initial)			10. IS PATIENT'S CONDITION RELATED TO: Employed <input type="checkbox"/> Full-Time Student <input type="checkbox"/> Part-Time Student <input type="checkbox"/>	11. INSURED'S POLICY GROUP OR FECA NUMBER		
a. OTHER INSURED'S POLICY OR GROUP NUMBER			a. EMPLOYMENT? (Current or Previous) <input type="checkbox"/> YES <input type="checkbox"/> NO	a. INSURED'S DATE OF BIRTH MM DD YY SEX M <input type="checkbox"/> F <input type="checkbox"/>		
b. OTHER INSURED'S DATE OF BIRTH MM DD YY SEX M <input type="checkbox"/> F <input type="checkbox"/>			b. AUTO ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO PLACE (State) _____	b. EMPLOYER'S NAME OR SCHOOL NAME		
c. EMPLOYER'S NAME OR SCHOOL NAME			c. OTHER ACCIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO	c. INSURANCE PLAN NAME OR PROGRAM NAME		
d. INSURANCE PLAN NAME OR PROGRAM NAME			10d. RESERVED FOR LOCAL USE 1234567	d. IS THERE ANOTHER HEALTH BENEFIT PLAN? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If yes, return to and complete item 9 a-d.		
<p align="center"><b>READ BACK OF FORM BEFORE COMPLETING &amp; SIGNING THIS FORM.</b></p>						
12. PATIENT'S OR AUTHORIZED PERSON'S SIGNATURE I authorize the release of any medical or other information necessary to process this claim. I also request payment of government benefits either to myself or to the party who accepts assignment below.						
SIGNED _____ DATE _____						
14. DATE OF CURRENT: MM DD YY		ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY (LMP)	15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS, GIVE FIRST DATE MM DD YY		16. DATES PATIENT IS ABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY	
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE			17a. 17b. NPI		18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY	
19. RESERVED FOR LOCAL USE					20. OUTSIDE LAB? <input type="checkbox"/> YES <input type="checkbox"/> NO \$ CHARGES	
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 24E by Line)			3. _____		22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.	
					23. PRIOR AUTHORIZATION NUMBER	



## What to do

- Verify patient coverage
- Make sure to include copy of EOBs for denied or entire allowed to deductible claims by primary
  - Reason and remark codes included
- EOBs not required for claims that were paid by primary
- Notify ACS TPL of discrepancies for client coverage

# What you might see on your RA

- **Reason Codes**

**22** Payment adjusted because this care may be covered by another payer per coordination of benefits.

- **Remark Codes**

**N245** Incomplete/Invalid plan information for other insurance.

**MA04** Secondary payment cannot be considered without the identify of or payment information from the primary payer.

## Medicare Denials

- Medicare EOB and information on the claim do not match.
- Medicare denied; requesting more information.
- Claim is not on the Medicare EOB.
- Medicare denied claim for a reason that Medicaid will not pay.
- Medicare Reason and Remark codes are not present.

## What to do

- Verify patient coverage
- Resubmit corrected claim electronically
- If must bill on paper:
  - Include copy of Medicare EOB for all professional crossovers.
  - Include copy of Medicare EOB for denied institutional crossovers.
  - Medicare EOB is not required for institutional crossovers for paid or deductible.

# What you might see on your RA

- **Reason Codes**

- 22** Payment adjusted because this care may be covered by another payer per coordination of benefits.
- 177** Payment denied because the patient has not met the required eligibility requirements.
- 96** Non-covered charge(s).

- **Remark Codes**

- MA04** Secondary payment cannot be considered without the identify of or payment information from the primary payer.
- N30** Patient ineligible for this service.
- N192** Patient is a Medicaid/Qualified Medicare Beneficiary,



DENIED CLAIMS - MEDICARE OUTPATIENT CROSSOVER

111101111 Data, Test 05182011 05182011 1.000 525 153.00 0.00 107 22 MA04  
 ICN 21100000000000000000 PATIENT NUMBER=10001

\*\*\* MEDICARE PAYMENT\*\*\*\*\* 125.60  
 \*\*\*CLAIM TOTAL\*\*\*\*\* 153.00 0.00 107 22 MA04

OUR RECORDS INDICATE THAT THE RECIPIENT LISTED ABOVE HAS INSURANCE WITH

DENIED CLAIMS - MEDICARE OUTPATIENT CROSSOVER

BCBS OF MN

P O BOX 64338  
 ST PAUL, MN  
 55164

POLICY #: XZNXZ1111111 GROUP CERT #: RE200AI SUBSCRIBER SSN: 111-10-1111  
 SUBSCRIBER NAME: Data SUBSCRIBER INITIAL: S

RECIP ID	NAME	SERVICE FROM	DATES TO	OF SVC	UNIT REVENUE NDC	PROCEDURE TOTAL CHARGES ALLOWED	CO-PAY	REASON & REMARK CODES
M86		SERVICE DENIED BECAUSE PAYMENT ALREADY MADE FOR SAME/SIMILAR PROCEDURE WITHIN SET TIME FRAME.						
N286		MISSING/INCOMPLETE/INVALID REFERRING PROVIDER PRIMARY IDENTIFIER.						
107		CLAIM/SERVICE DENIED BECAUSE THE RELATED OR QUALIFYING CLAIM/SERVICE WAS NOT PREVIOUSLY PAID OR IDENTIFIED ON THIS CLAIM						
133		THE DISPOSITION OF THIS CLAIM/SERVICE IS PENDING FURTHER REVIEW.						
15		THE AUTHORIZATION NUMBER IS MISSING, INVALID, OR DOES NOT APPLY TO THE BILLED SERVICES OR PROVIDER.						
18		DUPLICATE CLAIM/SERVICE.						
22		THIS CARE MAY BE COVERED BY ANOTHER PAYER PER COORDINATION OF BENEFITS.						
9		THE DIAGNOSIS IS INCONSISTENT WITH THE PATIENT'S AGE.						

# Prior Authorization Denials

## PA missing

- No PA information was entered on the claim form.

## PA invalid

- Wrong PA entered for DOS.
- PA number does not match.
- Billed units or dollars exceeds approved.
- PA is used.

## What to do

Check the fee schedules prior to billing.

- [www.mtmedicaid.org](http://www.mtmedicaid.org)

Call for a PA.

- Mental Health 1-800-770-3084
- Pharmacy 1-800-395-7961
- Transportation 1-800-292-7114
- All Others 1-800- 262-1545

PAs approved for units, dollars, or both.

# What you might see on your RA

## Reason Codes

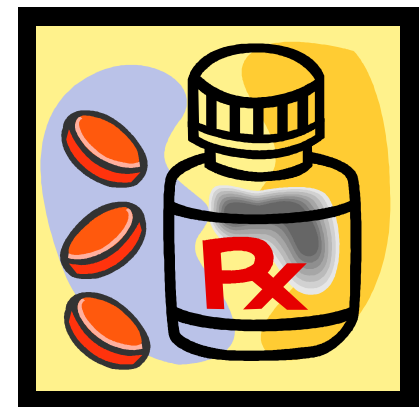
- 15** Payment adjusted because the submitted authorization number is missing invalid, or does not apply to the billed services or provider.
- 198** Precertification/Authorization exceeded.
- 197** Precertification/Authorization/Notification absent.
- 125** Payment adjusted due to a submission/billing error(s). Additional information is supplied using the remittance advice remarks codes whenever appropriate.

## Remark Codes

- N54** Claim information is inconsistent with pre-certified/authorized services.
- MA06** Missing/Incomplete/Invalid beginning and/or ending date(s).
- M62** Missing/Incomplete/Invalid treatment authorization code.

## National Drug Codes (NDCs)

- What is a National Drug Code?
- What do we need to send with the National Drug Code?
- Where can I go to see if these are rebateable?



# What is a National Drug Code?

- An 11-digit number in which the first five represent the manufacturer, the next four the product, and the last two represent the package size.
- The first segment, the labeler code
- The second segment, the product code
- The third segment, the package code

## What do we need to send with the NDC?

- N4 qualifier indicates NDC code.
- Need unit of measure and unit qualifier
  - The NDC must be 11 digits long
- Shaded area on paper CMS-1500 claim form, above dates of service
- Form Locator 43 on UB-04
- Loop 2410, Segment LIN, Data Element 4; for electronic claims

# Where can I go to see if this drug is rebateable?

- [www.mtmedicaid.org](http://www.mtmedicaid.org)
  - List of eligible drug manufacturer
- Under What's New or Resources by Provider Type
  - NDC assistance
- [www.dmepdac.com/crosswalk/index.html](http://www.dmepdac.com/crosswalk/index.html)





## Denial Reasons

- NDC required, but not present
- Invalid NDC
- Units missing
- Qualifier missing

## Preventing NDC Denials

- Use available resources
- Determine if rebateable
- Make sure all required info is there
  - N4 qualifier, unit of measure, unit dosage
- Call with any questions (800)-624-3958

SIGNED _____ DATE _____										SIGNED _____																					
14. DATE OF CURRENT ILLNESS (First symptom) OR INJURY (Accident) OR PREGNANCY(LMP) MM DD YY				15. IF PATIENT HAS HAD SAME OR SIMILAR ILLNESS. GIVE FIRST DATE MM DD YY						16. DATES PATIENT UNABLE TO WORK IN CURRENT OCCUPATION FROM MM DD YY TO MM DD YY																					
17. NAME OF REFERRING PROVIDER OR OTHER SOURCE										17a. 9989999		17b. NPI		18. HOSPITALIZATION DATES RELATED TO CURRENT SERVICES FROM MM DD YY TO MM DD YY																	
19. RESERVED FOR LOCAL USE										20. OUTSIDE LAB? \$ CHARGES <input type="checkbox"/> YES <input type="checkbox"/> NO																					
21. DIAGNOSIS OR NATURE OF ILLNESS OR INJURY (Relate Items 1, 2, 3 or 4 to Item 24E by Line) 1. 123 00										22. MEDICAID RESUBMISSION CODE ORIGINAL REF. NO.																					
2.										23. PRIOR AUTHORIZATION NUMBER																					
3.										4.																					
24. A. DATE(S) OF SERVICE From MM DD YY To MM DD YY										B. PLACE OF SERVICE		C. CPT/HCPCS		D. PROCEDURE (Explain Unusual Circumstances)		E. SERVICES, OR SUPPLIES (Explain Unusual Circumstances)		F. \$ CHARGES		G. DAYS OR UNITS		H. EPSDT Family Plan		I. ID. CLIA#		J. RENDERING PROVIDER ID. #					
N4 00026064871 GR 150										03 07 12 03 07 12 11		0		J2250		1		90 00		1		6		ZZ 123B00000X		1234567890					
2																						NPI									
3																						NPI									
4																						NPI									
5																						NPI									
6																						NPI									
25. FEDERAL TAX I.D. NUMBER										SSN EIN		26. PATIENT'S ACCOUNT NO.				27. ACCEPT ASSIGNMENT? (For govt. claims, see back) <input type="checkbox"/> YES <input type="checkbox"/> NO				28. TOTAL CHARGE \$ 90 00				29. AMOUNT PAID \$				30. BALANCE DUE \$			
31. SIGNATURE OF PHYSICIAN OR SUPPLIER INCLUDING DEGREES OR CREDENTIALS (I certify that the statements on the reverse apply to this bill and are made a part thereof.)  Barney Rubble MD 03/07/2012 SIGNED DATE										32. SERVICE FACILITY LOCATION INFORMATION  a. NPI b.										33. BILLING PROVIDER INFO & PH # (406) 555-5555 Yabba Dabba Center 12 Main Street Bedrock, RC 123450021 a. 1234567890 b. ZZ 245V00000X											

PHYSICIAN OR SUPPLIER INFORMATION

# What you might see on your RA

## Reason Codes

**211** National Drug Code (NDC) not eligible for rebate, are not covered.

## Remark Codes

**M119** Missing/incomplete/invalid National Drug Code (NDC).

**M123** Missing/incomplete/invalid name, strength, or dosage of drug furnished.

## **Preventing Attending, Rendering, and Pay-To Errors**

- What to look for:
  - Attending billed on the UB-04 Institutional Claim.
  - Rendering billed on the CMS-1500 Professional Claim.
  - Billing/Pay-To required on all claims regardless of type.

# Attending, Rendering, and Pay-To Providers

- Attending providers:
  - See handout for required attending
  - If not required do **not** bill attending
  - Loop 2310A, Segment NM1
  - Form Locators 76, 77, 78, 79
- Rendering providers:
  - See handout for required rendering
  - If not required do **not** bill rendering
  - Loop 2310B, Segment NM1
  - Field 24L, 24J
- Pay-to providers:
  - CMS-1500 (Professional) = 33a (NPI) & 33b (Taxonomy)
  - UB-04 (Institutional) = 56 (NPI) & 81cc (Taxonomy)
  - NPI in Loop 2010AA, Segment NM1
  - Taxonomy code in Loop 2000A, Segment PRV

# Attending, Rendering, and Pay-To Denials

- Possible denials reasons:
  - Attending or rendering billed but not required
  - Attending or rendering required but not present
  - Not billed with NPI, billed with Vendor #
- Atypical providers bill with API #

## **Preventing Attending, Rendering, Pay-to Denials**

- Verify Attending/Rendering relevancy
- Verify correct entry on claim form/e-claim
- Be sure to include taxonomy code
- Make sure the NPI is enrolled prior to billing



# What you might see on your RA

## Reason Codes

- 16** Claim/service lacks information which is needed for adjudication.

## Remark Codes

- N290** Missing/incomplete/invalid rendering primary identify.
- N257** Missing/incomplete/invalid billing provider/supplier primary identifier.



# **Web Exploration:**

## **Using the Available Resources**

**[www.mtmedicaid.org](http://www.mtmedicaid.org)**



## **Covered in This Section**

- What's New?
- Resources by Provider Type
  - Provider Manuals
  - Fee Schedules
  - Etc.
- Forms
- Electronic Billing Guides
- Definitions and Acronyms
- Provider Newsletters
- Site Map

## What's New

- New postings
- Delays in retrievals (e.g., eSOR!s, 835s)
- Relevant Information
- Tips



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[DPHHS Home](#)[About Us](#)[Contact Us](#)[News & Events](#)[Programs & Services](#)[Vital Records & Statistics](#)[A - Z Index](#)

NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

## MONTANA MEDICAID CLIENT INFORMATION PROVIDER INFORMATION

[Log in to Montana Access to  
Health](#)



[5010 HIPAA  
Information](#)

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

[Emergency Services](#)

[FAQs](#)

# Montana Medicaid Provider Information

## WHAT'S NEW ON THE SITE THIS WEEK

### **Web Portal Unavailable During Upgrade**

The Montana Access to Health (MATH) web portal will be undergoing an upgrade and will be unavailable **from Friday, March 23 at 8 p.m. until Monday, March 26 at 6:00 a.m.**

### **ACS Is Now Xerox**

Two years ago Xerox acquired Affiliated Computer Services (ACS), combining the Xerox strength in document technology with the ACS expertise in managing and automating work processes.

We are now retiring the ACS brand in many areas and bringing our technology and services portfolio together under the Xerox brand. Effective April 1, 2012, ACS State Healthcare, LLC will officially become Xerox State Healthcare, LLC.

The transition to Xerox will occur in the upcoming months, so you will see a new logo and new e-mail addresses. Our services and team will remain the same, and you will continue dealing with the same people.

We will continue to update you as we complete the transition.

### **Spring Provider Fair 2012**

Provider Fair 2012 is scheduled for May 15-16, 2012, at the Great Northern Hotel in Helena. The [Provider Fair agenda](#) and [course descriptions](#) are now available.

Register for Montana Health Care Programs Provider Fair courses at the link

## Definitions and Acronyms

- Alphabetized
- Brief description
- Selectable by letter
- Confused? Check it out ...



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ENROLLMENT OR  
EXISTING PROVIDER  
REENROLLMENT

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Log in to Montana Access to  
Health



5010 HIPAA  
Information

Claim Instructions

Contact Us

Definitions and Acronyms

Early and Periodic  
Screening, Diagnosis and  
Treatment

Electronic Billing

Electronic Billing  
Companion Guides

Electronic Health Records  
Incentives

Emergency Services

# Medicaid Definitions and Acronyms

## DPHHS Acronyms

### Definitions

Numeric A B C D E F G H I L M N O P Q R S T U

## Numeric \_\_\_\_\_

### 340B

Section 340B of the Public Health Service Act limits the cost of covered outpatient drugs to certain federal grantees, federally qualified health center look-alikes and qualified hospitals. Participation in the program results in significant savings estimated to be 20% to 50% on the cost of pharmaceuticals for qualified providers.

## A \_\_\_\_\_

### Adjudication Cycle

The system processing of claims at the point where a decision has been made to pay, deny, or suspend.

### Adjustment

A transaction that changes any payment or other claim information on a previously paid claim.

### Administrative Rules of Montana (ARM)

The rules published by the executive departments and agencies of the state



# Electronic Billing

- Getting started
- EDI enrollment forms
- Three ways to submit
  - Clearinghouse
  - Direct (Software)
  - Direct (WINASAP)



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Log in to Montana Access to  
Health



5010 HIPAA  
Information

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

[Emergency Services](#)

[FAQs](#)

## Electronic Billing

### Electronic Billing. It's fast and it's free!

Whether you submit one claim a month, or hundreds, any provider can benefit from switching from paper to electronic billing. Whether by using the free WINASAP5010 software or by using a clearinghouse to submit claims, electronic billing is faster, more accurate, and more secure. Electronic claims can be processed for payment in as little as a week versus three to four weeks to process a paper claim. All you need is a personal computer (Windows 98 and above) and a standard phone line to submit electronically via WINASAP5010.

In only three easy steps, you can be set up to submit your Medicaid claims electronically.

**STEP 1:** Click on the "EDI Enrollment" link below or download the following enrollment application forms. Complete and submit these forms to the address/fax number listed on the enrollment form.

#### EDI Submitter Enrollment Packet for X12 Transactions

- [EDI Submitter Enrollment Form Instructions](#)
- [EDI Submitter Enrollment Form](#)
- [EDI Trading Partner Agreement](#)
- [EDI Trading Partner/Business Associate Agreement](#)

#### EDI Provider Enrollment Packet for X12 Transactions

- [EDI Provider Enrollment Form Instructions](#)
- [EDI Provider Enrollment Form](#)
- [EDI Trading Partner Agreement](#)

## Forms

- Adjustment Request
- Paperwork Attachment
- W-9
- Blanket Denial
- Direct Deposit
- And many more ...



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NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

## MONTANA MEDICAID CLIENT INFORMATION PROVIDER INFORMATION

Log in to Montana Access to  
Health



5010 HIPAA  
Information

[Claim Instructions](#)[Contact Us](#)[Definitions and Acronyms](#)[Early and Periodic Screening,  
Diagnosis and Treatment](#)[Electronic Billing](#)[Electronic Billing Companion  
Guides](#)[Electronic Health Records  
Incentives](#)[Emergency Services](#)[FAQs](#)

## Forms

Forms are listed by name:

[A-C](#) | [D-F](#) | [G-K](#) | [L-O](#) | [P-Q](#) | [R-Z](#)

### Forms A-C

[Abortion Form](#)

08/1998

[Address Correction Form](#)

Physical address change must be accompanied by a completed W-9 form.  
05/2011

[Adjustment Request Form](#)

12/2010

[Ambulance Trip Log](#)

01/2008

[Attachment Coversheet for Paperwork](#)

12/2010

[Authorization for Health Disclosure](#)

03/2003

[Blanket Denial Request for TPL](#)

05/2009

# Frequently Asked Questions

- Based on topics
- Troubleshooting
- Got questions? Get answers!



## DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

[DPHHS Home](#)[About Us](#)[Contact Us](#)[News & Events](#)[Programs & Services](#)[Vital Records & Statistics](#)[A - Z Index](#)

NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

### MONTANA MEDICAID CLIENT INFORMATION PROVIDER INFORMATION

Log in to Montana Access to  
Health



5010 HIPAA  
Information

Claim Instructions

Contact Us

Definitions and Acronyms

Early and Periodic Screening,  
Diagnosis and Treatment

Electronic Billing

Electronic Billing Companion  
Guides

Electronic Health Records  
Incentives

Emergency Services

FAQs

## Frequently Asked Questions

### Topics:

[Billing and Electronic Transactions](#)[Enrollment](#)[Eligibility](#)[MATH/FaxBack/AVRS](#)[Passport](#)[TPL/Medicare](#)[Claims Processing](#)[Prior Authorization](#)[Adjustments](#)[Medicaid Policy](#)[Cost Sharing](#)[Payment Related](#)[Other/Miscellaneous Policy](#)[Fraud and Abuse](#)

### Billing and Electronic Transactions

#### 1. Should our office test submitting claims with our clearinghouse?

Yes, if you are using a new clearinghouse, it is important to ensure claims will be accepted by Montana Health Care Programs following all billing requirements.

#### 2. We received an error report (824) from our clearinghouse or ACS saying our NPI and/or taxonomy is not on file. What could be the cause?

## Site Map

- Navigate with ease
- Covered services
- Prior authorization contacts
- Statistics

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NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

**MONTANA MEDICAID  
CLIENT INFORMATION  
PROVIDER  
INFORMATION**

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5010 HIPAA  
Information

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

[Emergency Services](#)

[FAQs](#)

## Site Map

**Log in to Montana Access to Health**

[Log in to Montana Access to Health](#)

**Medicaid Information**

[Tips for Using This Site](#)

[General Information](#)

[Client Eligibility](#)

[Prior Authorization](#)

[Medicaid Covered Services](#)

[Local Offices of Public Assistance](#)

[Program Policy Contacts](#)

[General Key Contacts](#)

[Key Websites](#)

[Medicaid Statistics](#)

**Medicaid News**

[Program Aimed at Reducing Misuse of Montana Medicaid Set to Double Its  
Enrollment](#)

[Montana Medicaid Provider Website Now Offers Online Medical History](#)

[RAs Now Available on Montana Medicaid Provider Website; More Features  
Planned](#)

[Medicare Part D Prescription Benefits News](#)



## **Resources by Provider Type**

- Provider manuals
- Fee schedules
- Notices and replacement pages
- Key contacts
- Other resources

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NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

**MONTANA MEDICAID  
CLIENT INFORMATION  
PROVIDER  
INFORMATION**

[Log in to Montana Access to  
Health](#)



[5010 HIPAA  
Information](#)

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

[Emergency Services](#)

[FAQs](#)

## End User Agreement for Providers

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[I accept](#)[I do not accept](#)

### License for Use of "Physicians' Current Procedural Terminology" (CPT)

#### End User/Point and Click Agreement


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"You, your employees, and agents are authorized to use CPT only as contained in the following authorized materials (fee schedules, training materials, publications and guidelines) internally within your organization within the United States for the sole use by yourself, employees, and agents. Use is limited to use in Medicare, Medicaid, or other programs administered by the Centers for Medicare & Medicaid Services (CMS). You agree to take all necessary steps to insure that your employees and agents abide by the terms of this agreement.

NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

**MONTANA MEDICAID  
CLIENT INFORMATION  
PROVIDER  
INFORMATION**

Log in to Montana Access to  
Health

 5010 HIPAA  
Information

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

[Emergency Services](#)

[FAQs](#)

## Select Your Provider Type

Provider types beginning with:

[A - C](#) | [D - F](#) | [G - K](#) | [L - O](#) | [P - Q](#) | [R - Z](#)

### Provider Types From A-C

[Ambulance](#) (Updated March 19, 2012)

[Ambulatory Surgical Center](#) (Updated March 19, 2012)

[Audiologist](#) (Updated March 19, 2012)

[Chemical Dependency](#) (Updated March 19, 2012)

[Chiropractor \(QMB\)](#) (Updated March 19, 2012)

[Clinic \(Freestanding Dialysis\)](#) (Updated March 19, 2012)

[Clinic \(Public Health\)](#) (Updated March 19, 2012)

[Back to Top](#)

### Provider Types From D-F

[Dental \(Dentist, Dental Hygienist\)](#) (Updated March 19, 2012)

[Denturist](#) (Updated March 19, 2012)

[Dialysis Clinic \(Freestanding\)](#) (Updated March 19, 2012)

[Dialysis \(Home\)](#) (Updated March 19, 2012)

[Durable Medical Equipment, Prosthetics, Orthotics and Supplies \(DMEPOS\)](#)  
(Updated March 21, 2012)

[EPSDT](#) (Updated March 19, 2012)

[Eyeglasses](#) (Updated March 22, 2012)

[Family Planning](#) (Updated March 19, 2012)

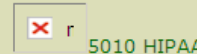
[Federally Qualified Health Care Center \(FQHC\)](#) (Updated March 19, 2012)

[Back to Top](#)

### Provider Types From G-K

## Provider Manuals

- Downloads to PDF file
- *General Information for Providers* manual
  - Same for every provider
- Provider type specific
  - Includes specifics regarding type



5010 HIPAA

Information

Claim Instructions

Contact Us

Definitions and Acronyms

Early and Periodic Screening,  
Diagnosis and Treatment

Electronic Billing

Electronic Billing Companion  
GuidesElectronic Health Records  
Incentives

Emergency Services

FAQs

Forms

Health Improvement Program

Medicaid Fraud and Abuse

Medicaid Information

Medicaid News

National Provider Identifier

Nurse First

Passport to Health

Provider Locator Search

Provider Newsletters

Resources by Provider Type  
(manuals, fee schedules,  
notices, etc)

Site Map

Team Care

## Provider Manuals

### [General Information for Providers](#) Updated February 2012

Medicaid billing manual with general information for all provider types.  
03/2012

### [Physician-Related Services](#)

This manual has billing instructions specific to your provider type.  
07/2008

### [Mental Health Services – Adult](#)

This manual has billing instructions specific to your provider type.  
07/2011

### [Mental Health Services – Children](#) Updated September 2011

This manual has billing instructions specific to your provider type.  
10/2011

### [Prescription Drug Program](#) Updated August 2011

This manual has information specific to your provider type.  
09/2011

### [Passport to Health Provider Handbook](#)

Everything providers need to know to become a successful Passport provider.  
09/2005

[Back to Top](#)

## Medicaid Rules/Regulations

### [Administrative Rules of Montana \(ARM\)](#)

### [Montana Code Annotated \(MCA\)](#)

### [Code of Federal Regulations \(CFR\)](#)

[Back to Top](#)

## Fee Schedules

### [Current ATP Fee Schedule in Excel Format](#)

01/2012

## Fee Schedules

- Codes
- Reimbursement rates
- Prior authorization
- Units and limits

(manuals, fee schedules,  
notices, etc)

Site Map

Team Care

Training

Upcoming Events

Web Links

Online Enrollment Tutorial

Online NPI Reenrollment  
Tutorial

Online Montana Access to  
Health Tutorial

## Fee Schedules

[Current ATP Fee Schedule in Excel Format](#)

01/2012

[Current ATP Fee Schedule in PDF Format](#)

01/2012

[Current Fee Schedule in PDF Format](#)

01/2012

[Current Fee Schedule in Excel Format](#)

01/2012

[Current Fee Schedule for Medicaid Mental Health and MHSP Services for Clients  
Under 18 Years of Age in PDF Format](#)

09/2011

[Previous Fee Schedule in PDF Format](#) **Updated November 2011**

09/2011

[Previous Fee Schedule in Excel Format](#) **Updated November 2011**

09/2011

[Current Fee Schedule for 72-Hour Presumptive Eligibility Program for Crisis  
Stabilization for Individuals 18 years of Age and Older in PDF Format](#)

09/2011

[Previous Fee Schedule in PDF Format](#)

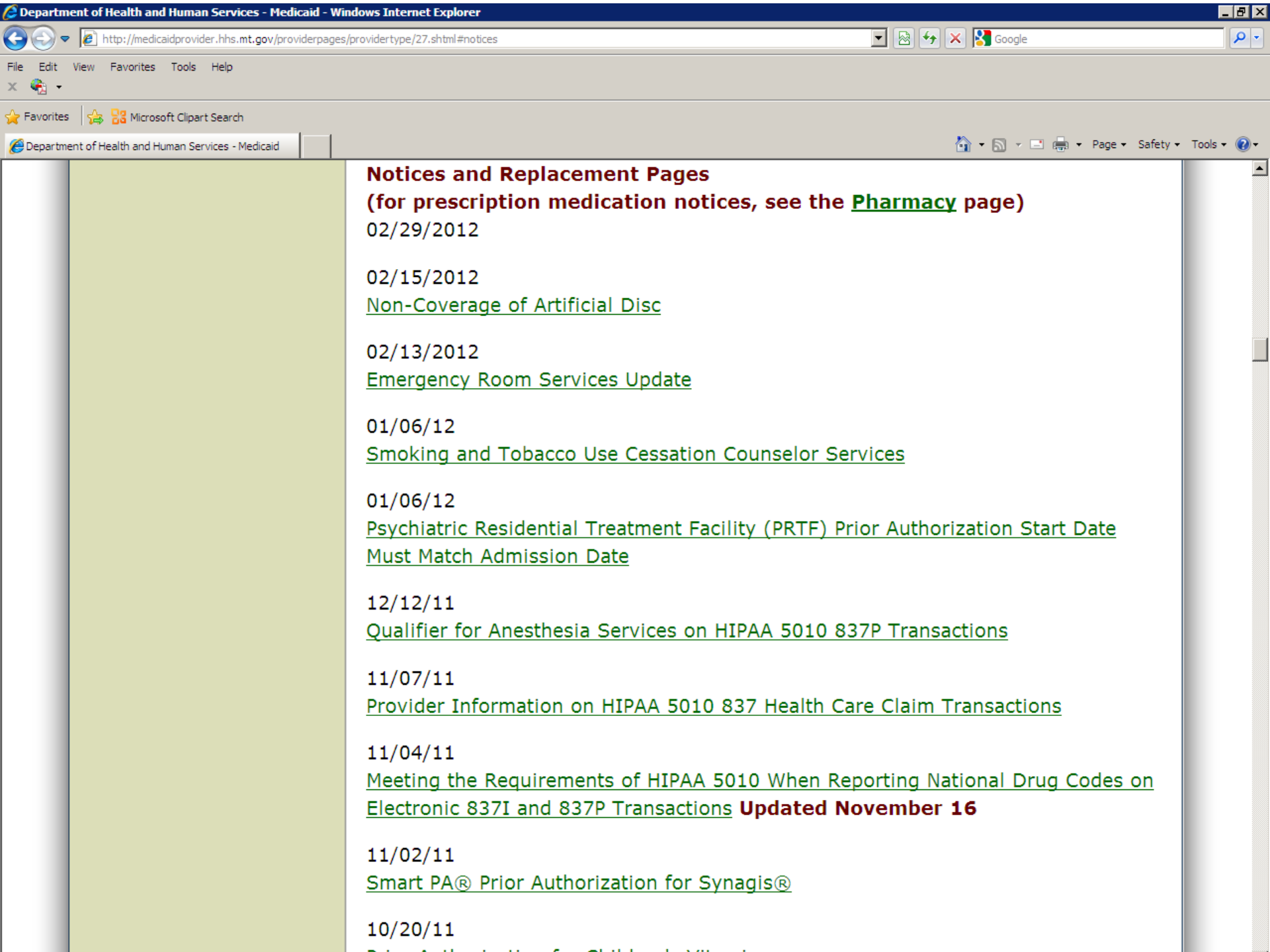
02/2011

[Previous Fee Schedule in Excel Format](#)

# Notices and Replacement Pages

- Up to date
- Organized by date
- When in doubt, check it out





## Notices and Replacement Pages

(for prescription medication notices, see the [Pharmacy](#) page)

02/29/2012

02/15/2012

[Non-Coverage of Artificial Disc](#)

02/13/2012

[Emergency Room Services Update](#)

01/06/12

[Smoking and Tobacco Use Cessation Counselor Services](#)

01/06/12

[Psychiatric Residential Treatment Facility \(PRTF\) Prior Authorization Start Date Must Match Admission Date](#)

12/12/11

[Qualifier for Anesthesia Services on HIPAA 5010 837P Transactions](#)

11/07/11

[Provider Information on HIPAA 5010 837 Health Care Claim Transactions](#)

11/04/11

[Meeting the Requirements of HIPAA 5010 When Reporting National Drug Codes on Electronic 837I and 837P Transactions](#) **Updated November 16**

11/02/11

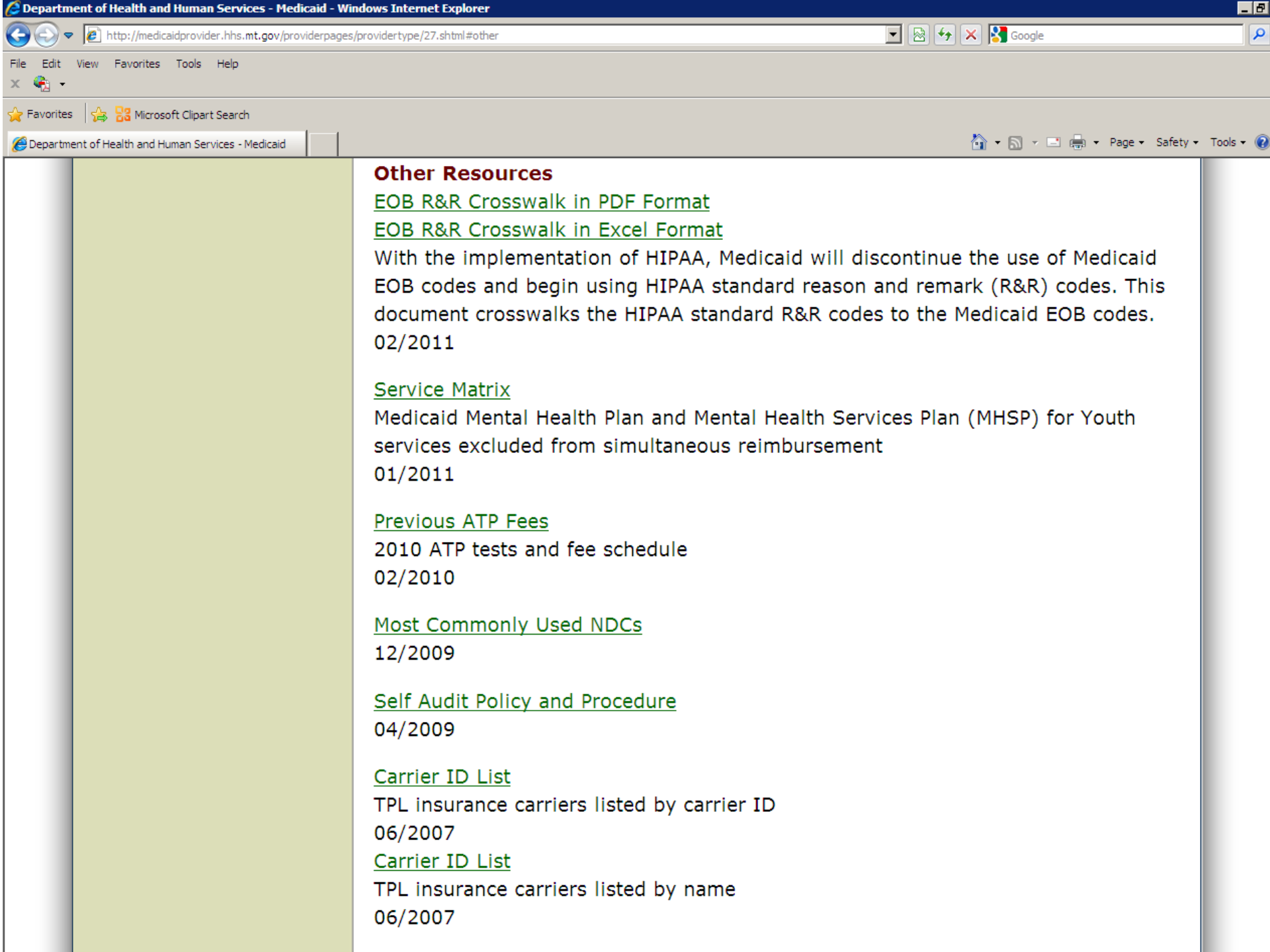
[Smart PA® Prior Authorization for Synagis®](#)

10/20/11

[Prior Authorization for Children's Medicaid](#)

## Other Resources

- 2010 ATP tests and fee schedule
- Criteria for specific services
- EOB R&R crosswalk



## **Other Resources**

[EOB R&R Crosswalk in PDF Format](#)

[EOB R&R Crosswalk in Excel Format](#)

With the implementation of HIPAA, Medicaid will discontinue the use of Medicaid EOB codes and begin using HIPAA standard reason and remark (R&R) codes. This document crosswalks the HIPAA standard R&R codes to the Medicaid EOB codes.  
02/2011

[Service Matrix](#)

Medicaid Mental Health Plan and Mental Health Services Plan (MHSP) for Youth services excluded from simultaneous reimbursement  
01/2011

[Previous ATP Fees](#)

2010 ATP tests and fee schedule  
02/2010

[Most Commonly Used NDCs](#)

12/2009

[Self Audit Policy and Procedure](#)

04/2009

[Carrier ID List](#)

TPL insurance carriers listed by carrier ID  
06/2007

[Carrier ID List](#)

TPL insurance carriers listed by name  
06/2007

## Key Contacts

- Claims
- Eligibility
- Policy
- County Offices

Health and Human Services.

[Back to Top](#)

## Key Contacts

### [Physicians](#)

11/2008

### [Claims](#)

03/2012

### [Public Assistance Offices](#)

03/2012

### [Client Eligibility](#)

03/2012

### [HMK/CHIP](#)

12/2010

### [Passport](#)

03/2012

### [Policy Information](#)

03/2012

### [Prior Authorization](#)

03/2012

[Back to Top](#)

## Provider Newsletters

- *Claim Jumper* monthly newsletter
- Search using “Find”



## DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

[DPHHS Home](#)[About Us](#)[Contact Us](#)[News & Events](#)[Programs & Services](#)[Vital Records & Statistics](#)[A - Z Index](#)

NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

## MONTANA MEDICAID CLIENT INFORMATION PROVIDER INFORMATION

Log in to Montana Access to  
Health



5010 HIPAA  
Information

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

[Emergency Services](#)

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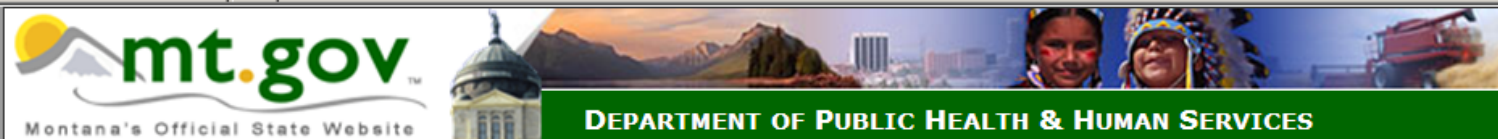
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NEW PROVIDER  
ENROLLMENT OR EXISTING  
PROVIDER REENROLLMENT

## MONTANA MEDICAID CLIENT INFORMATION PROVIDER INFORMATION

[Log in to Montana Access to  
Health](#)



[5010 HIPAA  
Information](#)

[Claim Instructions](#)

[Contact Us](#)

[Definitions and Acronyms](#)

[Early and Periodic Screening,  
Diagnosis and Treatment](#)

[Electronic Billing](#)

[Electronic Billing Companion  
Guides](#)

[Electronic Health Records  
Incentives](#)

# Montana Medicaid Newsletters

## ***CLAIM JUMPER NEWSLETTER***

### Volume XXVII, Issue 4, April 2012

- Publications Reminder
- Spring Provider Fair 2012
- ACS Is Now Xerox
- Vaccines for Children (VFC) Training
- Professional Claims EPSDT Indicator Issue
- Professional Crossover Claims Issue
- Rate Change for RHCs and FQHCs
- POA Value of Space
- Nurse First Services and Usage
- Recent Publications
- Top 15 Denial Reasons

### Volume XXVII, Issue 3, March 2012

- Publications Reminder
- Provider Fair 2012
- Smoking and Tobacco Use Cessation Counselor Services
- CSCT Program Changes
- Be a Healthy Montana Kids Enrollment Partner
- POA Value of Space for Diagnosis Code Exempt from POA Reporting
- Nurse First Services and Usage





# **The Montana Access to Health Web Portal:**



# Getting Started

- [www.mtmedicaid.org](http://www.mtmedicaid.org)
- Log into Montana Access to Health
- Complete EDI enrollment
- Welcome packet

## Getting Registered

- EDI Provider Enrollment Form
- EDI Trading Partner Agreement (PDF)
- Electronic Billing Agreement
- Complete and fax in



5010 HIPAA

Information

[Claim Instructions](#)[Contact Us](#)[Definitions and Acronyms](#)[Early and Periodic Screening,  
Diagnosis and Treatment](#)[Electronic Billing](#)[Electronic Billing Companion  
Guides](#)[Electronic Health Records  
Incentives](#)[Emergency Services](#)[FAQs](#)[Forms](#)[Health Improvement Program](#)[Medicaid Fraud and Abuse](#)[Medicaid Information](#)[Medicaid News](#)[National Provider Identifier](#)[Nurse First](#)[Passport to Health](#)[Provider Locator Search](#)[Provider Newsletters](#)[Resources by Provider Type  
\(manuals, fee schedules,  
notices, etc\)](#)[Site Map](#)[Team Care](#)

In only three easy steps, you can be set up to submit your Medicaid claims electronically.

**STEP 1:** Click on the "EDI Enrollment" link below or download the following enrollment application forms. Complete and submit these forms to the address/fax number listed on the enrollment form.

EDI Submitter Enrollment Packet for X12 Transactions

- [EDI Submitter Enrollment Form Instructions](#)
- [EDI Submitter Enrollment Form](#)
- [EDI Trading Partner Agreement](#)
- [EDI Trading Partner/Business Associate Agreement](#)

EDI Provider Enrollment Packet for X12 Transactions

- [EDI Provider Enrollment Form Instructions](#)
- [EDI Provider Enrollment Form](#)
- [EDI Trading Partner Agreement](#)
- [EDI Trading Partner/Business Associate Agreement](#)

If you are a new electronic submitter in the State of Montana, an electronic billing agreement (EBA) form may be required before submitting electronic transactions.

- [Electronic Billing Agreement \(EBA\)](#)

Use the following electronic additional provider spreadsheet if you are submitting on behalf of more than 25 providers. Please call the ACS EDI Gateway Support Unit at (800) 987-6719 for instructions on how to submit this spreadsheet with your enrollment forms.

- [Additional Provider Spreadsheet](#)

For more information on EDI enrollment, click on the "EDI Enrollment" link below.

**STEP 2:** Click on the "WINASAP5010" link below to download the WINASAP5010 software directly to your computer.

http://medicaidprovider.hhs.mt.gov/

File Edit View Favorites Tools Help

Share Browser WebEx

Department of Health and Human Services - Medicaid

mt.gov  
Montana's Official State Website

DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

DPHHS Home About Us Contact Us News & Events Programs & Services Vital Records & Statistics A - Z Index

**NEW PROVIDER ENROLLMENT OR EXISTING PROVIDER REENROLLMENT**

**MONTANA MEDICAID CLIENT INFORMATION PROVIDER INFORMATION**

Log in to Montana Access to Health

Claim Instr

Contact Us

Definitions and Ac

Early and Periodic Screening, Diagnosis and Treatment

Electronic Billing

Electronic Billing Companion Guides

**Montana Medicaid Provider Information**

**WHAT'S NEW ON THE SITE THIS WEEK**

**Presidents' Day Holiday Delay**  
Due to the holiday, paper checks will be delayed until Tuesday, February 22, 2011.

**HIPAA 5010 Deadline Closer Than You Think!**  
All electronic X12 transactions must be submitted in the HIPAA 5010-compliant format beginning January 1, 2012.

Contact your software vendor and/or clearinghouse to make sure they are prepared to meet the deadline so that your claims processing is not delayed. For WINASAP users, a 5010-compliant version will be available later this year.

Watch for more details about plans for Montana Health Care Programs to be ready to accept and return transactions in the 5010 format and for other information related to 5010.

**Coming Soon — Spring 2011 Provider Training Via WebEx**  
Watch the *Claim Jumper* for more information!

Internet 150%



- Log In
- Web Registration
- Provider Enrollment
- Provider Portal
- Virtual Pavilion
- EDI
- Provider Locator

**Welcome to Montana Access to Health Web Portal!**

Montana Access to Health Web Portal provides the tools and resources to help healthcare providers conduct business electronically. If you have already registered to use the Montana Access to Health Web Portal, Log In below. If you have already completed a Montana Enrollment Form, but have not yet registered to use the Montana Access to Health Web Portal, click the [Web Registration](#) button on the left side of this page to begin. If you are a new provider or have not already completed a Montana Enrollment Form, visit [Provider Enrollment](#) for step-by-step instructions.

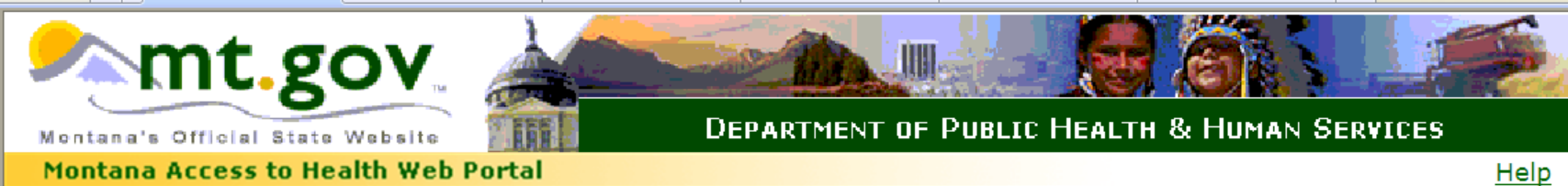
**Log In**

Enter your User ID and Password and click 'Log In.' If you do not have a User ID and Password, contact your Office Administrator.

User ID:  Password:

[Forgot Your Password?](#)

Many documents available through the Montana Access to Health Web Portal are in PDF format. In order to view them, [Adobe Acrobat Reader](#) must be installed on your machine. If it is not, download this program by clicking on the link above.



- Log In
- Web Registration
- Provider Enrollment
- Provider Web Portal Home
- Virtual Pavilion
- EDI
- Provider Locator

## Web Portal Registration

### Step One - Verification Set Up Process

\* denotes required field(s)

Montana Access to Health Web Portal requires registration for use of its secure functions. Step one is a verification process and step two is the creation/selection of the first Office Administrator (OA) for your organization. This OA will be responsible for managing users within your organization.

If you anticipate managing more than one Provider Number, enter the Submitter ID in both the Provider Number and Submitter ID fields. Otherwise, enter your Provider Number in the Provider Number field. Then fill in the other required fields and click 'Continue.' This information will be used for verification purposes only.

**Note : If you are a healthcare provider and you are not managing more than one NPI or Provider Number, only your NPI will be accepted in the 'NPI or Provider Number' field.**

\* NPI or Provider Number:

\* EIN/SSN:

\* Submitter ID\*\*:

\* Submitter Password:

Continue

Clear Fields





- Log In
- Web Registration
- Provider Enrollment
- Provider Web Portal Home
- Virtual Pavilion
- EDI
- Provider Locator

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**Note : If you are a healthcare provider and you are not managing more than one NPI or Provider Number, only your NPI will be accepted in the 'NPI or Provider Number' field.**

* NPI or Provider Number:	<input type="text" value="7779999"/>	* EIN/SSN:	<input type="text" value="123456789"/>
* Submitter ID**:	<input type="text" value="7779999"/>	* Submitter Password:	<input type="password" value="••••••••"/>

Continue

Clear Fields

\*\* Submitter ID is the Trading Partner ID

[Help](#)

## Web Portal Registration

### Step One Continued - Confirm Profile

If this is you, click 'Continue.' If this is not you, click 'Re-enter Information.' If any information is incorrect, contact Provider Services to update it at 1-800-624-3958.

Organization: MONTANA TEST      Provider Number: 7779999  
EIN: 123456789      Submitter ID: 7779999  
Address: PO BOX 12345  
ANYTOWN, MT 59601

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

Site last modified: 2006.02.16

Build Version: prod-003.2 2006.02.16 - 85



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[Go to top of page](#)



## Web Portal Registration

### Step One Continued - Add Additional Submitter IDs

The following list displays the Submitter IDs\* added to your Montana Access to Health Web Portal organization profile. Only Submitter IDs in your Montana Access to Health Web Portal profile will be used to reference transactions. If additional Submitter IDs need to be entered, enter a Submitter ID and Password and click 'Add.' Repeat as necessary. When the list below represents all of your Submitter IDs, click 'Continue.'

\* denotes required field(s)

\* Submitter ID:  \* Submitter Password:

#### Verified Submitter IDs

7779999

\* Submitter ID is the Trading Partner ID

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

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[Go to top of page](#)



## Web Portal Registration

### Step Two - Create Your First Office Administrator

You must now create your first Office Administrator (OA) by creating a new user or assigning this privilege to an existing user.

An OA will have the authority to create/edit/delete the portal users within your office staff. Every organization must have at least one OA at any given time. If your sole OA is no longer a member of your staff, you must contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958 and have them assign you another OA. It is recommended you make yourself the first OA of your organization.

Select one of the following options:

[Create a new user to be your first Office Administrator.](#)



[Assign an existing user to be your first Office Administrator.](#)

Cancel

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

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Build Version: prod-003.2 2006.02.16 - 85



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[Go to top of page](#)

[Help](#)

## Web Portal Registration

### Step Two Continued - Create A New User As Your First Office Administrator

Enter the information below to create your first Office Administrator (OA) and click 'Continue.'

Follow the rule below for creating a unique User ID for the first OA in your organization. It is recommended that you create a User ID that can be easily remembered by you and your OA. If the User ID already exists in the Montana Access to Health Web Portal, you will be prompted to create a different User ID.

- A User ID must have a minimum of 6 and a maximum of 14 characters.

*\* denotes required field(s)*

\* User ID:

\* Last Name:

\* First Name:

\* E-mail:

\* Confirm E-mail:

\* Phone Number:  (i.e. #####)

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

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Build Version: prod-003.2 2006.02.16 - 85



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[Go to top of page](#)



## Web Portal Registration

### Step Two Continued - Confirm Your First Office Administrator

Confirm the information entered for your Office Administrator. If there is an error, click 'Re-enter Information.' If everything is correct, click 'Submit.'

User ID: bbunny  
Last Name: bunny  
First Name: big  
E-mail: big.bunny@acs-inc.com  
Phone Number: 4065551111



For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

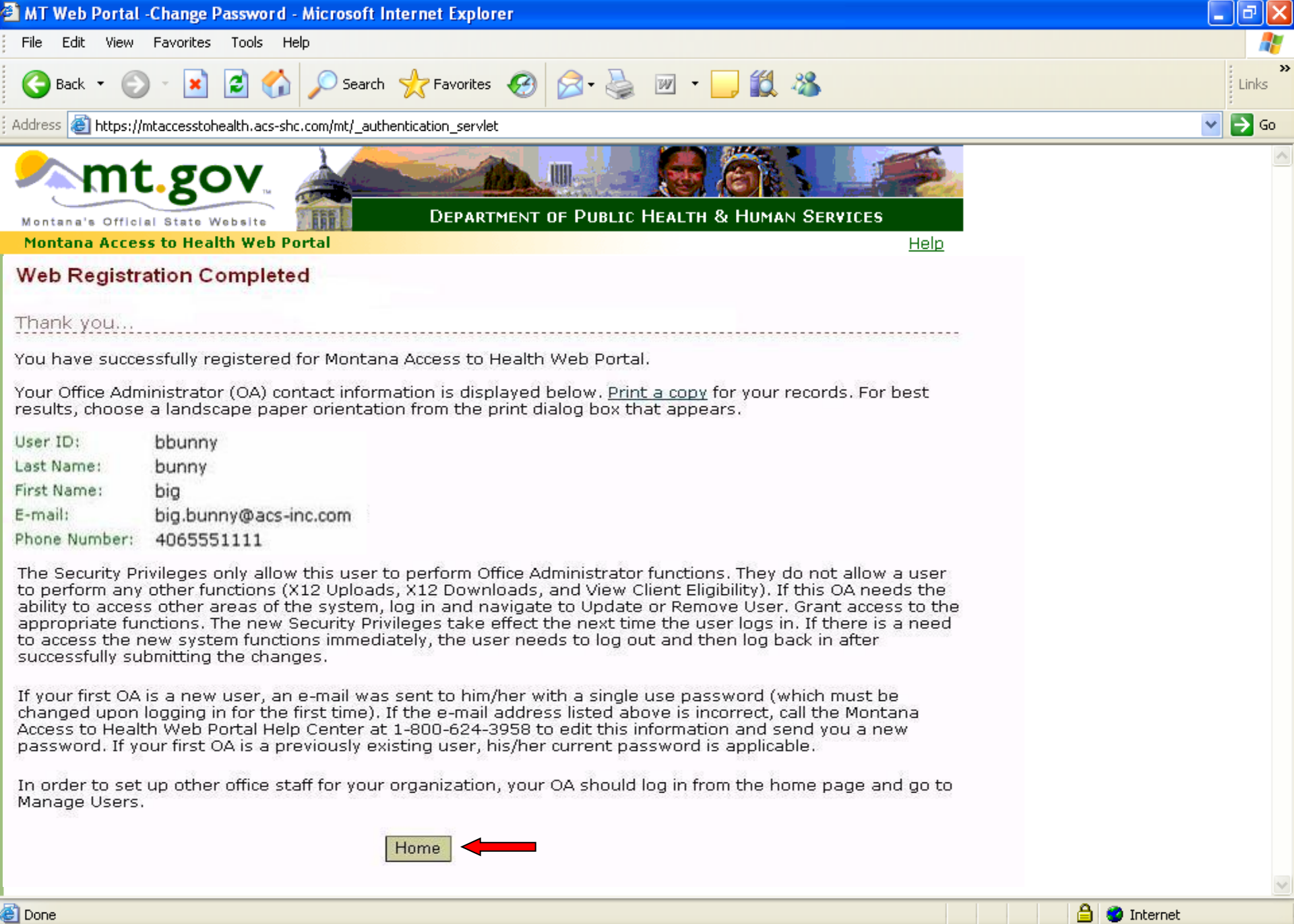
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[Go to top of page](#)



# Update User Privileges

- Office administrator
- Add or remove privileges
- Update user information





Montana's Official State Website



DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)

[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)

MT DPHHS

## Montana Access to Health Web Portal Home Page

Navigate to any of the functions in the Web portal by clicking the following links or by using the top navigation bar. For information about each function, click the corresponding column header. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.

### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

You've logged into the organization displayed under the navigation bar on the right. This organization will be used to determine the Provider Number and Submitter IDs you can use for your transactions (i.e., Inquiries, Submissions and Retrievals). To change this organization, click 'Change Organization' and follow the instructions.



Montana's Official State Website

DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Manage Users](#) > Update or Remove Users - Search

MT DPHHS

## Update or Remove Users - Search

Correct the following errors and continue.

- Your request does not match a user in the system. Check your information and try again.

To update or remove a user from your organization, first search for the existing user. You may reset a user's password from the 'Update User' page. Search for users by following the guidelines below and then clicking 'Search':

- Enter partial information followed by an asterisk (\*) to submit a wildcard search.
- Leave all fields blank to search for all users associated with your organization.

User ID: Last Name: First Name:



## Montana Access to Health Web Portal

[Exit](#) | [Help](#)[Home](#) > [Update or Remove Users - Search](#) > Update or Remove Users

Portal Administration

## Update or Remove Users

Click the 'User ID' link to update that user's profile or reset his/her password. To remove one or more users, select the associated checkbox(es) and click 'Remove Users.'

### User List \*

Organization	NPI or Provider Number	Last Name	First Name	User ID	Role	Remove
MT DPHHS	1110928	Bunny	Big	<a href="#">bbunny</a>	OA	<input type="checkbox"/>

[Remove User\(s\)](#)



Montana Access to Health Web Portal

Home > Update or Remove Users - Search > Update User

[Exit](#) | [Help](#)

Portal Administration

## Update User

To update this user, change the information below and click 'Submit.' The Phone Number and E-mail fields are organization specific. The Last Name and First Name fields will update across all organizations. To reset the user's password, click 'Reset Password.'

\* denotes required field(s)

* User ID:	bbunny	* Organization:	MT DPHHS
* Last Name:	<input type="text" value="Bunny"/>	* First Name:	<input type="text" value="Big"/>
* E-mail:	<input type="text" value="big.bunny@acs-inc.com"/>	* Confirm E-mail:	<input type="text" value="big.bunny@acs-inc.com"/>
* Phone Number:	<input type="text" value="4064497963"/> (i.e. #####)		

## Security Privileges

- |  |  |   |
|--|--|---|
| <input checked="" type="checkbox"/> Verify Eligibility | <input checked="" type="checkbox"/> Check Claim Status | <input checked="" type="checkbox"/> View Provider Payment |
| <input checked="" type="checkbox"/> Upload Files       | <input checked="" type="checkbox"/> Download Files     | <input checked="" type="checkbox"/> Office Administrator  |
| <input checked="" type="checkbox"/> View eISOR Reports | <input type="checkbox"/> View Medical History          | <input type="checkbox"/> View Electronic Health Record    |
| <input type="checkbox"/> Prescriber Privileges         |  |   |

<input type="button" value="Submit"/>	<input type="button" value="Cancel"/>	<input type="button" value="Reset Password"/>	<input type="button" value="Reset Fields"/>
---------------------------------------	---------------------------------------	---	---

For more information, click [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.  
Site last updated: 2011.02.21  
Build Version: 1110928-008.18 2011.02.21 - 85

[Go to top of page](#)

# Checking Eligibility on the Web Portal

Is this person eligible?  
How will I know?



## What you can expect to see

- Monthly date spans
- One day authorization
- Advantages
  - If client has TPL
  - If client has a Passport provider
  - If client has Full or Basic coverage
  - Other types of coverage information
    - QMB
    - SLMB
    - Medicare
    - HMK
    - PRTF



Montana's Official State Website  
**Montana Access to Health Web Portal** [Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

MT DPHHS

## Montana Access to Health Web Portal Home Page

Navigate to any of the functions in the Web portal by clicking the following links or by using the top navigation bar. For information about each function, click the corresponding column header. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.

### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims and Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

You've logged into the organization displayed under the navigation bar on the right. This organization will be used to determine the Provider Number and Submitter IDs you can use for your transactions (i.e., Inquiries, Submissions and Retrievals). To change this organization, click 'Change Organization' and follow the instructions.



## Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > Eligibility Inquiry

MONTANA MEDICAID TEST1

## Eligibility Inquiry

To submit an Eligibility Inquiry on a specific client, select a Provider Number, enter a Date of Service, complete one of the following criteria sets and click 'Submit.' If your inquiry returns more than one client, you will be asked to check your information and/or enter a different set of information.

\* denotes required field(s)

\* Provider Number:

\* Date of Service:

\* Client Information:

Client ID:

or

Last Name:

First Name:

M.I.:

Date of Birth:

  **Note:**

- The Eligibility Response will not indicate retroactive eligibility.
- Enter first name, last name and middle initial if applicable. Search will only return exact matches.





Montana's Official State Website



DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > Eligibility Inquiry

MT DPHHS

## Eligibility Inquiry

To submit an Eligibility Inquiry on a specific client, select a Provider Number, enter a Date of Service, complete one of the following criteria sets and click 'Submit.' If your inquiry returns more than one client, you will be asked to check your information and/or enter a different set of information.

\* denotes required field(s)

\* NPI or Provider Number:

\* Date of Service: mm dd ccyy

\* Client Information:

Client ID:

or

Last Name:   
First Name:  M.I.:   
Date of Birth: mm dd ccyy

### Note:

- The Eligibility Response will not indicate retroactive eligibility.



Montana's Official State Website



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Montana Access to Health Web Portal

[Exit](#) | [Help](#)

[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)

[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > Eligibility Inquiry Confirmation

MONTANA MEDICAID TEST1

## Eligibility Inquiry Confirmation

If this is the client you wish to inquire on, click 'View Client Eligibility.'

Client Original ID: 123456789

Name: TEST, DATA

Date of Birth: 01/01/1980

Gender Code: M: Male

[Back to Eligibility Inquiry](#)

[View Client Eligibility](#)



For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

Site last modified: 2006.02.16

Build Version: prod-003.2 2006.02.16 - 85



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[Go to top of page](#)

# Full Coverage

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

https://mtaccessstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do

File Edit View Favorites Tools Help

Share Browser WebEx

MT Web Portal -Eligibility Inquiry Response

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Montana's Official State Website

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Montana Access to Health Web Portal [Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > Eligibility Inquiry Confirm > Eligibility Inquiry Response MT DPHHS

## Eligibility Inquiry Response

### Client Demographic Information

Client Original ID :	123456789	NPI or Provider ID :	1234567899
Client Current ID :	001111111	Date of Service :	02/15/2011
Client Member ID :	1111111	Valid Request Indicator :	
Name :	Test Data	Reject Reason Code :	
Address :	123 Main St	Follow-up Action Code :	
	Waterside		
City :		Date of Death :	
County :	25	Trace Number :	21000000010000000T
Code :	MT		
State :	599990000		
Zip Code :	01/01/1950		
Date of Birth :	M: Male		
Gender Code :			

### Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Full Coverage	09/01/2005	02/28/2011

### Managed Care Information

Plan Coverage Description	Plan/PCP Name	Plan/PCP Phone Number	Begin Date	End Date
PASSPORT Provider	ST PETERS MEDICAL OFFICE BLDING	4064574180	04/01/2009	03/31/2011

### Information Source Data

Organization / Last Name: M. K. J.

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

https://mtaccesstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do

File Edit View Favorites Tools Help

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MT Web Portal -Eligibility Inquiry Response

State: MT  
Zip Code: 599990000  
Date of Birth: 01/01/1950  
Gender Code: M: Male

**Eligibility Spans** [About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Full Coverage	09/01/2005	02/28/2011

**Managed Care Information**

Plan Coverage Description	Plan/PCP Name	Plan/PCP Phone Number	Begin Date	End Date
PASSPORT Provider	ST PETERS MEDICAL OFFICE BLDING	4064574180	04/01/2009	03/31/2011

**Information Source Data**

Organization/Last Name: Medicaid  
Identification Code Qualifier: PI: Payor Identification  
ACS Provider: Services  
Primary Identifier: 77039  
Communi 800000000 8006243958

**Information Receiver Data**

Organization/Last Name: MT DPHHS  
First Name: M.I.:  
NPI or Provider Number: 1234567899  
Portal ID of Requestor: dtest55

[Inquiries](#) [New Eligibility Inquiry](#) [Current Eligibility Inquiry](#) [Medical History Inquiry](#)

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.  
Site last modified: 2010.09.07  
Build Version: prod-008.17 2010.09.07 - 85

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Done



# Medicaid and Medicare Eligibility

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

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File Edit View Favorites Tools Help  
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MT Web Portal -Eligibility Inquiry Response

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Montana Access to Health Web Portal

Exit | Help

HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

Home > Inquiries > Eligibility Inquiry > Eligibility Inquiry Confirm > Eligibility Inquiry Response

MT DPHHS

### Eligibility Inquiry Response



#### Client Demographic Information

Client Original ID:	123456789	NPI or Provider ID:	0001110928
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St	Follow-up Action Code:	
City:	Somewhere	Date of Death:	
County Code:	01	Trace Number:	201000000000000IT
State:	MT		
Zip Code:	599990000		
Date of Birth:	08/18/1943		
Gender Code:	M: Male		

#### Eligibility Spans

#### About HMK/HMKPlus

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus Full Coverage		08/01/2011	08/31/2011
30: Health Benefit Plan Coverage	QM: Qualified Medicare Beneficiary	Medicaid/HMKPlus Qualified Medicare Beneficiary		05/01/2008	08/31/2011

#### Medicare Information

Done

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

https://mtaccessstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do

File Edit View Favorites Tools Help

Share Browser WebEx

MT Web Portal -Eligibility Inquiry Response

Plan Coverage

30: Health Benefit Plan Coverage

QM: Qualified Medicare Medicaid/HMKPlus Beneficiary

Qualified Medicare Beneficiary

05/01/2008

08/31/2011

Medicare Information

Insurance Type Code	Member Policy ID	Eligibility Effective Date	Eligibility End Date
MA: Medicare Part A	010000000A	01/01/2000	12/31/2099
MB: Medicare Part B	010000000A	01/01/2000	12/31/2099

Coordination of Benefits

1. Service Type Code: 30: Health Benefit Plan Coverage

Insurance Type Code: OT: Other

Insurance Co. Name: HUMANA

Address: P O BOX 14601  
LEXINGTON KY 40512-4601

Carrier Code: S04

Group Policy Number:

Enrollment Date: 01/01/2000

Policy Number: 010000000

Expiration Date: 12/31/2099

Information Source Data

Organization/Last Name: Medicaid

Identification Code Qualifier: PI: Payor Identification

Contact Name: ACS Provider Services

Primary Identifier: 77039

Communication Number: 8006243958

Information Receiver Data

Organization/Last Name: MT DPHHS

First Name: M.I.:

NPI or Provider Number: 0001110928

Portal ID of Requestor: djuvik

Inquiries

New Eligibility Inquiry

Current Eligibility Inquiry

Medical History Inquiry

Done



# Medicare Eligibility Only

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

[https://mtaccessstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do](#)

File Edit View Favorites Tools Help

Share Browser WebEx

MT Web Portal -Eligibility Inquiry Response

HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > Eligibility Inquiry Confirm > Eligibility Inquiry Response MT DPHHS

## Eligibility Inquiry Response

### Client Demographic Information

Client Original ID:	123456789	NPI or Provider ID:	0001110928
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St	Follow-up Action Code:	
City:	Somewhere	Date of Death:	
County Code:	01	Trace Number:	2010000000000000IT
State:	MT		
Zip Code:	599990000		
Date of Birth:	08/18/1943		
Gender Code:	M: Male		

### Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	HS: Special Low Income Medicare Beneficiary	Medicaid/HMKPlus	Specified Low Income Medicare Beneficiary	06/01/2011	08/31/2011

### Medicare Information

Insurance Type Code	Member Policy ID	Eligibility Effective Date	Eligibility End Date
MA: Medicare Part A	010000000A	06/01/2011	12/31/2099
MB: Medicare Part B	010000000A	06/01/2011	12/31/2099

### Information Source Data

Organization/Last Name:	Medicaid
Identification Code Qualifier:	PI: Payor Identification

Done

# Medicaid and MHSP

MT Web Portal -Eligibility Inquiry Response - Windows Internet Explorer

[Back](#)
[Forward](#)
[Stop](#)
[Home](#)
[https://mtaccesstohealth.acs-shc.com/mt/secure/eligibilityInquirySubmit.do](#)

File Edit View Favorites Tools Help

Share Browser WebEx

MT Web Portal -Eligibility Inquiry Response




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DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)

HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > Eligibility Inquiry Confirm > Eligibility Inquiry Response

MONTANA MEDICAID TEST1

### Eligibility Inquiry Response



#### Client Demographic Information

Client Original ID: 123456789  
Client Current ID: 009990000  
Client Member ID: 9990000  
Name: Test Data  
Address: 100 Main St

NPI or Provider ID: 1234567890  
Date of Service: 08/08/2011  
Valid Request Indicator:  
Reject Reason Code:  
Follow-up Action Code:

City: Somewhere  
County Code: 01  
State: MT  
Zip Code: 599990000  
Date of Birth: 08/18/1943  
Gender Code: M: Male

Date of Death:  
Trace Number: 201000000000000IT

#### Eligibility Spans

#### About HMK/HMKPlus

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Basic Coverage	08/01/2011	08/31/2011
30: Health Benefit Plan Coverage	OT: Other	MHSP	Mental Health Services Plan	04/01/2011	08/31/2011

#### Information Source Data

Done

# Medicaid and TPL



## Eligibility Inquiry Response



## Client Demographic Information

Client Original ID:	000000009	NPI or Provider ID:	0001110928
Client Current ID:	009990000	Date of Service:	08/08/2011
Client Member ID:	9990000	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	100 Main St Somewhere	Follow-up Action Code:	
City:		Date of Death:	
County Code:	01	Trace Number:	201000000000000IT
State:	MT		
Zip Code:	599990000		
Date of Birth:	01/01/1980		
Gender Code:	M: Male		

## Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
30: Health Benefit Plan Coverage	MC: Medicaid	Medicaid/HMKPlus	Full Coverage	06/01/2010	08/31/2011

## Managed Care Information

Plan Coverage Description	Plan/PCP Name	Plan/PCP Phone Number	Begin Date	End Date
PASSPORT Provider	PARKSIDE COMMUNITY FAMILY	4063273880	01/01/2011	08/31/2011

## Coordination of Benefits

1. Service Type Code:	30: Health Benefit Plan Coverage		
Insurance Type Code:	OT: Other	Carrier Code:	024
Insurance Co. Name:	TRICARE WPS CLAIMS		
Address:	P O BOX 77028 MADISON WI 53707-1028		
Group Policy Number:	ACTIVE DUTY	Enrollment Date:	11/09/2007
Policy Number:	500000001	Expiration Date:	12/31/2099

## Information Source Data

## Inactive Client

- Client in a suspension span
- Verify every date of service



Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > [Eligibility Inquiry Confirm](#) > [Eligibility Inquiry Response](#)

MT DPHHS

## Eligibility Inquiry Response



### Client Demographic Information

Client Original ID:	100000001	NPI or Provider ID:	1234567899
Client Current ID:	001111111	Date of Service:	12/01/2010
Client Member ID:	1111111	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	123 Main St	Follow-up Action Code:	
City:	Anywhere	Date of Death:	
County Code:	01	Trace Number:	21000000010000000T
State:	MT	Status:	Inactive
Zip Code:	599990000		
Date of Birth:	01/01/1980		
Gender Code:	M: Male		

### Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
-------------------	---------------------	------------	---------------------------	----------------------------	----------------------

Message Text: WAIVER

### Information Source Data

Organization/Last Name:	Medicaid
Identification Code Qualifier:	PI: Payor Identification
Contact Name:	ACS Provider Services





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DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > [Eligibility Inquiry](#) > [Eligibility Inquiry Confirm](#) > [Eligibility Inquiry Response](#)

MT DPHHS

## Eligibility Inquiry Response



### Client Demographic Information

Client Original ID:	100000001	NPI or Provider ID:	1234567899
Client Current ID:	001111111	Date of Service:	12/01/2010
Client Member ID:	1111111	Valid Request Indicator:	
Name:	Test Data	Reject Reason Code:	
Address:	123 Main St	Follow-up Action Code:	
City:	Anywhere	Date of Death:	
County Code:	01	Trace Number:	21000000010000000T
State:	MT	Status:	Inactive
Zip Code:	599990000		
Date of Birth:	01/01/1980		
Gender Code:	M: Male		

### Eligibility Spans

[About HMK/HMKPlus](#)

Service Type Code	Insurance Type Code	Payer Name	Plan Coverage Description	Eligibility Effective Date	Eligibility End Date
-------------------	---------------------	------------	---------------------------	----------------------------	----------------------

Message Text: WAIVER

### Information Source Data

Organization/Last Name:	Medicaid
Identification Code Qualifier:	PI: Payor Identification
Contact Name:	ACS Provider Services

## Remittance Advice

- Available every Tuesday
- Download or print



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Montana Access to Health Web Portal

Exit | Help

HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

MT DPHHS

## Montana Access to Health Web Portal Home Page

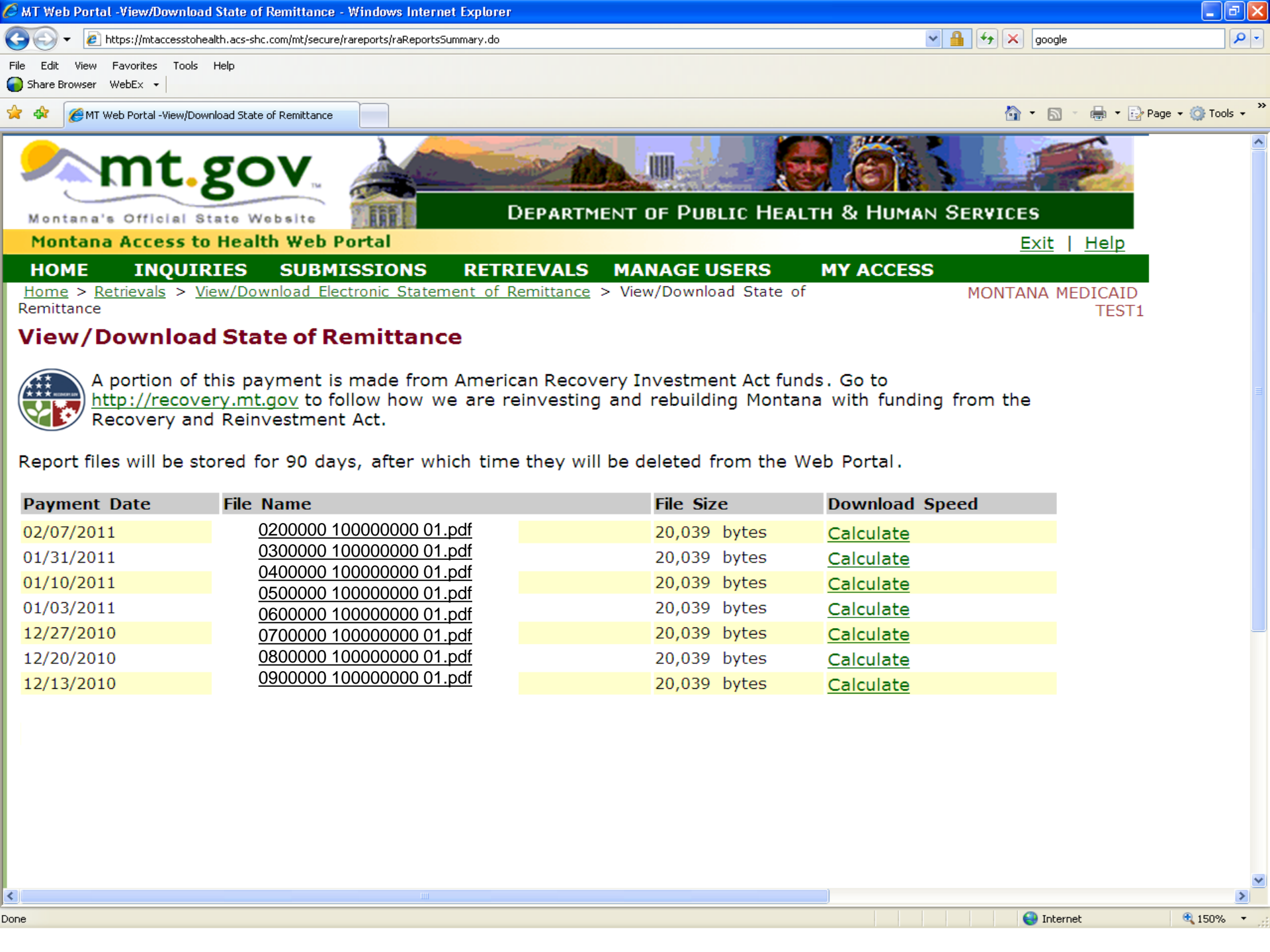
Navigate to any of the functions in the Web portal by clicking the following links or by using the top navigation bar. For information about each function, click the corresponding column header. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.

### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Info</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

You've logged into the organization displayed under the navigation bar on the right. This organization will be used to determine the Provider Number and Submitter IDs you can use for your transactions (i.e., Inquiries, Submissions and Retrievals). To change this organization, click 'Change Organization' and follow the instructions.



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Montana Access to Health Web Portal

[Exit](#) | [Help](#)

**HOME   INQUIRIES   SUBMISSIONS   RETRIEVALS   MANAGE USERS   MY ACCESS**

[Home](#) > [Retrievals](#) > [View/Download Electronic Statement of Remittance](#) > View/Download State of Remittance

MONTANA MEDICAID  
TEST1

## View/Download State of Remittance




A portion of this payment is made from American Recovery Investment Act funds. Go to <http://recovery.mt.gov> to follow how we are reinvesting and rebuilding Montana with funding from the Recovery and Reinvestment Act.

Report files will be stored for 90 days, after which time they will be deleted from the Web Portal.

Payment Date	File Name	File Size	Download Speed
02/07/2011	0200000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
01/31/2011	0300000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
01/10/2011	0400000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
01/03/2011	0500000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
12/27/2010	0600000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
12/20/2010	0700000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
12/13/2010	0800000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>
	0900000 100000000 01.pdf	20,039 bytes	<a href="#">Calculate</a>

[Home](#) > [Retrievals](#) > [View/Download Electronic Statement of Remittance](#) > [View/Download State of Remittance](#)

## View/Download State of Remittance

 A portion of this payment is made from American Recovery and Reinvestment Act. <http://recovery.mt.gov> to follow how we are reinvesting and Recovery and Reinvestment Act.


Report files will be stored for 90 days, after which time they will be


Payment Date	File Name
07/25/2011	<a href="#">0200000 100000000 01.pdf</a>
07/18/2011	<a href="#">0300000 100000000 01.pdf</a>
06/13/2011	<a href="#">0400000 100000000 01.pdf</a>
06/13/2011	<a href="#">0500000 100000000 01.pdf</a>
05/16/2011	<a href="#">0600000 100000000 01.pdf</a>

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.  
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Build Version: prod-008.19 2011.04.05 - 85

**File Download**

Do you want to open or save this file?

 Name: 07252011\_1003008251\_01.pdf  
Type: Adobe Acrobat Document, 19.5KB  
From: mtaccesstohealth.acs-shc.com

 While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)

# REMITTANCE ADVICE FOR MEDICAID/CHIP/MHSP

Medicaid Provider Inc.  
100 Main Drive  
Somewhere MT 59999

VENDOR # 00001111111 REMIT ADVICE # 123456 EFT/CHK # 1234000 DATE 07/25/2011 PAGE 2  
NPI #: 1234567890 TAXONOMY: 261QD0000X

RECIP ID	NAME	SERVICE FROM	DATES TO	UNIT OF SVC	PROCEDURE REVENUE NDC	TOTAL CHARGES	CO-ALLOWED PAY	REASON & REMARK CODES
PAID CLAIMS - DENTAL CLAIM								
012300000	Data, Test	06222011	06222011	1.000	02391	229.99-	195.49-	
ICN 01100000000100000 PATIENT NUMBER=								
0000123456 Fred Flinstone								
		06222011	06222011	1.000	02392	289.99-	246.49-	
		06222011	06222011	1.000	02391	229.99-	195.49-	
		06222011	06222011	1.000	01351	81.99-	69.69-	
		06222011	06222011	1.000	02391	229.99-	195.49-	
		06222011	06222011	1.000	03110	139.99-	7.58-	
		06222011	06222011	1.000	02999	54.99-	0.00	
		***CLAIM TOTAL*****				1256.93-	910.23-	
012300000	Data, Test	06222011	06222011	1.000	02391	229.99	195.49	
ICN 01100000000200000 PATIENT NUMBER=								
0000123456 Fred Flinstone								
		06222011	06222011	1.000	02392	289.99	246.49	
		06222011	06222011	1.000	02391	229.99	195.49	

## Download Files

- 271 – Eligibility Inquiry
- 277 – Claim Status
- 277CA – Health Care Claim Acknowledgement
- 835 – Remittance Advice
- 999 – Functional Acknowledgement



[Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

MT DPHHS

## Montana Access to Health Web Portal Home Page

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### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e-P Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My In</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

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Internet Explorer browser interface showing the URL <https://mtaccesstohealth.acs-shc.com/mt/secure/downloadHome.do>. The browser includes standard navigation buttons (Back, Forward, Stop, Reload), a menu bar (File, Edit, View, Favorites, Tools, Help), and a toolbar with various services like Bing, News, Hotmail, and Video. The address bar shows the current page title: MT Web Portal -View / Download Files.

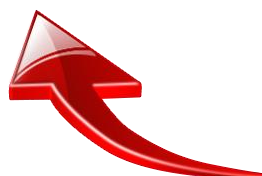
Montana's Official State Website banner featuring the mt.gov logo and a scenic image of Montana. Below the banner, the text reads: Department of Public Health and Human Services. The navigation menu includes: HOME, INQUIRIES, SUBMISSIONS, RETRIEVALS, MANAGE USERS, MY ACCESS. The current page is identified as: View / Download Files. A link for MONTANA MEDICAID TEST1 is visible.

## View / Download Files

Select a Submitter ID and click 'Submit' to retrieve a list of available X12 files. The list of available X12 files includes:

- 271 - Eligibility Inquiry
- 277 - Claim Status
- 277CA - Healthcare Claim Acknowledgment
- 824 - Error Report
- 835 - Remittance Advice
- 997 - Functional Acknowledgement
- 999 - Implementation Acknowledgment

Submitter ID:



For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.  
Site last modified: 2012.04.03  
Build Version: prod-231 2012.04.03 - 85

MT Web Portal - View / Download Files - Internet Explorer, optimized for Bing and MSN

https://mtaccesshealth.acs-shc.com/mt/secure/downloadFileList.do

File Edit View Favorites Tools Help

Share Browser WebEx

bing

News Hotmail Autofill 61°F Video Private

Sign in

MT Web Portal - View / Download Files

Page Safety Tools

Displayed below are all your available files in expanded view. To collapse the view of a table, click the minus symbol next to that table.

Download Montana 5010 271

File Name	Last Modified	File Size	Download Speed
MT 000000 77000 O 00000 00000 271 7770000 271.001	04/05/2012	799 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 271 7770000 271.001	04/05/2012	802 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 271 7770000 271.001	04/05/2012	1181 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 271 7770000 271.001	04/05/2012	1316 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 271 7770000 271.001	04/06/2012	2820 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 271 7770000 271.001	04/09/2012	1382 bytes	<a href="#">Calculate</a>

Download Montana 5010 277CA

File Name	Last Modified	File Size	Download Speed
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/09/2012	787 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/09/2012	1079 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/09/2012	58843 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/09/2012	765 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/11/2012	765 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/11/2012	787 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/11/2012	1079 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/11/2012	58843 bytes	<a href="#">Calculate</a>
MT 000000 77000 O 00000 00000 277ca 7770000 277CA.001	02/14/2012	5145 bytes	<a href="#">Calculate</a>

Download Montana 5010 835

File Name	Last Modified	File Size	Download Speed
MT 000000 77000 O 00000 00000 835 7770000 835.001	03/19/2012	2882 bytes	<a href="#">Calculate</a>

Download Montana 5010 999

File Name	Last Modified	File Size	Download Speed
MT 000000 000000000 HS2 00000 999.001	02/09/2012	619 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/09/2012	330 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/09/2012	294 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/13/2012	367 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/14/2012	802 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/15/2012	292 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/15/2012	403 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/15/2012	367 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/20/2012	367 bytes	<a href="#">Calculate</a>
MT 000000 000000000 HS2 00000 999.001	02/21/2012	475 bytes	<a href="#">Calculate</a>

Download Montana 5010 ERROR REPORT

File Name	Last Modified	File Size	Download Speed
MT 000000 ERR.001	02/09/2012	21863 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/09/2012	11462 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/09/2012	10158 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/13/2012	12762 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/14/2012	28401 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/15/2012	10159 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/15/2012	14067 bytes	<a href="#">Calculate</a>
MT 000000 ERR.001	02/15/2012	12765 bytes	<a href="#">Calculate</a>

Download Montana 5010 TA1 REPORT

File Name	Last Modified	File Size	Download Speed
MT 000000 000000000 in 00000 TA1.001	03/21/2012	156 bytes	<a href="#">Calculate</a>
MT 000000 000000000 in 00000 TA1.001	03/21/2012	156 bytes	<a href="#">Calculate</a>
MT 000000 000000000 in 00000 TA1.001	03/21/2012	156 bytes	<a href="#">Calculate</a>
MT 000000 000000000 in 00000 TA1.001	03/21/2012	156 bytes	<a href="#">Calculate</a>
MT 000000 000000000 in 00000 TA1.001	03/21/2012	156 bytes	<a href="#">Calculate</a>
MT 000000 000000000 in 00000 TA1.001	03/27/2012	156 bytes	<a href="#">Calculate</a>

For assistance, visit [help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.  
Site last modified: 2012.04.03  
Build Version: prod-231 2012.04.03 - 85

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Go to top of page

Internet 100%

## **Provider Payment Summary**

- View Payment Date
- Check/EFT Number
- Amount
- Remittance Advice Number

MT Web Portal - Montana Access to Health Web Portal Home Page - Windows Internet Explorer

https://mtaccesstohealth.acs-shc.com/mt/secure/home.do

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HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

MT DPHHS

### Montana Access to Health Web Portal Home Page

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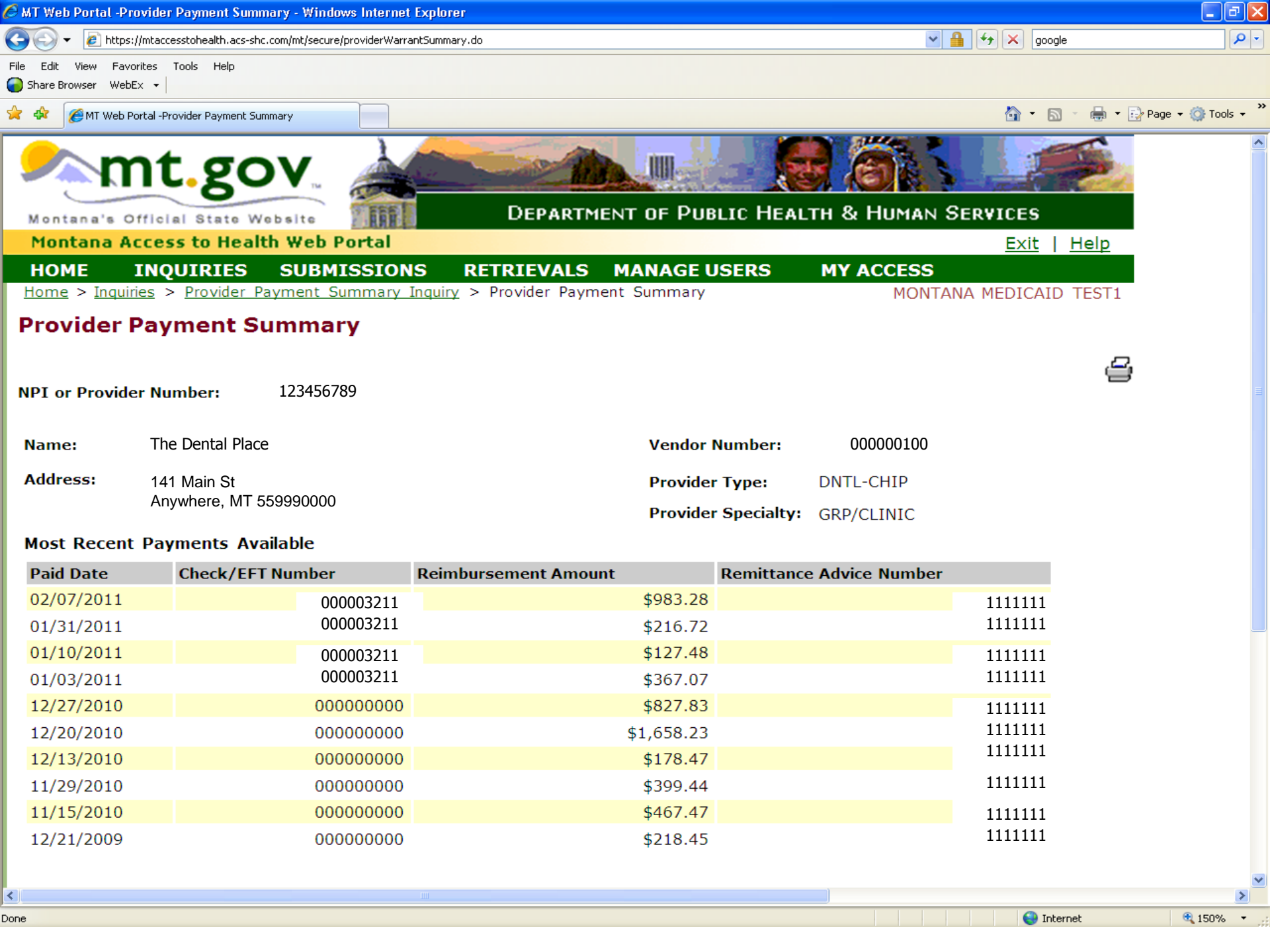
#### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Questions</a>				
<a href="#">Provider Locator</a>				

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Internet150%



## Provider Payment Summary

NPI or Provider Number: 123456789

Name:	The Dental Place	Vendor Number:	000000100
Address:	141 Main St Anywhere, MT 559990000	Provider Type:	DNTL-CHIP
		Provider Specialty:	GRP/CLINIC

### Most Recent Payments Available

Paid Date	Check/EFT Number	Reimbursement Amount	Remittance Advice Number
02/07/2011	000003211	\$983.28	1111111
01/31/2011	000003211	\$216.72	1111111
01/10/2011	000003211	\$127.48	1111111
01/03/2011	000003211	\$367.07	1111111
12/27/2010	000000000	\$827.83	1111111
12/20/2010	000000000	\$1,658.23	1111111
12/13/2010	000000000	\$178.47	1111111
11/29/2010	000000000	\$399.44	1111111
11/15/2010	000000000	\$467.47	1111111
12/21/2009	000000000	\$218.45	1111111

## Claim Status

- View the status of a claim
- Search by:
  - ICN
  - Client ID
  - First Date of Service
  - Last Date of Service



Montana Access to Health Web Portal

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HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

MT DPHHS

Montana Access to Health Web Portal Home Page

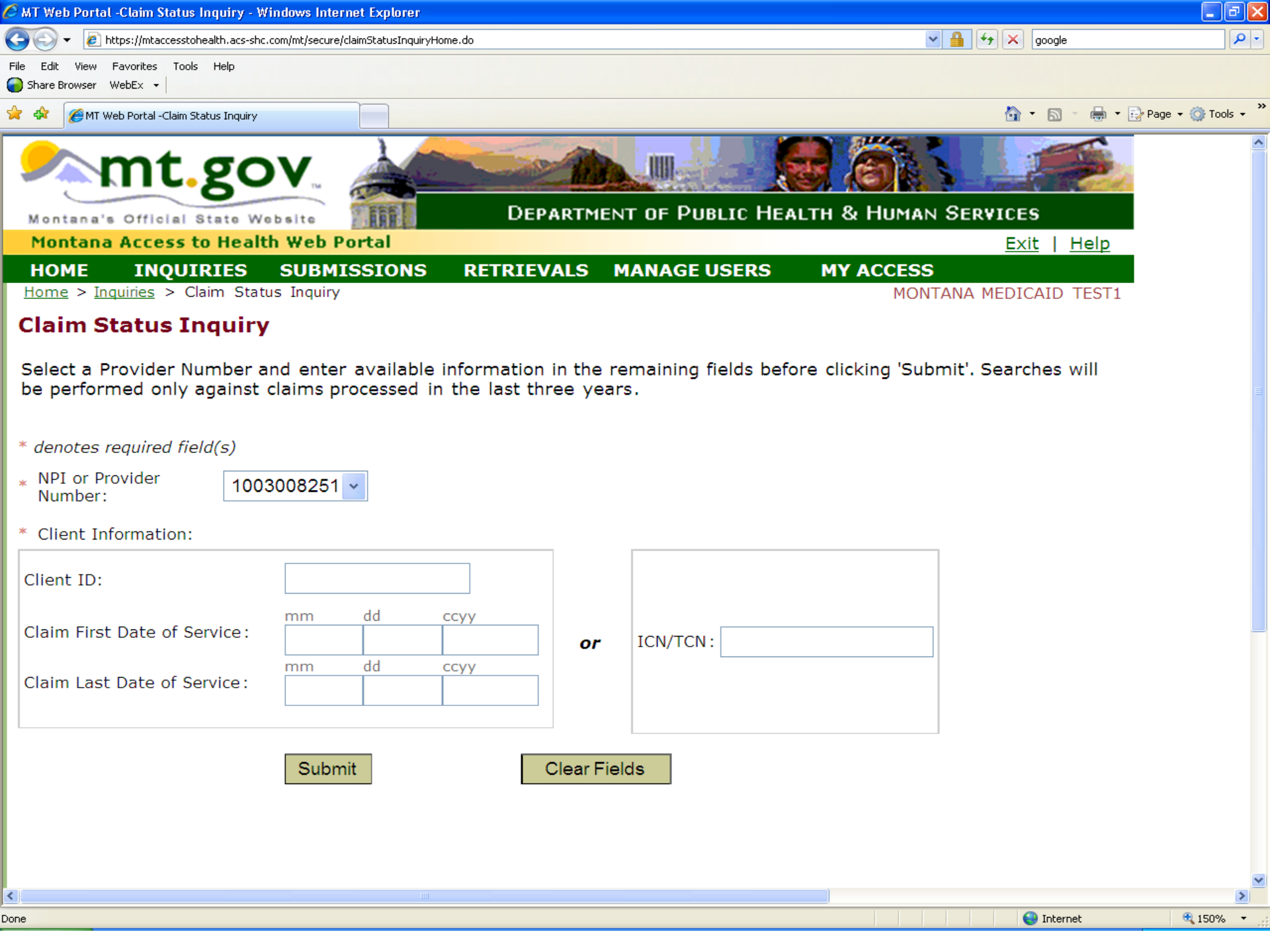
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<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claim and Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

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MT Web Portal -Claim Status Inquiry - Windows Internet Explorer


https://mtaccessstohealth.acs-shc.com/mt/secure/claimStatusInquiryHome.do

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MT Web Portal -Claim Status Inquiry

Home RSS Print Page Tools



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HOMEINQUIRIESSUBMISSIONSRETRIEVALSMANAGE USERSMY ACCESS

[Home](#) > [Inquiries](#) > Claim Status Inquiry

MONTANA MEDICAID TEST1

### Claim Status Inquiry

Select a Provider Number and enter available information in the remaining fields before clicking 'Submit'. Searches will be performed only against claims processed in the last three years.

\* denotes required field(s)

\* NPI or Provider Number: 1003008251

\* Client Information:

Client ID:

mmddccyy

Claim First Date of Service:

mmddccyy

Claim Last Date of Service:

or

ICN/TCN:

212123000000000000

Submit

Clear Fields

MT Web Portal - Claim Detail - Windows Internet Explorer

https://mtaccessstohealth.acs-shc.com/mt/secure/claimStatusInquiry.do

google

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MT Web Portal -Claim Detail

Page Tools

Identification: 77039

Line Item Detail Data

1.

Status Effective Date: 02/23/2011

Product or Service ID Qualifier: HC: Health Care Financing Administration Common Procedural Coding System (HCPCS) Codes

Status Category Code: F1: Finalized/Payment-The claim/line has been paid.

Status: 1: For more detailed information, see remittance advice.

Revenue Code: 307

Procedure Code: 81001

Procedure Modifier 1: Procedure Modifier 2:

Procedure Modifier 3: Procedure Modifier 4:

Service Line Date: From 10/22/2010 To 10/22/2010

Charged Amount: \$ 37.31

Payment Amount: \$ 4.69

Units of Service: 1

2.

Status Effective Date: 02/23/2011

Product or Service ID Qualifier: HC: Health Care Financing Administration Common Procedural Coding System (HCPCS) Codes

Status Category Code: F1: Finalized/Payment-The claim/line has been paid.

Status: 1: For more detailed information, see remittance advice.

Revenue Code: 402

Procedure Code: 76870

Procedure Modifier 1: Procedure Modifier 2:

Procedure Modifier 3: Procedure Modifier 4:

Service Line Date: From 10/22/2010 To 10/22/2010

Charged Amount: \$ 360.21

Payment Amount: \$ 73.05

Units of Service: 1

3.

Status Effective Date: 02/23/2011

Product or Service ID Qualifier: HC: Health Care Financing Administration Common Procedural Coding System (HCPCS) Codes

Status Category Code: F1: Finalized/Payment-The claim/line has been paid.

Status: 1: For more detailed information, see remittance advice.

Revenue Code: 450

Procedure Code: 99283

Done

Internet 125%

## **Ask Provider Relations**

- Secure submission
- Receive a response in 3 business days
- Response sent direct to your Inbox in the web portal



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HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

MT DPHHS

## Montana Access to Health Web Portal Home Page

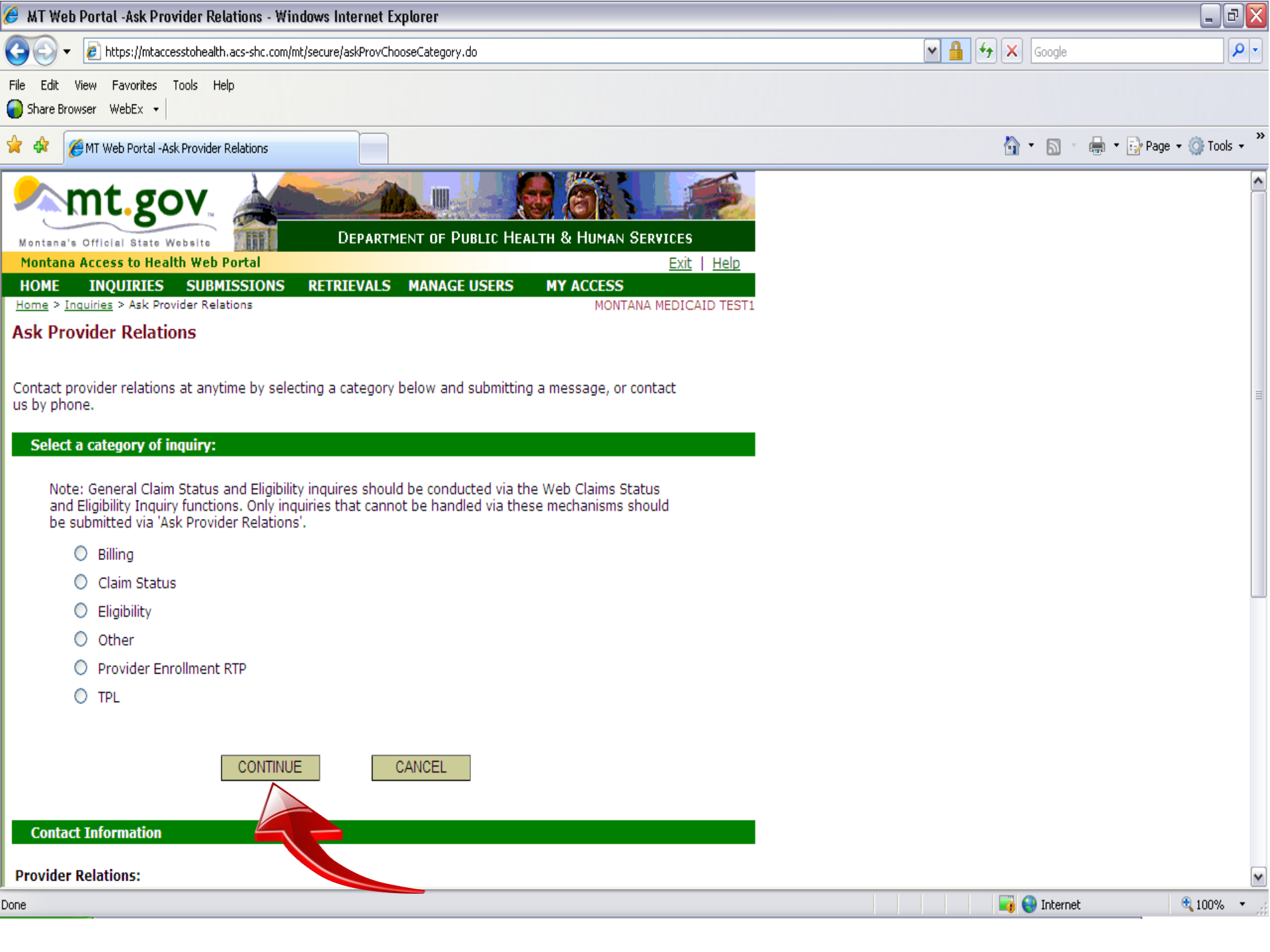
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<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
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Montana Access to Health Web Portal

[Exit](#) | [Help](#)

[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)

[Home](#) > [Inquiries](#) > Ask Provider Relations

MONTANA MEDICAID TEST1

## Ask Provider Relations

Contact provider relations at anytime by selecting a category below and submitting a message, or contact us by phone.

### Select a category of inquiry:

Note: General Claim Status and Eligibility inquiries should be conducted via the Web Claims Status and Eligibility Inquiry functions. Only inquiries that cannot be handled via these mechanisms should be submitted via 'Ask Provider Relations'.

- ☐ Billing
- ☐ Claim Status
- ☐ Eligibility
- ☐ Other
- ☐ Provider Enrollment RTP
- ☐ TPL

CONTINUE

CANCEL

### Contact Information

### Provider Relations:



## Ask Provider Relations

\* Denotes a required field.

Please enter your question. A customer service representative will respond to your inquiry using the contact information you provide.

Please allow a minimum of two business days for a response. We appreciate your patience.

\* Question:

Please verify the following information. Make any changes necessary. Click 'Continue' to submit your message to the Customer Service Center.

Last Name

First Name

Enter your contact phone number and click 'SUBMIT' only once.

\* Phone Number: Ext.:



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DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > [Ask Provider Relations](#) > Ask Provider Relations

MONTANA MEDICAID TEST1

## Ask Provider Relations

### Ask Provider Relations

Thank you... **Your Reference Number is:** 14380310

**Your message has been sent. A provider relations representative will contact you and assist you.**

**For Web-based inquiries, please allow a minimum of two business days for a response. We appreciate your patience.**

**In order to check a status or to view a response, check your Inbox.**

For assistance, visit [Help](#) or contact the Montana Access to Health Web Portal Help Center at 1-800-624-3958.

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Build Version: prod-008.19 2011.04.05 - 85



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[Go to top of page](#)



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MONTANA MEDICAID TEST1

## Montana Access to Health Web Portal Home Page

**[\\*\\*Click here to read your new message\\*\\*](#)**

Navigate to any of the functions in the Web portal by clicking on the following links or by using the top navigation bar. For information about each function, click the corresponding color-coded link. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.

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<a href="#">Claim Status</a>		<a href="#">View eISOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
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**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

[Home](#) > [My Access](#) > Manage Message Center

MONTANA MEDICAID TEST1

## Manage Message Center

[Refresh Inbox](#)[Ask Provider Relations a question](#)

### MONTANA MEDICAID TEST1

The following list contains a summary of all your messages. To read a message click on the 'Read' icon. To delete or download a message check the appropriate 'Select' box and then click 'Delete' or 'Download' as required. To check the status of a provider Relations request, click on the Reference Number.

Select	Subject	From	Reference Number	Date Posted	Will Expire On
<input type="checkbox"/>	Ask PR Question	djuvik	14155755	04/07/2011	07/06/2011
<input type="checkbox"/>	Ask PR Question	djuvik	14380310	08/12/2011	11/10/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/09/2011	07/08/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/12/2011	07/11/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/13/2011	07/12/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/16/2011	07/15/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/20/2011	07/19/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/23/2011	07/22/2011

[Delete](#)



DEPARTMENT OF PUBLIC HEALTH &amp; HUMAN SERVICES

Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [My Access](#) > Manage Message Center

MONTANA MEDICAID TEST1

## Manage Message Center

[Refresh Inbox](#)[Ask Provider Relations a question](#)

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Select	Subject	From	Reference Number	Date Posted	Will Expire On
<input type="checkbox"/>	Ask PR Question	djuvik	14155755	04/07/2011	07/06/2011
<input type="checkbox"/>	Ask PR Question	djuvik	14380310	08/12/2011	11/10/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/09/2011	07/08/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/12/2011	07/11/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/13/2011	07/12/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/16/2011	07/15/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/20/2011	07/19/2011
<input type="checkbox"/>	Ask PR Response	ACS	14155755	04/23/2011	07/22/2011

[Delete](#)

Test. Do not respond.  
Status :Open

## Upload Files

- WINASAP5010
- Transmit the claim via the web portal



Montana's Official State Website

Montana Access to Health Web Portal

Exit | Help

HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS

MT DPHHS

## Montana Access to Health Web Portal Home Page


Navigate to any of the functions in the Web portal by clicking the following links or by using the top navigation bar. For information about each function, click the corresponding column header. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.


### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

You've logged into the organization displayed under the navigation bar on the right. This organization will be used to determine the Provider Number and Submitter IDs you can use for your transactions (i.e., Inquiries, Submissions and Retrievals). To change this organization, click 'Change Organization' and follow the instructions.

 Montana's Official State Website



DEPARTMENT OF PUBLIC HEALTH & HUMAN SERVICES

Montana Access to Health Web Portal [Exit](#) | [Help](#)

**HOME INQUIRIES SUBMISSIONS RETRIEVALS MANAGE USERS MY ACCESS**

[Home](#) > [Submissions](#) > Upload Files MT DPHHS

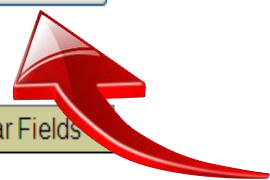
## Upload Files

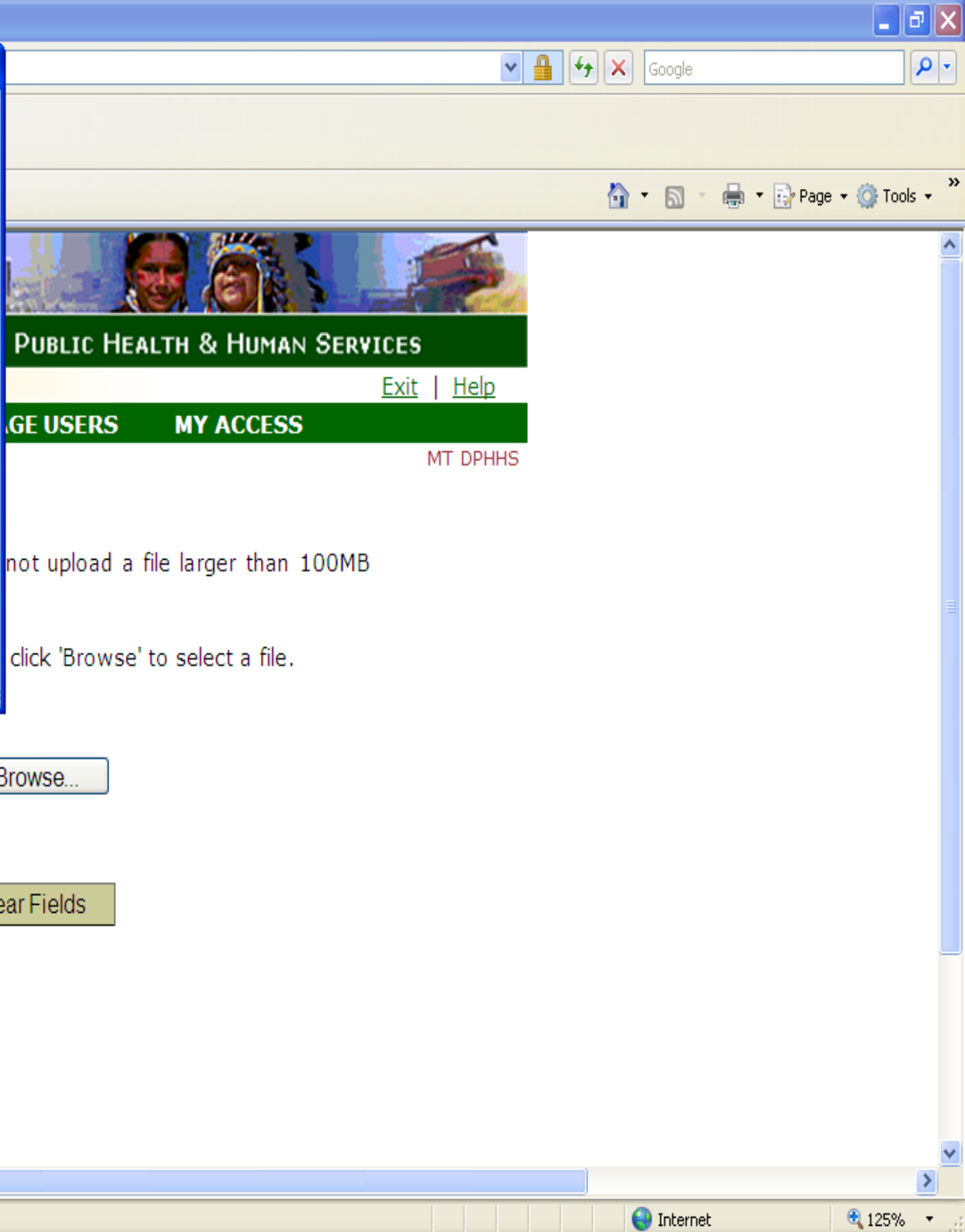
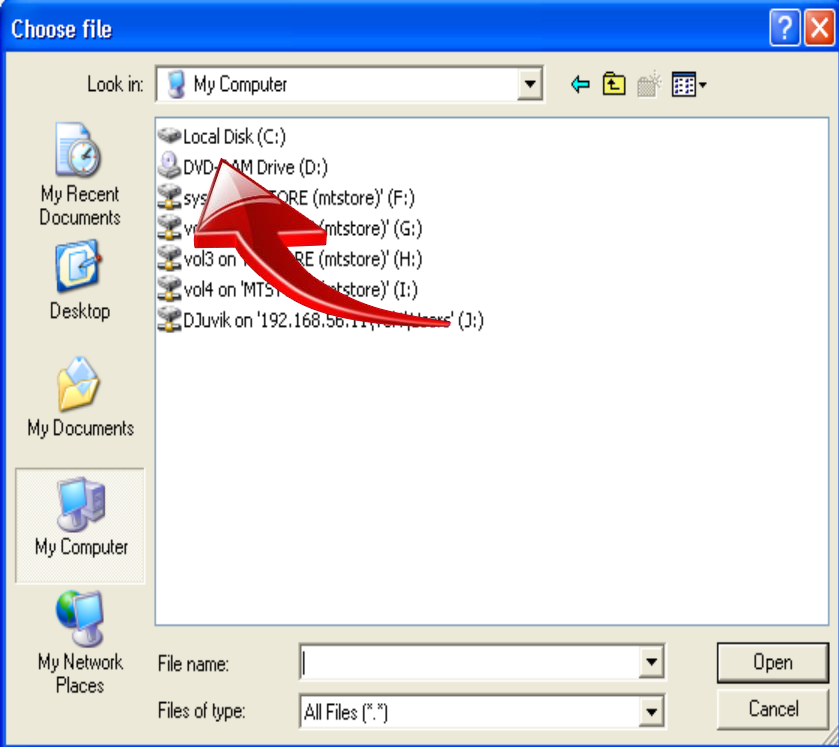
Only X12 HIPAA compliant files may be uploaded to the system. You cannot upload a file larger than 100MB (megabytes) in size.

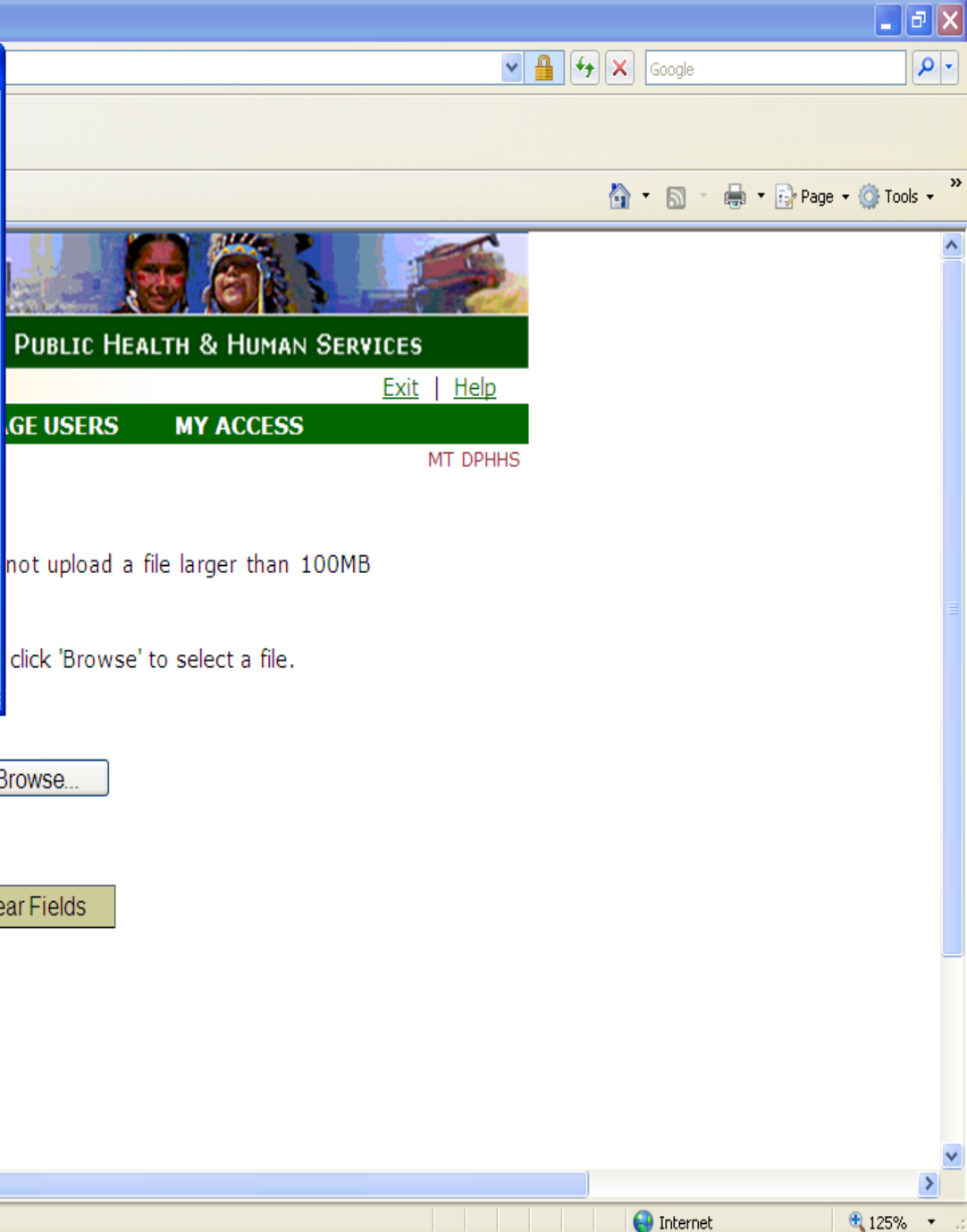
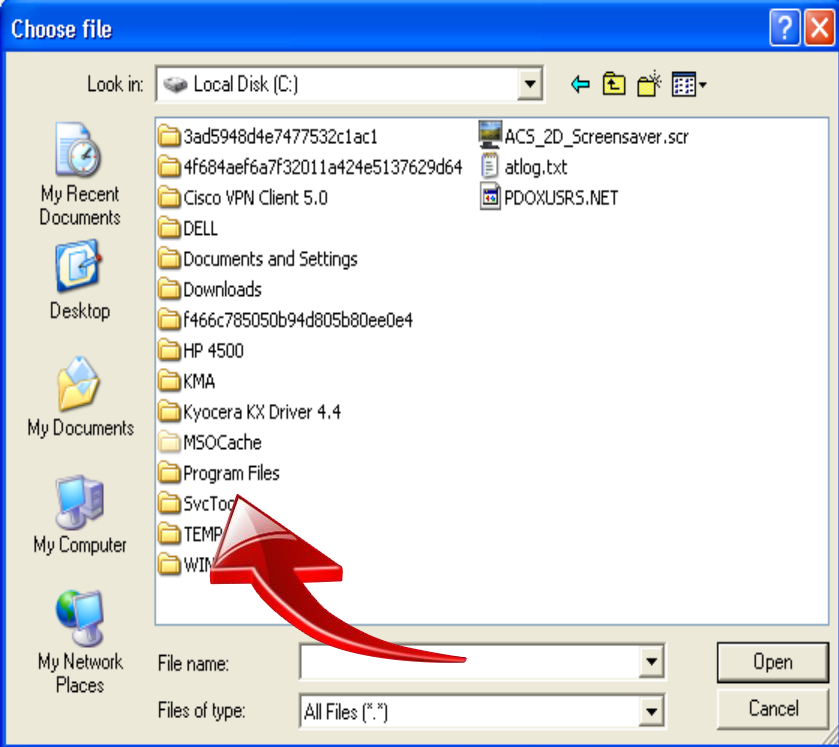
Select a Submitter ID, and either enter the path of the file to upload or click 'Browse' to select a file.

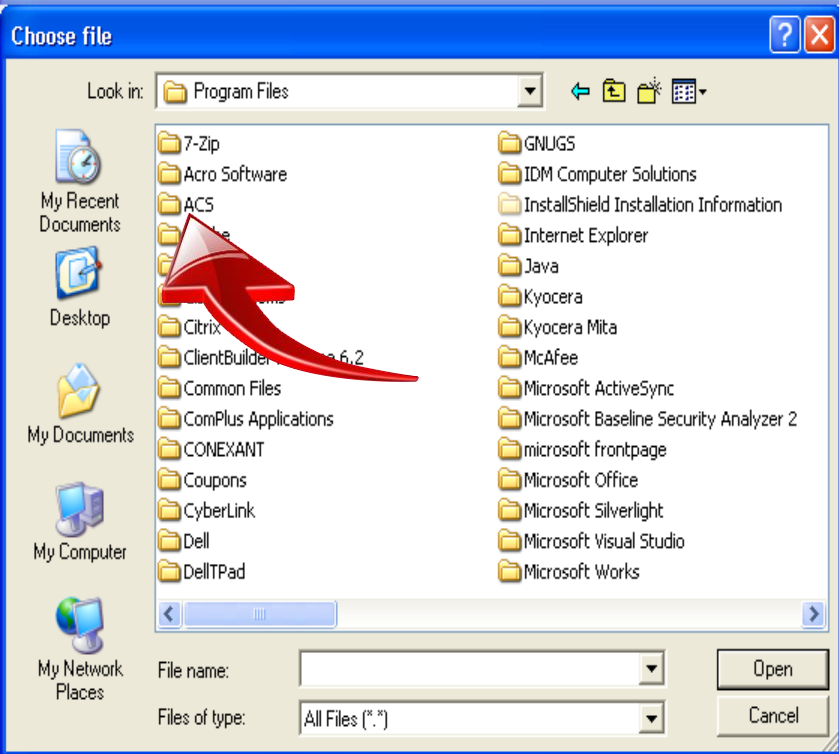
Submitter ID:

File Path:

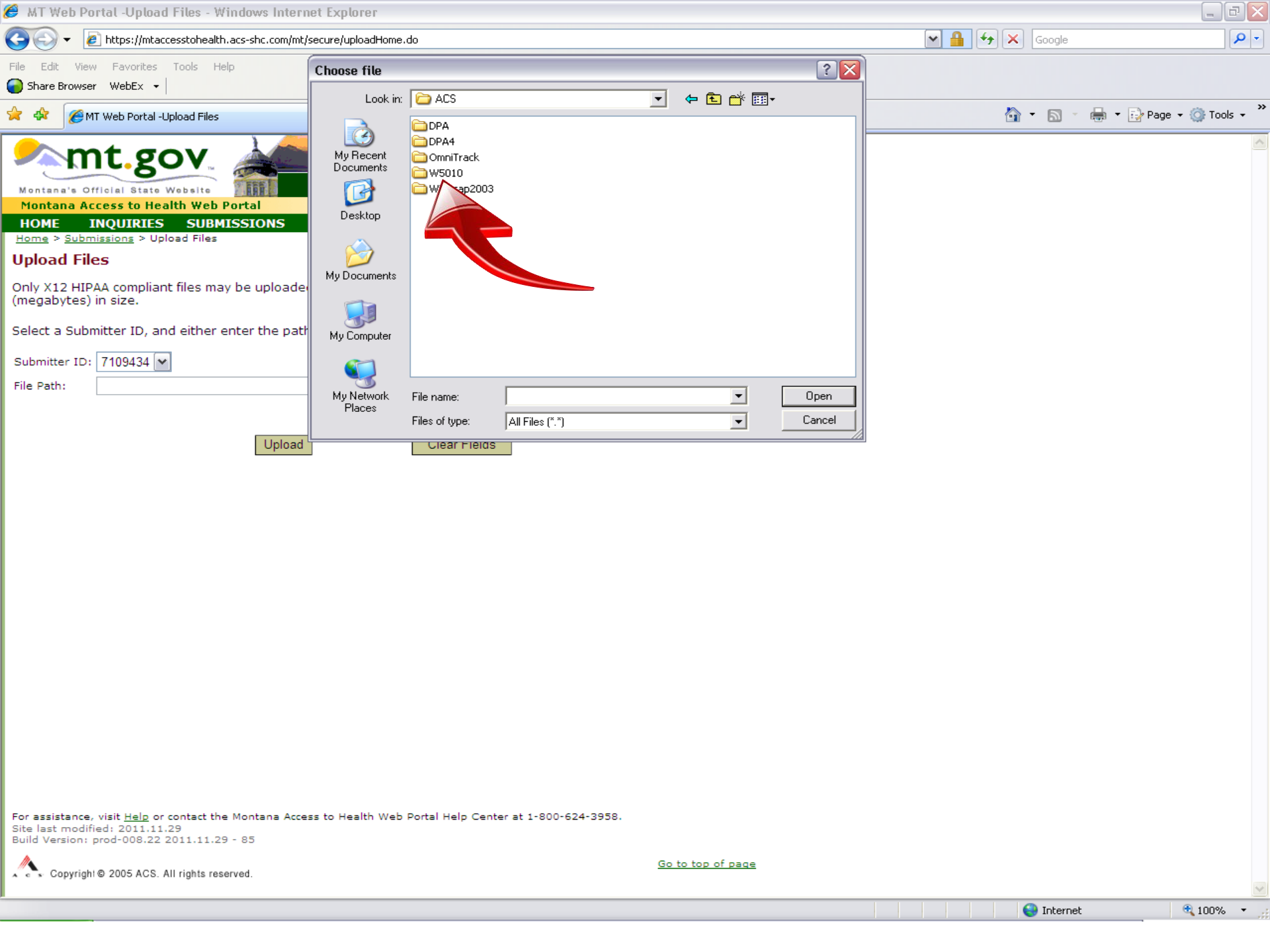


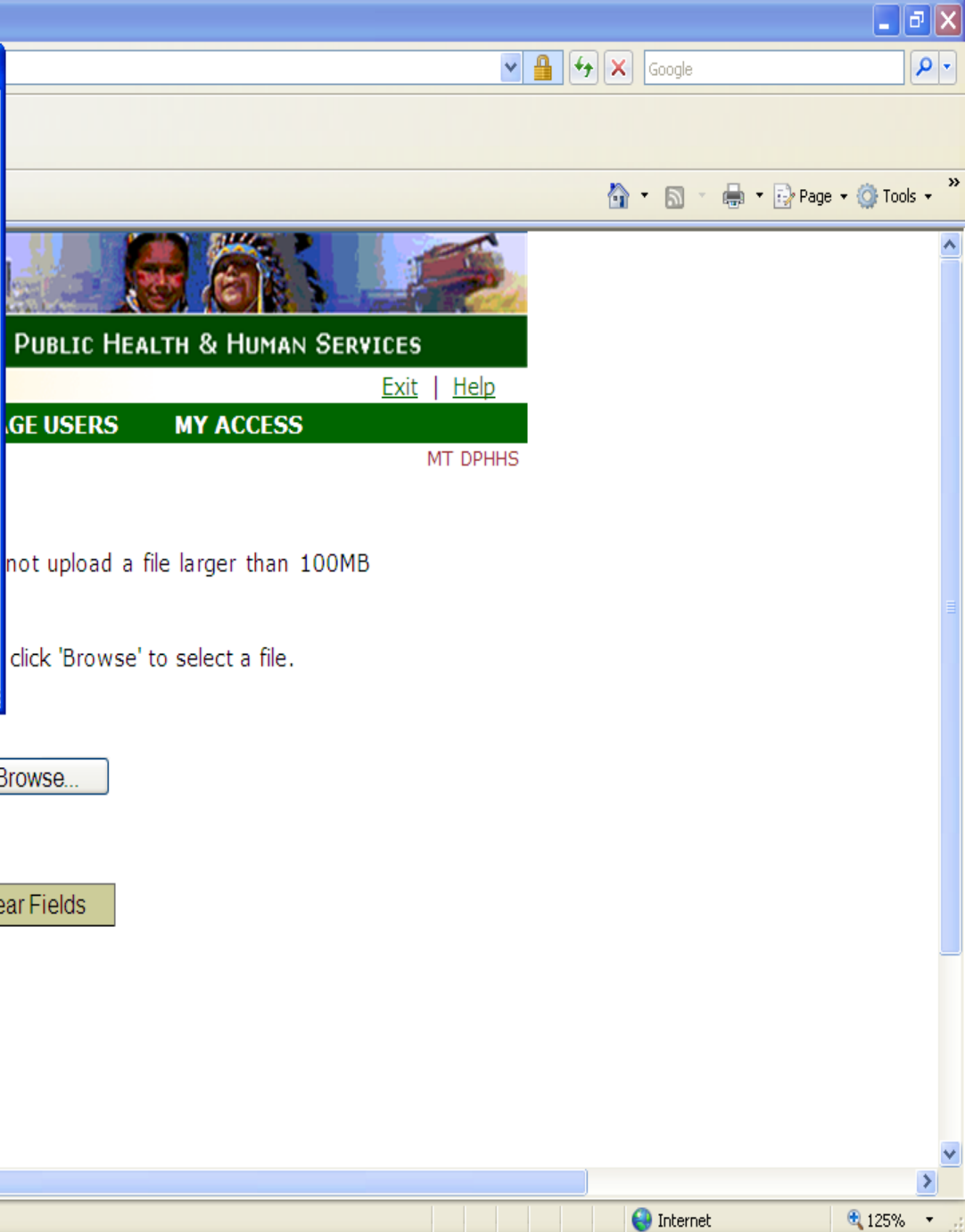
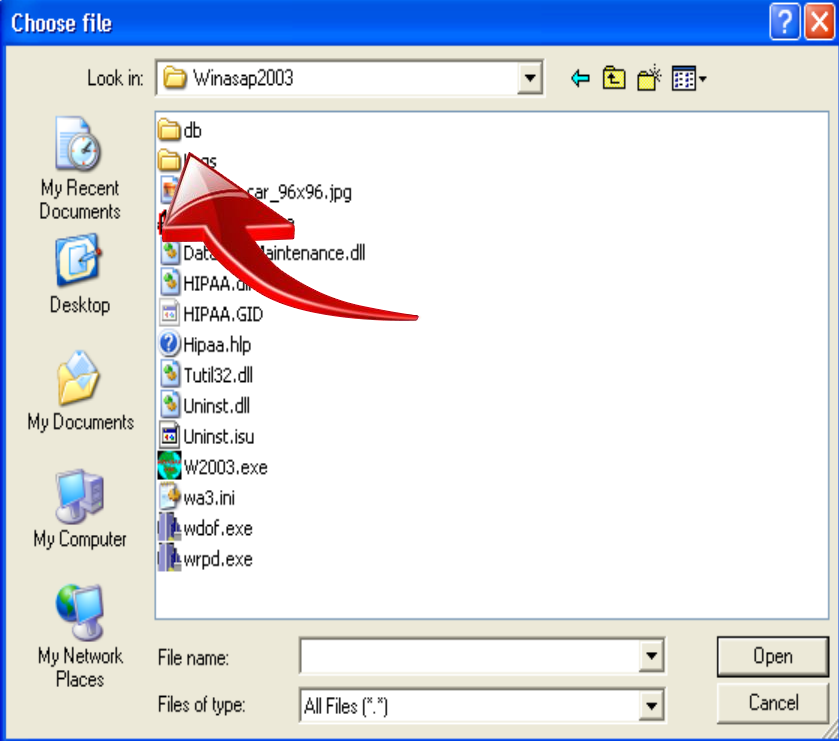


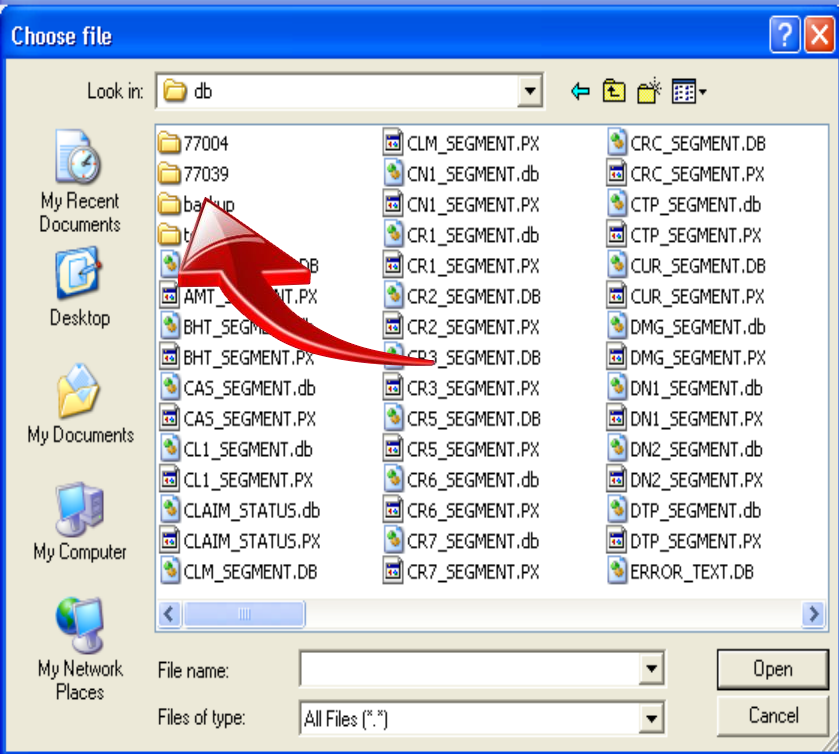


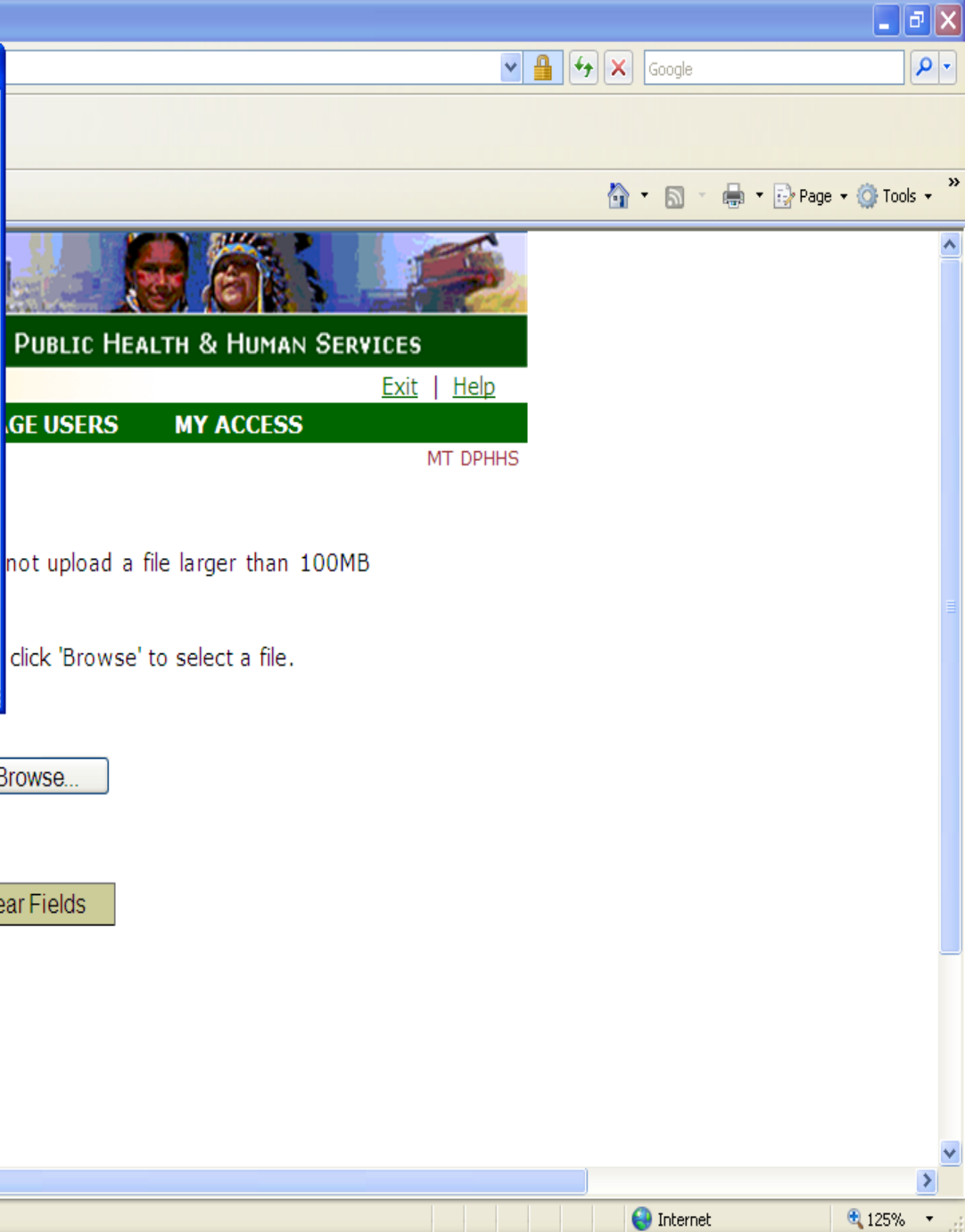
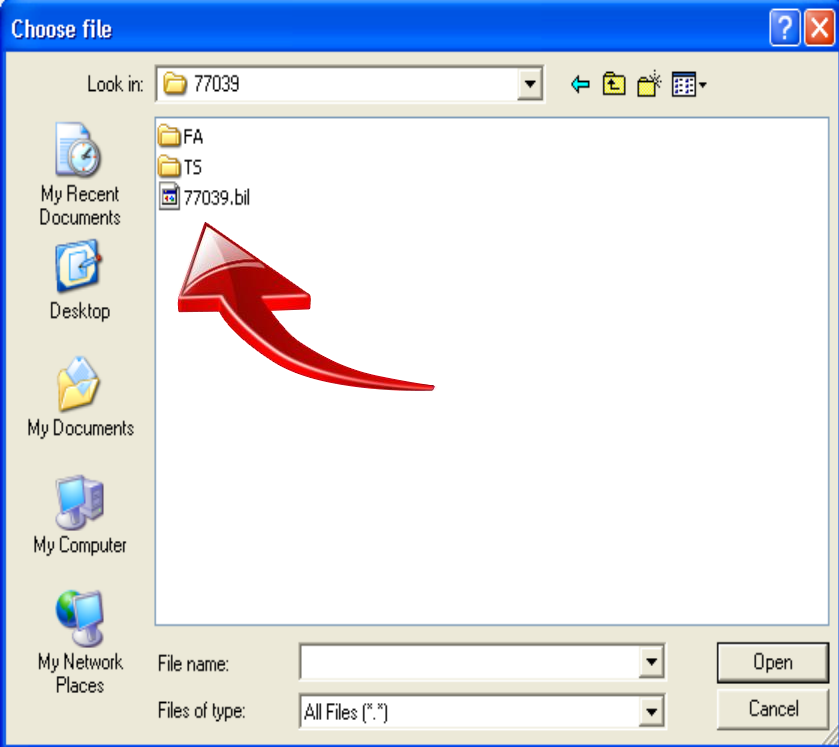












Submitter ID : 7779999

File Path:

[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Submissions](#) > Upload Files

MT DPHHS

## Upload Files

Only X12 HIPAA compliant files may be uploaded to the system. You cannot upload a file larger than 100MB (megabytes) in size.

Select a Submitter ID, and either enter the path of the file to upload or click 'Browse' to select a file.

Submitter ID: File Path:  



# Electronic Claims:

**Loops, Segments, and 5010**



# Getting Questions Answered

- What are Loops and Segments?
- How do I know what goes where?
- How do I submit?
- What happens if something is missing?

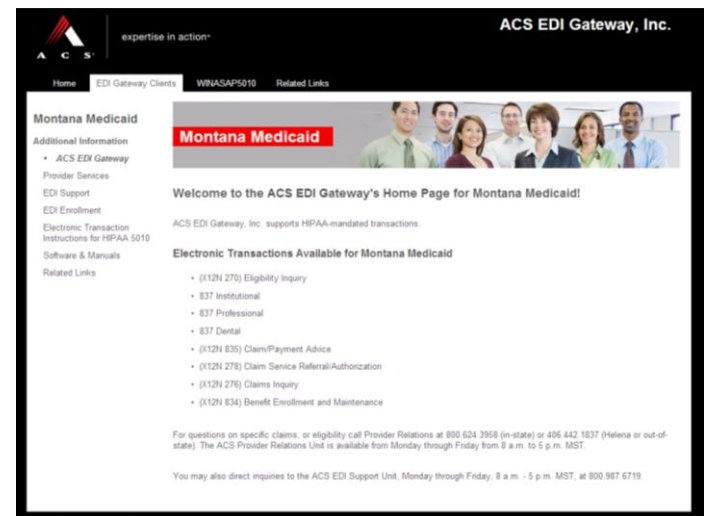


# What Are Loops and Segments?

- Loops and segments are similar to boxes on the paper claim form
- Indicators
- Header and footer information

# How do I know what goes where?

- 5010 X12 Technical Report (TR3)
- Electronic Transaction Instructions for HIPAA 5010



## How do I submit?

- Three different ways:
- Direct (WINASAP)
- Direct (Other billing software)
- Clearinghouse (Third Party Biller)

# HIPAA 5010

- Went live date – Final Implementation was Feb 1, 2012
  - Date of submission, **not date of service**
- Qualifier Changes
  - Electronic claim taxonomy identifier will be PXC
    - Paper 1500 use the ZZ qualifier
    - Paper UB-04 use the B3 qualifier
  - Provider Secondary Identifier
    - 1D for UB-04 paper claims
    - G2 for 1500 paper claims after January 1, 2012, regardless of DOS
      - Per billing instructions, version 7.0 dated 7/11, at <http://www.nucc.org>

## **What happens if something is missing?**

- Rejection!
  - Rejected claims do not make it into process.
  - Rejected claim can be corrected and resubmitted.
  - Notified of rejection by way of submission.

# Getting Notified of Rejected Claims

- Response depends on submission method
  - WINASAP5010
  - Billing agent
  - Web portal
  - Clearinghouse
  - Direct submission

# Interpreting Rejected Claims

- TR3
  - Overall guide to loops and segments
- Not state-specific
  - Montana-specific information can be found on Montana Health Care Programs website
- Provider Relations EDI Support  
**(800) 987-6719**

## Dealing with Rejected Claims

- Claims reject for lack of information and/or lack of valid information
- My claim rejected, now what?
  - Verify claim for prudent information
    - Client ID
    - NPI/Taxonomy entered correct
    - Zip Code + 4
    - CSCT Teams number
    - Check qualifiers



# Electronic Transaction Instructions for HIPAA 5010

- State-specific guide to loops and segments
  - Basic outline
  - Specific information about 277CA
  - [www.mtmedicaid.org](http://www.mtmedicaid.org)

## Determining Acceptance

- Accepted versus Rejected
- 999 – Overall batch level screening
- 277CA – Montana-specific edits

# HIPAA-Based Screening

- 999
  - Functional Acknowledgement
- Required HIPAA data
- Examples:
  - Missing procedure code or revenue code
  - Required information otherwise missing
  - Indicated “test” and sent “production”

# Montana Specific Edits

- 277CA
  - Indicates if some of the following information is missing
    - 7 digit Montana submitter ID
    - Billing and Rendering NPI must be 10 digits
    - Atypical providers must submit with 10 digits
    - Receiver ID and Payer ID are the same
    - Valid codes are 0, 1, 2, 3, 4, and 5 for claims frequency
    - Patient claims should not be submitted with Subscriber Claims
    - Client ID should be
      - 7 numeric
      - 9 numeric
      - 8 numeric characters followed by one alpha character

## WINASAP5010

- Free billing software
- Allows for Professional, Institutional, and Dental claim batch submissions
- Two ways to submit
  - Dial-up connection with a modem
  - Upload through the web portal
- Downloadable from [www.acs-gcro.com](http://www.acs-gcro.com)

# Getting Started with WINASAP5010

- User Guide available
  - [www.mtmedicaid.org](http://www.mtmedicaid.org)
    - Electronic Billing
- Must be approved Trading Partner/Submitter
  - [www.mtmedicaid.org](http://www.mtmedicaid.org)
    - Forms
      - Provider EDI Enrollment
      - Trading Partner Agreement

## **WINASAP5010 Features**

- Build claims from database
- Keep accurate records of submission
- Determine acceptance
- User friendly

# Rejection Versus Denial

- Rejection
  - Claims do not make it into processing.
- Denial
  - Claims do make it into processing but are returned on your RA as denied.



## Common Questions

- Why can't I see my eSOR! on the web?
- Why did I receive an EFT but no 835?
- Why am I getting payments for a practitioner that I shouldn't?

## Common Questions, cont'd

- Should I bill 2011 claims in the 4010 format?
- When will 5010 testing end?



# CyberAccess



## Getting Started

- Log in through the web portal
  - If not already registered on web portal, complete necessary EDI forms
- Available 24/7

## **Background and Purpose of CyberAccess**

- New patient information
- Download claim data
- Identify clinical issues
- Electronically request a PA
- Identify PA approved or denied
- Receive prescribing alternatives
- Transmit a prescription electronically

# Privacy and Security

- State policies and Federal law restricts access for medical information related to:
  - Alcoholism
  - AIDS
  - Mental illness
  - Abortion
  - STDs
  - Other diagnosis



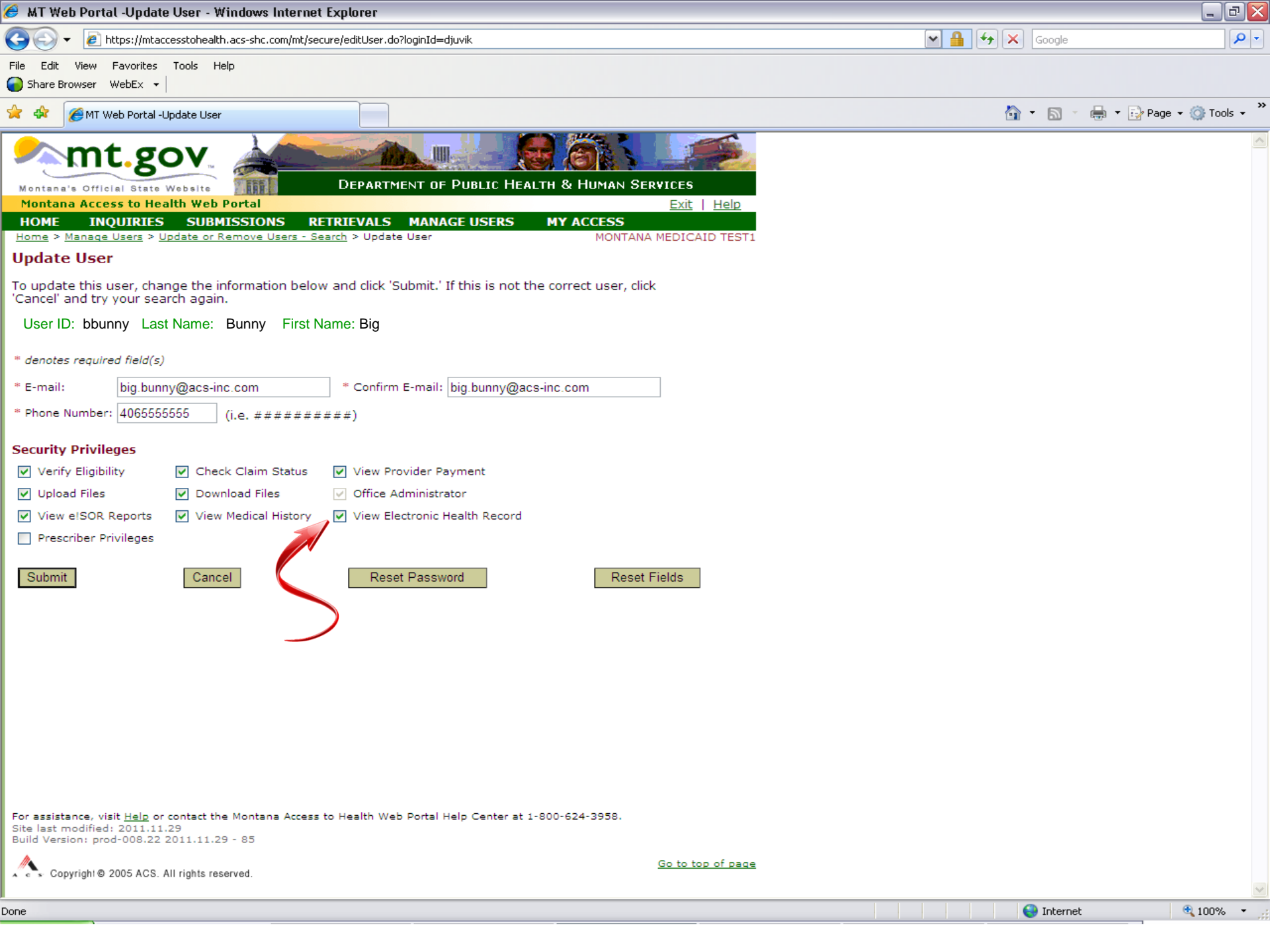
## **What we will cover**

- Logging in and getting started
- Accessing patient information
  - Viewing medical history
  - Viewing drug history
  - Patient info
- Reports and other features



## Getting Started

- Must have Electronic Health Records Access in the web portal.
- Office administrator can assign the privilege in the web portal.
- 24-hour turnaround for access to electronic health records.





- Log In
- Web Registration
- Provider Enrollment
- Provider Web Portal Home
- Virtual Pavilion
- EDI
- Provider Locator

## Welcome to Montana Access to Health Web Portal!

Montana Access to Health Web Portal provides the tools and resources to help healthcare providers conduct business electronically. If you have already registered to use the Montana Access to Health Web Portal, Log In below. If you have already completed a Montana Enrollment Form, but have not yet registered to use the Montana Access to Health Web Portal, click the [Web Registration](#) button on the left side of this page to begin. If you are a new provider or have not already completed a Montana Enrollment Form, visit [Provider Enrollment](#) for step-by-step instructions.

### Log In

Enter your User ID and Password and click 'Log In.' If you do not have a User ID and Password, contact your Office Administrator.

User ID:  Password:

Log In

[Forgot Your Password?](#)

Many documents available through the Montana Access to Health Web Portal are in PDF format. In order to view them, [Adobe Acrobat Reader](#) must be installed on your machine. If it is not, download this program by clicking on the link above.

ACS

## Montana Access to Health Web Portal Home Page

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<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

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[Logout](#)**CyberAccess****ACS State Healthcare, LLC.****CyberAccess<sup>SM</sup>  
End User License Agreement and Terms of Use****ACCEPTANCE OF TERMS**

The services that ACS State Healthcare, LLC. ("ACS") provides to you are subject to the terms and conditions of this End User License Agreement and Terms of Use ("**this Agreement**"). ACS reserves the right to amend this Agreement at any time without notice to you. The date of the most recent amendment will appear on this page. This Agreement governs the use of all data and software available at this site ("**Site**"). Please read the rules contained in this Agreement carefully. You can access this Agreement at any time by clicking on User Agreement at the bottom of every page on this Site. If you do not agree to abide by this Agreement, your access to any other pages of this Site will be denied. **Clicking on the "I Agree" button at the end of this Agreement and accessing of this Site by you will constitute your acceptance of this Agreement. Continued accessing of this Site by you will constitute your acceptance of any amendments to this Agreement.** Your failure to follow the terms and conditions for use

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VERSION: 9.2

[Logout](#)**CyberAccess**[Home](#) [My Account](#) [Message Center\(o\)](#)**ACS, A Xerox Company**Current Site **Welcome, Denise Juvik****Site Patients**A B C D E F G H I J K L M N O  
P Q R S T U V W X Y Z (ALL)**Search For A Patient**Patient Id 

(required)

Birth date 

(mm/dd/yyyy)

(or)

Last Name **News And Alerts**Children's Medicaid is Healthy Montana Kids *Plus* effective October 1, 2009.[Department of Health and Human Service Website](#)[Drug Effectiveness Review Project \(DERP\)](#)[FDA drug link](#)

[Logout](#)**CyberAccess**[Home](#) [My Account](#) [Message Center\(o\)](#)**ACS, A Xerox Company**Current Site ACS, A Xerox Company**Welcome, Denise Juvik****Site Patients**A B C D E F G H I J K L M N O  
P Q R S T U V W X Y Z (ALL)**Search For A Patient**

Patient Id

100000001

(required)

Birth date

01/01/1900

(mm/dd/yyyy)

(or)

Last Name

**News And Alerts**Children's Medicaid is Healthy Montana Kids *Plus* effective October 1, 2009.[Department of Health and Human Service Website](#)[Drug Effectiveness Review Project \(DERP\)](#)[FDA drug link](#)

[Logout](#)**CyberAccess**[Home](#) > [Patient Info](#) > [Demographics](#)

Patient info For - Dock, Water

[Print Patient Profile](#) [Check Drug/e-Prescribe Drug](#)[Home](#) [Patient Info](#) [Drug History](#) [Medical History](#) [Message Center\(0\)](#)[Demographics](#)[Review Profile](#)**ACS, A Xerox Company****Montana Medicaid Demographics**

Last Name:	Dock	Address	111 Main St
First Name:	Water		Apt #4
Middle Initial:			Sea Side, MT 50000
Date of Birth:	01/01/1900		
Gender:	M		
Phone #:			
Medicaid ID:	100000001		





## ACS, A Xerox Company



## ACS State Healthcare, LLC. Patient Profile Report

**WARNING MESSAGE – Under Federal and State legal authorities,  
select health care data information may not be displayed.**

## Patient Demographics

Patient Name: Dock, Water Gender: M  
Patient ID: 100000001 Date of Birth: 01/01/1900

## Alert Message For Paid Drug Claims

Alert Key	Message
-----------	---------

## Paid Drug Claims Sorted by Therapeutic Class

Class	Service Date	Drug Name	Qty	Days	Refill	Alerts	Phys	Pharm
Alpha-Adrenergic Blocking Agents								
	11/19/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B	A
	10/22/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B	A
	9/28/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B	A
	9/2/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B	A

[Logout](#)**CyberAccess**

Patient info For - Dock, Water

[Print Patient Profile](#) [Check Drug/e-Prescribe Drug](#)[Home](#) [Patient Info](#) [Drug History](#) [Medical History](#) [Message Center\(0\)](#)**ACS, A Xerox Company**

1 of 10 100% Find | Next Select a format Export

**ACS State Healthcare, LLC. Patient Profile**Select a format  
XML file with report data  
CSV (comma delimited)  
TIFF file  
Acrobat (PDF) file  
Web archive  
Excel**WARNING MESSAGE – Under Federal and State legal authorities,  
select health care data information may not be displayed.****Patient Demographics**

Patient Name: Dock, Water

Gender: M

Patient ID: 100000001

Date of Birth: 01/01/1900

**Alert Message For Paid Drug Claims**

Alert Key Message

**Paid Drug Claims Sorted by Therapeutic Class**

Class	Service Date	Drug Name	Qty	Days	Refill	Alerts	Phys	Pharm
-------	--------------	-----------	-----	------	--------	--------	------	-------

Alpha-Adrenergic Blocking Agents

11/19/2010 BPA70SIN 2 MG CAPSULE

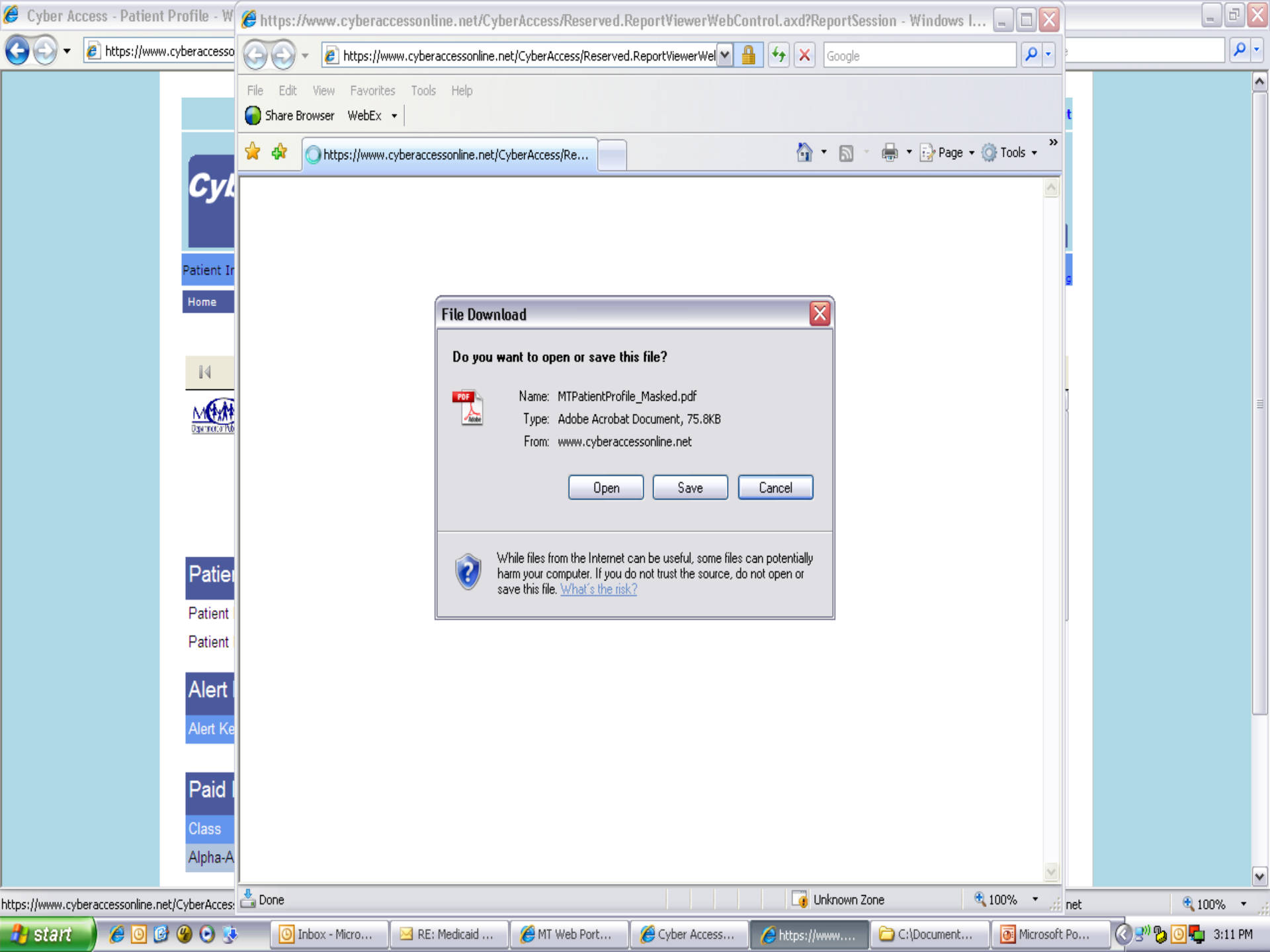
90

30

00

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A





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/ 34

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Find



## ACS State Healthcare, LLC. Patient Profile Report

WARNING MESSAGE – Under Federal and State legal authorities,  
select health care data information may not be displayed.

## Patient Demographics

Patient Name: Dock, Water Gender: M  
Patient ID: 100000001 Date of Birth: 01/01/1900

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Alert Key	Message
-----------	---------

## Paid Drug Claims Sorted by Therapeutic Class

Class	Service Date	Drug Name	Qty	Days	Refill	Alerts	Phys
-------	--------------	-----------	-----	------	--------	--------	------

## Alpha-Adrenergic Blocking Agents

	11/19/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B
	10/22/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B
	9/28/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B
	9/2/2010	PRAZOSIN 2 MG CAPSULE	90	30	00		B
	10/6/2009	PRAZOSIN 2 MG CAPSULE	102	34	00		C
	8/17/2009	PRAZOSIN 2 MG CAPSULE	68	34	00		C

## Analgesics and Antipyretics

	10/22/2010	NAPROXEN SODIUM 550 MG TAB	20	10	00		D
	5/17/2010	NAPROXEN SODIUM 550 MG TAB	20	10	00		D
	1/28/2009	ACETAMINOPHEN-COD #3 TABLET	10	3	00		E

## Antibiotics

	1/16/2011	AMOXICILLIN 500 MG CAPSULE	60	30	00		A
	12/5/2010	AMOXICILLIN 500 MG CAPSULE	60	30	00		A
	11/17/2010	PENICILLIN VK 500 MG TABLET	21	7	00		F
	10/22/2010	AMOXICILLIN 500 MG CAPSULE	60	30	00		A

## Diagnoses

## Code

27651

78703

V600

V5883

8054

78652

71945

7804

37515

78963

7810

9219

# Drug History

- Claims
  - Drug Alerts
  - Physicians
  - Pharmacies
  - Pharmacy Claims

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Patient info For - Dock, Water

 [Print Patient Profile](#) [Check Drug/e-Prescribe Drug](#)[Home](#)   [Patient Info](#) >   [Drug History](#) >   [Medical History](#) >   [Message Center\(0\)](#)[Claims](#)[PA's on File](#)**ACS, A Xerox Company****Montana Medicaid Demographics**

Last Name:	Dock	Address	111 Main St
First Name:	Water		Apt #4
Middle Initial:			Sea Side, MT 50000
Date of Birth:	01/01/1900		
Gender:	M		
Phone #:			
Medicaid ID:	100000001		

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## Physicians

Physician Code	Physician Name
A	TODD B WAMPLER MD
B	CHARLES J TUPPER M.D.
C	not available
C	not available
D	ANDREW C MICHEL MD
E	MARK B RABOLD MD
F	THOMAS J RUDOLPH
G	CUNNINGHAM, KARI MICHELLE, APRN
H	HEATHER MCREE DO
I	ANDREW J CARTER
J	WESSEL, KATY JOANNE, DO

## Pharmacy Claims

02/16/2011	LAMOTRIGINE 200 MG TABLET	30	30	0001 Anticonvulsants	B	A
02/16/2011	SEROQUEL 300 MG TABLET	60	30	0001 Psychotherapeutic Agents	B	A
01/24/2011	LAMOTRIGINE 200 MG TABLET	30	30	0000 Anticonvulsants	B	A
01/24/2011	LITHIUM CARBONATE 300 MG CAP	150	25	0000 Antimanic Agents	B	A
01/24/2011	SEROQUEL 300 MG TABLET	60	30	0000 Psychotherapeutic Agents	B	A
01/16/2011	AMOXICILLIN 500 MG CAPSULE	60	30	0004 Antibiotics	A	A
12/19/2010	SEROQUEL 300 MG TABLET	60	30	0000 Psychotherapeutic Agents	B	A
12/05/2010	AMOXICILLIN 500 MG CAPSULE	60	30	0003 Antibiotics	A	A
11/24/2010	FENOFIBRATE 160 MG TABLET	30	30	0000 Antilipemic Agents	A	A
11/19/2010	PRAZOSIN 2 MG CAPSULE	90	30	0000 Alpha-Adrenergic Blocking Agents	B	A
11/19/2010	LAMOTRIGINE 200 MG TABLET	30	30	0000 Anticonvulsants	B	A
11/19/2010	LITHIUM CARBONATE 300 MG CAP	150	30	0000 Antimanic Agents	B	A
11/19/2010	SEROQUEL 300 MG TABLET	60	30	0000 Psychotherapeutic Agents	B	A
11/17/2010	PENICILLIN VK 500 MG TABLET	21	7	0000 Antibiotics	F	A
10/22/2010	AMOXICILLIN 500 MG CAPSULE	60	30	0002 Antibiotics	A	A
10/22/2010	PRAZOSIN 2 MG CAPSULE	90	30	0000 Alpha-Adrenergic Blocking Agents	B	A
10/22/2010	LAMOTRIGINE 200 MG TABLET	30	30	0000 Anticonvulsants	B	A

## Procedure Medical History


- Description
- Code
- First Date
- Last Date
- Claim Number
- Provider will read N/A
- Place of Service



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Home &gt; Patient Info &gt; Demographics


Patient info For - Dock, Water

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[Diagnoses](#)**ACS, A Xerox Company****Montana Medicaid Demographics**

Last Name:	Dock	Address	111 Main St
First Name:	Water		Apt #4
Middle Initial:			Sea Side, MT 50000
Date of Birth:	01/01/1900		
Gender:	M		
Phone #:			
Medicaid ID:	100000001		

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Patient info For - Dock, Water

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## ACS, A Xerox Company Procedures

WARNING MESSAGE ☐ Under Federal and State legal authorities, select health care data information may not be displayed.

Description	Code	First Date	Last Date
+ OFFICE OUTPT EST 10 MIN	99212	02/02/2007	01/27/2011
+ CLINIC	510-R	09/24/2010	01/25/2011
+ OFFICE OUTPT EST15 MIN	99213	08/09/2006	01/24/2011
+ THERAPEUTIC BEHAVIORAL SERVICES PER 15 MINUTES	H2019	05/15/2006	01/12/2011
+ CASE MANAGEMENT EACH 15 MINS	T1016	05/10/2006	01/10/2011
+ CASE MANAGEMENT; PER MONTH	T2022	01/01/2010	01/01/2011
+ COORD CARE FEE PHYS COORDD CARE OVRSGHT SRVC	G9008	07/01/2006	01/01/2011
+ IADNA NEISSERIA GONORRHOEAE AMP PRB	87591	12/14/2010	12/14/2010
+ IADNA CHLAMYDIA TRACHOMATIS AMP PRB	87491	12/14/2010	12/14/2010
+ URNLS DIP STICK/TABLET RGNT AUTO MIC	81001	11/12/2006	12/14/2010
+ LAB/UROLOGY	307-R	10/20/2010	12/14/2010
+ LAB/BACT-MICRO	306-R	12/14/2010	12/14/2010
+ IPI-OB-M/S OFFICE 20-30 MIN MEDICAL E/M	90805	06/19/2006	11/29/2010
+ EMER DEPT MODERATE SEVERITY	99283	06/14/2006	11/23/2010
+ EMER DEPT LOW TO MODERATE SEVERITY	99282	08/06/2006	11/23/2010
+ EMERG ROOM	450-R	10/20/2010	11/23/2010
+ INFLUENZA VIRUS VACCINE SPLIT VIRUS 3 YEARS + IM	90658	10/30/2008	10/28/2010
+ URNLS DIP STICK/TABLET RGNT AUTO W/O MIC	81003	12/15/2006	10/25/2010
+ LAB	300-R	10/25/2010	10/25/2010
+ INJECTION KETOROLAC TROMETHAMINE PER 15 MG	J1885	01/13/2007	10/22/2010
+ THERAPEUTIC PROPHYLACTIC/DX INJECTION SUBQ/IM	96372	10/22/2010	10/22/2010
+ DUP-SCAN ARTL FLO ABDL/PEL/SCROT+/RPR ORGN LMTD	93976	10/22/2010	10/22/2010
+ US SCROTUM+CNTS	76870	10/22/2010	10/22/2010

Patient info For - Dock, Water

Print Patient Profile

Check Drug/e- Prescribe Drug

[Home](#) [Patient Info](#) [Drug History](#) [Medical History](#) [Message Center\(0\)](#)

## ACS, A Xerox Company

### Procedures

**WARNING MESSAGE** ☐ Under Federal and State legal authorities, select health care data information may not be displayed.

Description		Code	First Date	Last Date
+	OFFICE OUTPT EST 10 MIN	99212	02/02/2007	01/27/2011
+	CLINIC	510-R	09/24/2010	01/25/2011
-	OFFICE OUTPT EST15 MIN	99213	08/09/2006	01/24/2011

Patient info For - Dock, Water

 Print Patient Profile

Check Drug/e- Prescribe Drug

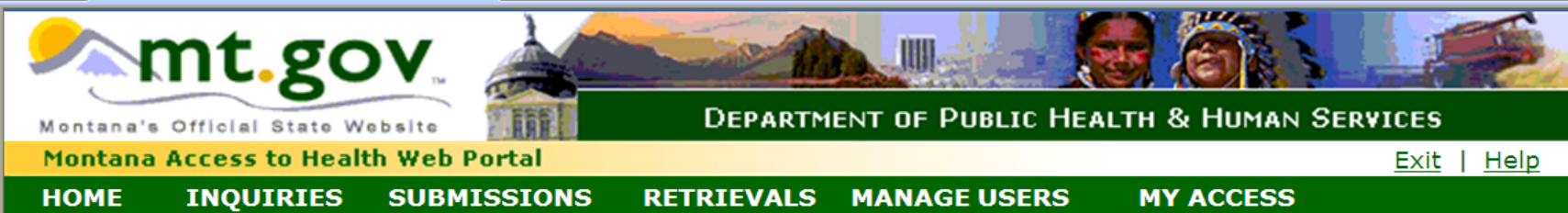
[Home](#) [Patient Info](#) [Drug History](#) [Medical History](#) [Message Center\(0\)](#)

## ACS, A Xerox Company

### Procedures

WARNING MESSAGE ☐ Under Federal and State legal authorities, select health care data information may not be displayed.

Description	Code	First Date	Last Date	
OFFICE OUTPT EST 10 MIN	99212	02/02/2007	01/27/2011	
CLINIC	510-R	09/24/2010	01/25/2011	
OFFICE OUTPT EST15 MIN	99213	08/09/2006	01/24/2011	
Claim #	Start Date	End Date	Provider	Place Of Service
210000001000000000	10/03/2010	10/03/2010	CASSIE A SEARLE PA-C	
210000002000000000	10/25/2010	10/25/2010	TODD B WAMPLER MD	
210000003000000000	10/25/2010	10/25/2010	ST PETERS HOSPITAL	
210000004000000000	01/01/2011	01/01/2011	KARI M CUNNINGHAM FNP	
210000005000000000	01/07/2011	01/07/2011	TODD B WAMPLER MD	
210000006000000000	01/07/2011	01/07/2011	ST PETERS HOSPITAL	
210000007000000000	01/24/2011	01/24/2011	AWARE INC (MD)	
THERAPEUTIC BEHAVIORAL SERVICES PER 15 MINUTES	H2019	05/15/2006	01/12/2011	
CASE MANAGEMENT EACH 15 MINS	T1016	05/10/2006	01/10/2011	
CASE MANAGEMENT; PER MONTH	T2022	01/01/2010	01/01/2011	
COORD CARE FEE PHYS COORDD CARE OVR SIGHT SRVC	G9008	07/01/2006	01/01/2011	
IADNA NEISSERIA GONORRHOEAE AMP PRB	87591	12/14/2010	12/14/2010	
IADNA CHLAMYDIA TRACHOMATIS AMP PRB	87491	12/14/2010	12/14/2010	
URNLS DIP STICK/TABLET RGNT AUTO MIC	81001	11/12/2006	12/14/2010	
LAB/UROLOGY	307-R	10/20/2010	12/14/2010	
LAB/BACT-MICRO	306-R	12/14/2010	12/14/2010	
IPI-OB-M/S OFFICE 20-30 MIN MEDICAL E/M	90805	06/19/2006	11/29/2010	
EMER DEPT MODERATE SEVERITY	99283	06/14/2006	11/23/2010	
EMER DEPT LOW TO MODERATE SEVERITY	99282	08/06/2006	11/23/2010	
EMERG ROOM	450-R	10/20/2010	11/23/2010	



## Montana Access to Health Web Portal Home Page

Navigate to any of the functions in the Web portal by clicking the following links or by using the top navigation bar. For information about each function, click the corresponding column header. Click on 'My Profile,' located in the 'My Access' section, to display your current Montana Access to Health Web Portal profile. You will be able to perform only those tasks allowed by the user privileges assigned to you.

### Site Contents

Inquiries	Submissions	Retrievals	Manage Users	My Access
<a href="#">Eligibility</a>	<a href="#">Upload Files</a>	<a href="#">View/Download Files</a>	<a href="#">Add New User to Organization</a>	<a href="#">My Profile</a>
<a href="#">Claim Status</a>		<a href="#">View e!SOR Reports</a>	<a href="#">Add Existing User to Organization</a>	<a href="#">Change Organization</a>
<a href="#">Provider Payment Summary</a>		<a href="#">My Inbox</a>	<a href="#">Update or Remove Users/Reset Password</a>	<a href="#">Change Password</a>
<a href="#">Claims-based Medical History</a>			<a href="#">Manage Submitter IDs</a>	<a href="#">Manage Proxies</a>
<a href="#">Electronic Health Record</a>				
<a href="#">Ask Provider Relations</a>				
<a href="#">Provider Locator</a>				

**ATTENTION PROVIDERS:** The Electronic Health Record link has been added to allow you to view your patients' claims medical history. If you need this access and do not have it, please contact your office administrator. E-prescribing is now available. Please contact your office administrator to add prescribing rights to your user account.

You've logged into the organization displayed under the navigation bar on the right. This organization will be used to determine the Provider Number and Submitter IDs you can use for your transactions (i.e., Inquiries, Submissions and Retrievals). To change this organization, click 'Change Organization' and follow the instructions.





Montana Access to Health Web Portal

[Exit](#) | [Help](#)[HOME](#) [INQUIRIES](#) [SUBMISSIONS](#) [RETRIEVALS](#) [MANAGE USERS](#) [MY ACCESS](#)[Home](#) > [Inquiries](#) > [Claim Status Inquiry](#) > Claim Detail

MT DPHHS

## Claim Detail



### Claim Data

Status Information  
Effective Date: 02/23/2011 ICN/TCN: 21000000100000000  
Status Category Code: F1: Finalized/Payment-The claim/line has been paid.  
Status: 1: For more detailed information, see remittance advice.  
Service Period: From 10/22/2010 To 10/22/2010

Bill Type Identifier: Patient Account Number or Trace Number: B111PT2  
Charged Amount: \$ 1,115.69 Adjudication or Payment Date: 11/08/2010  
Payment Amount: \$ 318.70 Check Issue or EFT Effective Date: 11/15/2010

### Provider Data

NPI or Provider Number: 123456789  
Name or Servicing Organization: NOT AVAILABLE

### Client Data

Name: Water Dock Client ID: 100000001  
Date of Birth: 01/01/1900 Gender: M

### Payer Data

Name: Montana Medicaid  
Identification: 77039

### Line Item Detail Data

1. HC: Health Care Financing


## Diagnosis Medical History

- Description
- Code
- First Date
- Last Date
- Claim Number
- Provider will read N/A
- Place of Service



[Logout](#)**CyberAccess**

Patient info For - Dock, Water

 [Print Patient Profile](#) [Check Drug/e- Prescribe Drug](#)[Home](#) [Patient Info](#) [Drug History](#) [Medical History](#) [Message Center\(0\)](#)

## ACS, A Xerox Company Diagnoses

WARNING MESSAGE ☐ Under Federal and State legal authorities, select health care data information may not be displayed.

Description	Code	First Date	Last Date
+ FCE NCK+SCLP NO EYE ABRAS/FRIC BURN W/O INF	9100	01/27/2011	01/27/2011
+ ACUTE URIS OF UNSPECIFIED SITE	4659	06/14/2006	01/25/2011
+ SCHIZOAFFECTIVE DISORDER UNSPECIFIED	29570	07/21/2005	01/24/2011
+ UNSPECIFIED PERSONALITY DISORDER	3019	02/01/2008	01/10/2011
+ UNSPECIFIED DENTAL CARIES	52100	01/07/2011	01/07/2011
+ OTHER UNKNOWN+UNSPEC CAUSE MORBIDITY/MORTALITY	7999	05/01/2006	01/01/2011
+ SWELLING MASS OR LUMP IN HEAD AND NECK	7842	11/19/2010	01/01/2011
+ DYSURIA	7881	10/25/2010	12/14/2010
+ OTHER SPECIFIED DISORDER OF PENIS	60789	12/14/2010	12/14/2010
+ NONSPECIFIC ABNORMAL RESULTS LIVR FUNCTION STUDY	7948	11/13/2008	12/01/2010
+ OTHER AND UNSPECIFIED HYPERLIPIDEMIA	2724	01/29/2009	12/01/2010
+ UNSPECIFIED DISORDER TEETH+SUPPORTING STRUCTURES	5259	11/17/2010	11/23/2010
+ JAW PAIN	78492	11/17/2010	11/17/2010
+ OBESITY, UNSPECIFIED	27800	02/08/2010	11/15/2010
+ NEED PROPHYLACTIC VACCINATION+INOCULATION FLU	V0481	10/30/2008	10/28/2010
+ CONTUSION OF GENITAL ORGANS	9224	10/20/2010	10/22/2010
+ UNSPECIFIED DISORDER OF MALE GENITAL ORGANS	6089	10/22/2010	10/22/2010
+ OTHER SPECIFIED DISORDER OF MALE GENITAL ORGANS	60889	10/22/2010	10/22/2010

Patient info For - Dock, Water

Print Patient Profile

Check Drug/e- Prescribe Drug

[Home](#) [Patient Info](#) [Drug History](#) [Medical History](#) [Message Center\(0\)](#)

## ACS, A Xerox Company

### Diagnoses

**WARNING MESSAGE** ☐ Under Federal and State legal authorities, select health care data information may not be displayed.

Description	Code	First Date	Last Date										
FCE NCK+SCLP NO EYE ABRAS/FRIC BURN W/O INF	9100	01/27/2011	01/27/2011										
<table><tr><th>Claim #</th><th>Start Date</th><th>End Date</th><th>Provider</th><th>Place Of Service</th></tr><tr><td>21000000100000000</td><td>01/27/2011</td><td>01/27/2011</td><td>TODD B WAMPLER MD</td><td></td></tr></table>				Claim #	Start Date	End Date	Provider	Place Of Service	21000000100000000	01/27/2011	01/27/2011	TODD B WAMPLER MD	
Claim #	Start Date	End Date	Provider	Place Of Service									
21000000100000000	01/27/2011	01/27/2011	TODD B WAMPLER MD										
ACUTE URIS OF UNSPECIFIED SITE	4659	06/14/2006	01/25/2011										
SCHIZOAFFECTIVE DISORDER UNSPECIFIED	29570	07/21/2005	01/24/2011										
UNSPECIFIED PERSONALITY DISORDER	3019	02/01/2008	01/10/2011										
UNSPECIFIED DENTAL CARIES	52100	01/07/2011	01/07/2011										
OTHER UNKNOWN+UNSPEC CAUSE MORBIDITY/MORTALITY	7999	05/01/2006	01/01/2011										
SWELLING MASS OR LUMP IN HEAD AND NECK	7842	11/19/2010	01/01/2011										
DYSURIA	7881	10/25/2010	12/14/2010										
OTHER SPECIFIED DISORDER OF PENIS	60789	12/14/2010	12/14/2010										
NONSPECIFIC ABNORMAL RESULTS LIVR FUNCTION STUDY	7948	11/13/2008	12/01/2010										
OTHER AND UNSPECIFIED HYPERLIPIDEMIA	2724	01/29/2009	12/01/2010										
UNSPECIFIED DISORDER TEETH+SUPPORTING STRUCTURES	5259	11/17/2010	11/23/2010										
JAW PAIN	78492	11/17/2010	11/17/2010										
OBESITY, UNSPECIFIED	27800	02/08/2010	11/15/2010										
NEED PROPHYLACTIC VACCINATION+INOCULATION FLU	V0481	10/30/2008	10/28/2010										
CONTUSION OF GENITAL ORGANS	9224	10/20/2010	10/22/2010										
UNSPECIFIED DISORDER OF MALE GENITAL ORGANS	6089	10/22/2010	10/22/2010										
OTHER SPECIFIED DISORDER OF MALE GENITAL ORGANS	60889	10/22/2010	10/22/2010										
OTHER STRIKING AGAINST W/WO SUBSEQUENT FALL	E9179	10/20/2010	10/20/2010										
NONDEPENDENT TOBACCO USE DISORDER	3051	11/30/2008	10/20/2010										
	462	02/02/2007	10/03/2010										



# Surveillance and Utilization Review Section (SURS) Introduction ACS Provider Fair



*Jennifer Tucker, CPC*  
*Program Integrity Auditor and*  
*SURS Business Analyst*

*Spring*  
*2012*

## What is SURS?

**Surveillance/Utilization Review Section is a Federally mandated program** [\[42 CFR, Part 456.3\]](#)

The program maintains a strong commitment to assure that the right provider is receiving the right payment for the right services at the right time. We identify potential fraud, waste and abuse to ensure that State and Federal monies are spent appropriately.



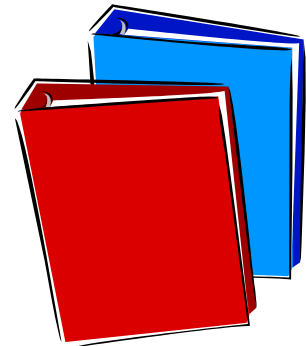
SURS is a team of auditors, including Certified Professional Coders and health care professionals, with diverse backgrounds, that perform federally mandated retrospective reviews of paid claims. [\[42 CFR 456\]](#)



Be familiar with the Medicaid provider manuals, fee schedules and providers notices that are in effect for the claim dates of services.

Read the *Claim Jumper* provider newsletter.

These publications are all available on the Provider information website.



# Coding Reference Materials

Some additional coding reference materials

- CPT and CPT Assistant
- HCPCS
- ICD-9-CM
- CDT
- DSM
- Publications or training specific to your specialty.





It is also the *responsibility of the provider* to be knowledgeable about sections of the Administrative Rules that relate to their provider type, provider policies and covered services.



All providers of services must maintain complete records which fully demonstrate the extent, nature and medical necessity of services and items provided to Montana Medicaid clients. [[ARM 37.85.414](#)]



The Department is entitled to recover payment made to providers when a claim was paid incorrectly for any reason.

[MCA 53-6-111, ARM 37.85.406]



Providers are encouraged to ensure their employees are not listed on the federal exclusion databases.

- **DOLI** (<http://app.mt.gov/lookup/index.html>)
  - **LEIE** (<http://exclusions.oig.hhs.gov/>)
    - **EPLS** (<https://www.epls.gov/>)

## **Medicaid Recovery Audit Contractor (RACs)**

- Montana will be contracting per federal requirements to obtain a Medicaid RAC.
- <https://www.cms.gov/medicaidracs/home.aspx>
- [http://medicaid-rac.com/?gclid=CP\\_M0ae-oqsCFSEEQAodvUnFiw](http://medicaid-rac.com/?gclid=CP_M0ae-oqsCFSEEQAodvUnFiw)

## **Payment Error Rate Measurement (PERM)**

- PERM is required by CMS pursuant to the Improper Payments Information Act of 2002 (IPIA; Public Law 107-300).
- The PERM cycle is under way again in Montana.

## Contact Information

### SURS Supervisor

- **Jennifer Irish, CPC**
  - DPHHS Quality Assurance Division

SURS Unit  
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Helena, MT 59620

[jirish@mt.gov](mailto:jirish@mt.gov)  
406-444-4586

### Program Integrity Auditor / SURS Business Analyst

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  - DPHHS Quality Assurance Division

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Helena, MT 59620

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# Questions?

